

Annex A attached to the Minutes of the Ordinary Meeting of North Tawton Town Council held at the **Council Offices** on **Tuesday 4<sup>th</sup> November 2014** at **7.15 pm**.

## **Item 9.2      Openness of Local Government Bodies Regulations 2014**

### **That Standing Order 1B should be amended to read**

When calculating the 3 clear days (weekdays including Saturday) for notice of a meeting to councillors and the public, the day on which notice was issued, the day of the meeting, a Sunday, a day of the Christmas break, a day of the Easter break or of a Bank Holiday or a day appointed for public thanksgiving or mourning shall not count.

### **That Standing Order 1L should be amended to read**

In accordance with the amendment to the Public Bodies (Admission to Meetings) Act 1960 by the Openness of Local Government Bodies Regulations 2014, the amended 1960 Act provides that a person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- a) film, photograph or make an audio recording of a meeting;
- b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Detailed arrangements regarding the filming, photography and audio recordings of meetings shall be in accordance with the advice given in the National Association of Local Council's Legal Topic Note LTN5 – Parish and Community Council Meetings, item 31 – 40. – attached at Annex B

### **That Standing Order 1t should be amended to read**

If a Councillor wants his absence from a meeting, to which he has been summoned to be approved, he should submit his written request, together with the reasons for absence, before the meeting takes place, (an e-mail request and telephone request will also be accepted).

### **That Standing Order 1x be added**

The summons must include the agenda for the business to be transacted at the meeting, and "Another Other Business" should be replaced with "Parish Matters", No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

### **That Standing Order 16(c) be added**

The meetings of a sub-committee appointed by a committee are the same as for committee meetings as described above except:-

- a sub-committee meeting may be convened without any public notice being given;
- the public have no statutory right to attend a sub-committee meeting or report its proceedings.