

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held at the **Council Offices on Tuesday 7th October 2014 at 7.30 pm.**

Dated this 30th September 2014


Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. Minutes of the Previous Meetings

- 3.1 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Monday 1st September 2014. (attached)
- 3.2 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 2nd September 2014. (attached)
- 3.3 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Monday 15th September 2014. (attached)

4. Updates

- 4.1 Chairman to update the Council on various issues.
- 4.2 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
- 4.3 To receive a brief update from Cllr I MacLeod/Cllr S Blood regarding Denbrook.
- 4.4 To receive a brief update from Cllr N Morgan (WDBC Ward Member).

5. Ongoing issues

'Action Log' attached at Annex A

6. Commonwealth Day 2015

To consider flying the Commonwealth Flag on 9th March 2015. – deferred at meeting held on 2nd September 2014.

7. Conferences/Courses/Workshop

7.1 NHS Drop-in Sessions – The Future of Community Health Services – Town Hall 22nd October 2014 (10 am – 12 noon)

8. Consultations/Newsletters

NHS Eastern Locality Transforming Community Services Commissioning Intentions Document – Consultation expiry 12th December 2014 – Annex C

9. Member's Code of Conduct

To consider minor changes to the Member's Code of Conduct, as recommended by West Devon Borough Council, and to consider publishing the Member's Code of Conduct on North Tawton Town Council's website. – Previously circulated – deferred at meeting on 2nd September 2014.

10. Openness of Local Government Bodies Regulations 2014

To receive a report from Cllr S Whiteley and to consider setting up a Working Group to revise the standing orders, if required, with regard to the press and public recording meetings by audio or video, and other matter following the introduction of the Openness of Local Government Bodies Regulations 2014.

11. Questions/Comments from members of the public

Following the 6 months trial to review the Standing Orders that states "The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes".

12. Litter Bin – Barton Street

To consider a request for a litter bin to be sited on the corner of Barton Street/High Street.

13. Seat – Fore Street

To consider repositioning the seat that is currently beside the bus shelter in Fore Street.

14. Grave Markers for Cemetery

To receive a report from Cllr S Whiteley regarding plaques to mark the sections and rows in The Cemetery.

15. Memorial Park – Dog fouling

Letter of complaint received regarding dog fouling in the Memorial Park.

15. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

15.1 01070/2014

North Street Motors, North Street, EX20 2ES

Change of use from commercial garage to residential including demolition of a redundant single storey garage and construction of dwelling

15.2 01061/2014

Cider Cottage, Yeo Farm, Yeo Lane, North Tawton, EX20 2DD

Change of use from Holiday Accommodation to full residential

15.3 01097/2014

Boswells, North Tawton, EX20 2BY

Installation of one 5Kw wind turbine on 15m tower

To note decisions of West Devon Borough Council

15.4 00873/2014

2 Bouchiers Close, North Tawton, EX20 2DB

Householder application for erection of extensions to provide a double garage and sun room adjoining patio area.

Conditional consent – 16/9/14

15.5 00873/2014

Land adjacent to Bouchers Hill, North Tawton
Prior Approval of proposed change of use of agricultural store to a dwelling.
Prior Approval Given – 15/9/14

15.6 00864/2014

4 Barton Street, North Tawton, EX20 2HN
Partly retrospective application for incorporation of residential outbuilding into main dwelling and external alterations.
Conditional consent – 23/9/14

16. FINANCE

16.1 Invoices. To approve payments listed at Annex D (to follow) in accordance with bank mandate.

16.2 Monthly statement – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

16.3 Okehampton and District Community Transport Group

To consider a grant request received from Okehampton and District Community Transport Group – Annex D.

17. Questions/Comments from members of the public

The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes.

18. Any other business

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

19. Date of next meeting

The next meeting of the Council shall be 4th November 2014.

PART II

EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.