

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the Ordinary Meeting of North Tawton Town Council held at the **Council Offices** on **TUESDAY 4th FEBRUARY 2014** at **7.30 pm**.

Present: Cllr S Blood Cllr Dr P Brickley
Cllr Mrs C Burrow Cllr A Gillespie
Cllr K Hodge Cllr Mrs J Morgan
Cllr N Morgan (Chair) Cllr Mrs A Ponsford
Cllr Mrs D Rice Cllr S Whiteley

Open Forum – No members of the public raised and issues.

1. **Apologies for Absence** – Apologies were received Cllr Mrs G Hoggins (illness) and Cllr I MacLeod
2. **Declarations of Interest** – None were made at this stage.
3. **Minutes of the Previous Meetings**
 - 3.1 The minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 21st January 2014, previously circulated, were agreed and signed.
4. **Updates**
 - 4.1 The Chairman updated the Council on various issues.
 - Superfast Broadband should be available by the end of March.
 - The Working Group to suggest names for the new Wainhomes Development had met, and the following names have been suggested and forwarded to Wainhomes for consideration:
Bathe View;
Henson Court;
Cottles View;
William Budd Close;
Vicary Road;
Fulford Gardens;
Cornfield WayThe Clerk was requested to write to Dr Mrs Jean Shields thanking her for her input.
 - 4.2 There had been no Den Brook Community Council meetings since the last Town Council meeting.
 - 4.3 Cllr Dr. P Brickley gave a brief update regarding the Neighbourhood Plan project.
 - 900 Questionnaires had been printed; these were going to be delivered by the Ranger Guides, starting on Sunday 8th February 2014.

- An information slip was going to be included in the envelope inviting 13 – 19 year olds to attend the Youth Club so that they can have their input.
 - There had been a meeting with Mr Stuart Todd, a Chartered Institute Planner, who is already supporting 8 other Neighbourhood Plan Projects, negotiations are taking place with a view to engaging him to help with the technical aspects of the plan.
 - The next Neighbourhood Plan Project Group meeting was due to be held on the 19th February 2014.
 - Two volunteers, Mark Kennedy and Sheila Quick, have come forward and may join the group.
 - Ballot boxes for returned questionnaires were to be placed in the Post Office, Spar, Golden Kebab and Pizza House and Fore Street Garage.
- 4.4 Cllr S Blood gave a brief update regarding the Lottery Bid application.
- The lottery bid application has been submitted, awaiting a Case Worker to be appointed.
- The Chairman thanked Cllr S Blood and others for their hard work in submitting this application.

5. Ongoing issues

The 'Action Log' was updated:

- Market Street Junction/Traffic Speeds and other highways issues – Cllr McInnes and Rhys Davies to be invited to attend a meeting of the Town Council.
- Parking North Street – the Clerk was requested to write to Mr S Blakeman who, it is understood, is the owner of the land in North Street.
- Flood problems – a meeting had been arranged with Devon County Council, Environment Agency and Jackie Smith from West Devon Borough Council, on 26th February 2014.

6. North Tawton Fire Station

Members considered the invitation from the Fire Service to visit the Fire Station to view the new equipment that is now at the Station, and a presentation from the Station Commander. The Clerk was requested to contact the Station Commander to arrange a date.

7. Questions/Comments from members of the public

In accordance with the Standing Orders and Minutes of the meeting held on 7th May 2013 Members reviewed the procedure for Comments/Comments from members of the public and the suspension of the meeting prior to Any Other Business to allow members of the public to comment/ask a question on any agenda item only. Time shall be limited to 2 minutes per person, up to a maximum of 3 persons. It was resolved that Questions/Comments from members of the public shall be on the agenda prior to Any Other Business to allow members of the public to comment/ask a question on any agenda item only.

8. Devon Countryside Access Forum

The correspondence received from the Devon Countryside Access Forum, previously circulated, was noted.

9. **West Devon Borough Council – Housing Surgery**
The invitation received from West Devon Borough Council to a Housing Surgery, previously circulated, was discussed. After some discussion it was resolved that Cllr S Blood would attend, and if any other Councillor wished to attend they should contact the Clerk.
10. **West Devon Borough Council – Planning Workshop**
The invitation received from West Devon Borough Council to a Planning Workshop, previously circulated was discussed. After some discussion it was resolved that Cllr Mrs C Burrow, Cllr S Blood, Cllr Dr P Brickley would attend. The Clerk was requested to contact Cllr Mrs G Hoggins as Chair of the Planning Committee to ask if she also wished to attend.
11. **Healthwatch Devon**
The invitation from Healthwatch Devon for North Tawton Town Council to become a member, previously circulated, was noted. If any Councillor wished to apply to become a member they should contact the Clerk by the 7th February 2014. E.
12. **West Devon Borough Council – Mayoral Awards**
Details regarding nominations for Annual West Devon Mayoral Awards, previously circulated, were noted. If any Councillor wished to nominate someone could they please contact the Clerk.
13. **Cemetery/Burial Procedures**
After some discussion it was resolved that the Clerk should arrange a date for this training to coincide with the visit to the Fire Station.
14. **Wainhomes Development**
Councillors discussed the removal of the roundabout and bus stop on the planning application recently approved. After some discussion it was resolved that the Clerk should write to Wainhomes asking them to consider reinstating the roundabout and bus stop. The Clerk was also requested to write to the Highways Officer stating how disappointed the Town Council were regarding the removal of the roundabout and to invite him to attend a Town Council meeting to discuss a number of issues.
15. **Emergency Planning**
Councillors discussed setting up a working group to review and update the Emergency Planning Procedure. It was resolved that the working group members should be Cllr Mrs C Burrow, Cllr A Gillespie and Cllr S Whitely, and the Working Group should report back to the May meeting.
16. **HGV Lorries**
Councillors discussed the problems with HGV lorries using High Street/Fore Street to access and exit Gregory Haulage Yard, and it was resolved that the Clerk should arrange a meeting with the Transport Director and three Councillors.
17. **Complaints Procedure**
Councillors discussed reviewing/revising the complaints procedure and it was resolved that a Working Group should be set up consisting of Cllr N Morgan, Cllr Dr P Brickley and Cllr S Blood.
18. **Litter Bin – Barkers Way/Gostwyck Close**

The letter received requesting a litter bin to be sited in Barkers Way/Gostwyck Close was discussed, and it was resolved that the Clerk should order a litter bin, if possible to be affixed to the rails. The matter of the untidy land mentioned in the letter was discussed and the Clerk reported that a Land Registry search form had been completed which would be submitted following the signing of the fee cheque. The matter would be reported back to the next meeting.

19. Golden Leaf Landscaping report

The Clerk reported that Golden Leaf Landscaping had not carried out any work in January.

20. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

20.1 00133/2014

The Nest, 4 North Street, North Tawton, EX20 2ES
Householder application for erection of extension and replacement roof

Cllr S Blood declared an interest in the application as he owned a property in Market Street.

After some discussion it was resolved to support the application.

Cllr Mrs J Morgan abstained from the vote.

To consider the planning applications received from Mid Devon District Council and to make recommendations.

20.2 13/00541/FULL

NGR 268849 104721 (Manns Newton Farm) Zeal Monachorum
Erection of a 500 kw wind turbine with a maximum hub height of 50m and a maximum tip height of 77m with associated works and formation of access rack

After some discussion it was resolved that the Town Council should neither support or object to the application (a neutral response).

To note decisions of West Devon Borough Council

20.3 01189/2013 – WDBC Delegated Report attached – for information

Land adjacent 2 Bouchers Hill, North Tawton
Removal of Condition 2 of Planning permission 01302/2011 requiring obscure glazing to the first floor north each window.
Conditional consent 10/01/14
Noted.

21. FINANCE

21.1 Invoices. Members inspected the invoices and bank statements and appropriate payments were made in accordance with bank mandate.

21.2 Monthly statement – Members received the monthly statement and agreed to make the appropriate transfer from the reserve account to the current account to allow payments to be made.

22. Questions/Comments from members of the public

The meeting was suspended to allow members of the public to comment/ask a question on any **agenda item only**.

The members of the public commented that the names for the new Wainhomes development were very nice.

The meeting opened again.

23. Any other business

Cllr S Whiteley raised a concern regarding the apparent rent increase for the new homes in Barkers Way just before tenants moved in. The Clerk reported that she had already been contacted by another Councillor regarding this and had requested details from Devon and Cornwall Housing Association. The Clerk was requested to include this as an item on the agenda for the next meeting.

The matter of a new Post/Pillar box in the vicinity of Strawberry Fields/Wainhomes development was raised. The Clerk was requested to include this as an item on the agenda for the next meeting.

24. Date of next meeting

The next meeting of the Council shall be Tuesday 4th March 2014.

The meeting ended at 8.45 pm.