

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the Ordinary Meeting of North Tawton Town Council held at the **Council Offices** on **TUESDAY 21st JANUARY 2014** at **7.30 pm**.

Cllr S Blood	Cllr S Blood	Cllr Dr P Brickley
	Cllr Mrs C Burrow	Cllr A Gillespie
	Cllr K Hodge	Cllr Mrs G Hoggins
	Cllr I MacLeod	Cllr Mrs J Morgan
	Cllr N Morgan (Chair)	Cllr Mrs A Ponsford
	Cllr S Whiteley	

Open Forum – No members of the public raised and issues.

1. **Apologies for Absence** – Apologies were received Cllr Mrs D Rice, but she stated that she would try and join the meeting late.

2. **Declarations of Interest** – None were made at this stage.

3. **Minutes of the Previous Meetings**

3.1 The minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 3rd December 2013, previously circulated, were agreed and signed.

3.2 The minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Thursday 19th December 2013, previously circulated, were agreed and signed.

3.3 The minutes of the Finance Committee Meeting of North Tawton Town Council held at the Council Offices on Tuesday 7th January 2014, previously circulated, were approved and signed. The Chairman of the Finance Meeting gave a brief update. It was further resolved that Option 2, - to exclude Line 40 – Dog Warden Scheme, but to transfer the sum of £700 to line 31 Maintenance, Repairs and Replacements (to cover any extra costs of works), as detailed in the minutes of the Finance Committee Meeting held on the 7th January 2014 should be adopted.

It was further resolved that the precept from West Devon Borough Council should be £83,820.00. The Clerk was requested to submit the Precept Form to West Devon Borough Council.

Cllr Mrs G Hoggins thanked the Clerk and Cllr I MacLeod.

4. **Updates**

4.1 The Chairman to update the Council on various issues.

- A letter received from Tavistock Newspapers requesting copies of Agenda and Minutes.

- Devon County Council Public Transport Consultation was available online.

- Devon County Council Social Care Review Accommodation Consultation was available online.
 - Surface Water Drains – a discussion took place regarding the flood alleviation scheme and current problems.
 - A thank you letter had been received from the Okehampton and District Community Transport for the grant of £100.
 - English Heritage Consultation – Cllr S Blood indicated that he would respond on behalf of the Town Council.
 - Letter received from Mrs S Knot regarding the bank in Barkers Way and a request for a litter bin. The Clerk was requested to include this as an item on the agenda for the meeting on 4th February 2014 and to do a Land Registry search to ascertain who owns the land.
- 4.2 There had been no Den Brook Community Council meetings since the last Town Council meeting.
- 4.3 Cllr Dr. P Brickley gave a brief update regarding the Neighbourhood Plan project.
- Questionnaire completed, 24 pages, photos and maps. The questionnaire should be printed by 3rd February 2014. It is hoped the Guides and Rangers were going to deliver the questionnaire to households within the 30 mph limit. There was going to be a lot of publicity, a window display in the Council offices, posters and visits to groups. There are going to be drop in support, a Town Crier and vintage bus. A Facebook group has been set up (north Tawton neighbourhood plan group), and a dedicated e-mail address northtawtonneighbourhoodplan@gmail.co.uk. West Devon Borough Council were providing ballot boxes which would be placed in the Post Office, SPAR, Golden Kebab and Pizza House and Fore Street Garage. Cllr Dr P Brickley reported that he had had a discussion with Rebecca Black regarding the coordinated progress of our Neighbourhood Plan with West Devon's revision of the Core Strategy. A consultant had been contacted to possibly provide technical advice and assist with the grant application. Mrs Irene Wareing has now moved from the town so there is a vacancy on the group.
- 4.4 Cllr S Blood gave a brief update regarding the Lottery Bid application.
- One final quotation is awaited for work in St Peter's Church Belfry. As soon as this is received the application will be submitted.

5. **Ongoing issues**

'Action Log' attached at Annex A.

6. **Devon Air Ambulance – Night Operations – call for landing sites**

The Council considered the request from Devon Air Ambulance for potential night landing sites within North Tawton, and it was resolved to suggest to the Devon Air Ambulance sites at The Memorial Park, the old Rugby Field in Barton Street, the Rugby Club in Fore Street and the Cheese Factory.

7. **Electoral Review of West Devon**

Cllr N Morgan updated the Council on the Electoral Review of West Devon and the details, previously circulated, were noted.

8. Western Power Distribution – Stakeholder Workshop 10th February 2014

The details of the forthcoming Western Power Distribution Stakeholder Workshop to be held on Monday 10th February 2014 at Exeter Racecourse, previously circulated were noted. Councillors were requested to contact the Clerk if they wished to attend.

9. Tree Inspection Report – North Tawton Cemetery

The Tree Inspection Report – North Tawton Cemetery - prepared by Greenhills Tree Services of the trees, previously circulated, was discussed, in particular the high priority work identified. The Clerk was requested to obtain two estimates for felling Tree No 929, when this was received it was resolved that two Councillors be delegated to authorise the work. With regard the medium and low priority work identified the Clerk was requested to obtain two estimates for each priority. When this was received an Estates Committee meeting would be arranged to discuss the matter.

10. DCC Part Street Lighting

Councillors reviewed the areas covered by the Part Street Lighting following complaints received by the Town Council. Maps were shown indicating the lights that were currently being left on. After some discussion it was resolved that the Clerk should contact Devon County Council with a request that the lights currently being left on should remain the same, but with a request that the timing of the lights that are switched off should be changed to come on at 5 am and go off at midnight.

11. DCC Parish Lengthsman

The details of the DCC's Parish Lengthsman Schedule for first quarter of 2014, previously circulated, were discussed. After some discussion it was resolved that Devon County Council should be asked to review the schedule in the light of the recent flooding problems in the town.

12. Buckingham Palace Garden Parties

After some discussion it was resolved that the Chair and Vice Chair should decide between themselves who should attend the Buckingham Palace Garden Party Tuesday 10th June 2014.

13. Street Naming – Wainhomes Site

After some discussion it was resolved that a Sub-Committee should be formed to consider suggestions for street names for the new Wainhomes Development. It was resolved that Cllr N Morgan, Cllr Mrs G Hoggins, Cllr Mrs C Burrow and Cllr Mrs A Ponsford should be on the Sub-Committee.

14. Golden Leaf Landscaping report

The Clerk updated the Council on the work that Golden Leaf Landscaping had carried out during the month of December.

Cllr S Whiteley commented on the two trees on the Roundabout at Moorview. The Clerk informed the Council that the lower tree had died and she has notified Devon County Council, but the higher tree had blown over, which had also been reported to Devon County Council. The Clerk was requested to ascertain from Devon County Council whether these trees would be replaced.

15. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

15.1 01189/2013 –

Land adjacent 2 Bouchers Hill, North Tawton
Removal of Condition 2 of Planning permission 01302/2011 requiring obscure glazing to the first floor north each window.
Noted.

15.2 01248/2013

14A The Square, North Tawton, EX20 2EP
Erection of notice board
To note (North Tawton Town Council are the applicants for this application).
Noted.

To note decisions of West Devon Borough Council

15.3 01023/2013

Listed Building Consent application for rebuilding of chimney
35 Essington Lane, North Tawton, EX230 2DA
Conditional Consent 20/11/13
Noted.

15.4 10101/2013

Ginger Pop Cottage, 37 Essington Lane, North Tawton, EX20 2DA
Listed Building Consent application for reinstatement of fire damaged cottage.
Conditional Consent 20/11/13
Noted.

15.5 00979/2013

12 The Square, North Tawton, EX20 2EP
Householder application for the erection of extension and association alterations
Conditional Consent 21/11/13
Noted.

15.6 00980/2013

12 The Square, North Tawton, EX20 2EP
Listed Building Consent application for the erection of extension and association alterations
Conditional Consent 21/11/13
Noted.

15.7 01022/2013

Householder application for rebuilding of chimney
35 Essington Lane, North Tawton, EX230 2DA

Conditional Consent 2/12/13
Noted.

15.8 00403/2013

Variation of Condition 17 attached to planning consent 02603/2012 relating to compliance with approved plans
Land adjacent to Barkers Way, North Tawton
Conditional Consent 20/12/13
Noted.

16. FINANCE

16.1 Invoices. Members inspected the invoices and bank statements and appropriate payments were made in accordance with bank mandate.

16.2 Monthly statement – Members received the monthly statement and agreed to make the appropriate transfer from the reserve account to the current account to allow payments to be made.

17. Questions/Comments from members of the public

The meeting was suspended to allow members of the public to comment/ask a question on any **agenda item only**.

It was suggested that Dr Jean Shields should be involved in the Street Naming for the Wainhomes Development.

A question regarding the Recycling Project Group was raised and whether or not the possibility of extra recycling was still being investigated. Cllr Mrs C Burrow stated that this had been put to one side to await the Neighbourhood Planning Questionnaire, as one of the questions related to recycling of plastics.

The meeting was opened again.

18. Any other business

The Clerk was requested to include the following items on the Agenda for the meeting on the 4th February 2014.

Complaints procedure
Wainhomes Development – Roundabout and Bus Stop
Training for Councillors on Burial Arrangements
Emergency Planning
HGV lorries coming through the town

Cllr S Whiteley mentioned that he had a conversation with SLP Printers regarding the Local Directory.

19. Date of next meeting

The next meeting of the Council shall be Tuesday 4 February 2014.

The meeting closed at 9.25 pm.