

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held at the **Council Offices on Tuesday 4<sup>th</sup> November 2014 at 7.15 pm.**

Dated this 29<sup>th</sup> October 2014

  
Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

Watch Manager Mark Quick from the Devon and Somerset Fire Brigade has requested to address the Council.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

### **3. Minutes of the Previous Meetings**

- 3.1 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held in the Town Hall on Thursday 2<sup>nd</sup> October 2014 (to follow)
- 3.2 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 7<sup>th</sup> October 2014. (attached)
- 3.3 To approve and sign the minutes of the Planning Committee of North Tawton Town Council held at the Council Offices on Tuesday 21<sup>st</sup> October 2014. (attached)
- 3.4 To approve and sign the minutes of the Estates Committee of North Tawton Town Council held at the Council Offices on Monday 21<sup>st</sup> October 2014. (attached)

### **4. Updates**

- 4.1 Chairman to update the Council on various issues.
- 4.2 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
- 4.3 To receive a brief update from Cllr I MacLeod/Cllr S Blood regarding Denbrook.
- 4.4 To receive a brief update from Cllr N Morgan (WDBC Ward Member).
- 4.5 To receive a brief update regarding the North Tawton Engagement Group.

### **5. Ongoing issues**

'Action Log' attached at Annex A

- 6. Devon County Council – Community Road Warden Initiative**  
To consider whether North Tawton Town Council should consider the Road Warden – Community Self Help scheme – Annex B
- 7. Conferences/Courses/Workshop**
- 7.1 West Devon – Our Plan – Town and Parish Council Workshop - Future Development in West Devon – Where will it go? 5<sup>th</sup> December 2014 10 am – 1 pm Kilworthy Park. – Annex C
- 7.2 “Hot Seat Live” Rural Crime Policing debate with the Police and Crime Commissioner and Chief Constable – 7<sup>th</sup> November 2014, 12.15 pm - Hatherleigh Community Centre – Annex D
- 7.3 West Devon CVS- Older Peoples Service Group – date to be confirmed – Ockment Centre.
- 8. Consultations/Newsletters**
- 8.1 Letter from Managing Director of the Eastern Locality of Northern, Eastern and Western Devon Clinical Commission Group regarding urgent and necessary measures – Annex E
- 8.2 Devon County Council Consultation – Highway Services – Help shape your local service – website link <https://new.devon.gov.uk/highwaysbudget/>
- 9. Standing Orders**
- 9.1 Member’s Code of Conduct**  
To consider minor changes to the Member’s Code of Conduct, as recommended by West Devon Borough Council, and to consider publishing the Member’s Code of Conduct on North Tawton Town Council’s website. – Previously circulated – deferred at meeting on 2<sup>nd</sup> September 2014, Cllr S Whiteley to update the Council.
- 9.2 Openness of Local Government Bodies Regulations 2014**  
To Consider a revision to the standing orders, with regard to the press and public recording meetings by audio or video, and other matter following the introduction of the Openness of Local Government Bodies Regulations 2014 – deferred at meeting on 2<sup>nd</sup> September 2014, Cllr S Whiteley to update the Council.
- 9.3 Questions/Comments from members of the public**  
To consider reviewing the Standing Orders, following the six months trial, that states “The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes”. deferred at meeting on 7<sup>th</sup> October 2014.
- 10. Engagement with West Devon Borough Council – North Tawton GP Surgery**  
To consider the request from West Devon Borough Council regarding the North Tawton GP Surgery – Emails attached at Annex F
- 11. Electoral Review of West Devon – Final Recommendations**  
To receive the final recommendations on the Electoral Review of West Devon. Cllr N Morgan to report.
- 12. Denbrook – Engineering Council**  
To consider the request from Mr M Hulme to write to the Engineering Council complaining about their impartiality.
- 13. ESTATES COMMITTEE MATTERS**
- 13.1 Seat – Fore Street**  
To consider replacing the seat that is currently beside the bus shelter in Fore Street, with a recycled plastic seat, (as recently purchased for the Memorial Park).

**13.2 Litter Bin – Barton Street**

To receive an update on the request to site a litter bin in Barton Street – Clerk to report  
Following consultation with Western Power

**13.3 New Park Bench and Picnic Table**

To receive an update following the visit by members of the Estates Committee on the  
siting of the new park bench and picnic table.

**13.4 Astro turf (i.e. green carpeting)**

To receive an update following the visit by members of the Estates Committee.

**13.5 Christmas Tree/Lights – Clock Tower**

To consider a request from Mr G Crawley, Landlord of The White Hart Inn, Fore Street, to  
supply and site a Christmas Tree and Lights in front of the Clock Tower.

**14. PLANNING MATTERS**

**To consider the planning applications received from West Devon Borough Council and  
to make recommendations.**

**14.1 01161/2014**

Erection of tow cream silos  
Taw Valley Creamery, North Tawton, EX20 2DA

**14.2 01164/2014**

Works to Trees in a Conservation Area for works to Lime trees lining the Lych Gate path at St  
Peter's Church. To retain in natural form, but crown lift over the path to create an arch, allow  
to be pendulous over the graveyard.  
North Tawton Town Council are the applicants.

**To note decisions of West Devon Borough Council**

**14.3 00990/2014**

Railway Hotel, North Tawton, EX20 2BE  
Replacement and realignment of roof  
Conditional consent 13/10/14

**14.4 00918/2014**

Upper Depot, Devonshire Gardens, North Tawton  
Reserved Matters application for erection of 2 live work units including commercial garage  
and printer.  
Conditional consent 14/10/14

**15. FINANCE**

**15.1 Invoices.** To approve payments listed at Annex H (to follow) in accordance with  
bank mandate.

**15.2 Monthly statement** – to receive the monthly statement and to consider adoption. To  
make the appropriate transfer from reserve accounts to current account to allow  
payments to be made.

**15.3 Locality convention**

To consider a delegate for the Local Convention on 17<sup>th</sup> – 18<sup>th</sup> November, Cardiff City  
Hall – Annex G

**16. Questions/Comments from members of the public**

The meeting shall be suspended prior to Any Other Business to allow members of the public  
to comment/ask a question. Time shall be limited up to a maximum of 15 minutes.

**17. Any other business**

No decision may lawfully be made under this item but matters may be discussed which  
involve no more than an exchange of information.

**18. Date of next meeting**

The next meeting of the Council shall be 2nd December 2014.

**PART II**

**EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.