

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held at the **Council Offices** on **TUESDAY 4<sup>th</sup> FEBRUARY 2014** at **7.30 pm**.

Dated this 28<sup>th</sup> January 2014



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 21<sup>st</sup> January 2014. (Copy to follow).
4. **Updates**
  - 4.1 Chairman to update the Council on various issues.
  - 4.2 To receive a brief update on the Den Brook Community Council meetings.
  - 4.3 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
  - 4.4 To receive a brief update from Cllr S Blood regarding the Lottery Bid application.

5. **Ongoing issues**  
'Action Log' attached at Annex A.
6. **North Tawton Fire Station**  
To consider an invitation from the Fire Service to visit the Fire Station.
7. **Questions/Comments from members of the public**  
In accordance with the Standing Orders and Minutes of the meeting held on 7<sup>th</sup> May 2013 to review the procedure for Comments/Comments from members of the public and the suspension of the meeting prior to Any Other Business to allow members of the public to comment/ask a question on any agenda item only. Time shall be limited to 2 minutes per person, up to a maximum of 3 persons.
8. **Devon Countryside Access Forum**  
To consider correspondence received from the Devon Countryside Access Forum. – Annex B.
9. **West Devon Borough Council – Housing Surgery**  
To consider an invitation received from West Devon Borough Council to a Housing Surgery – Annex C.
10. **West Devon Borough Council – Planning Workshop**  
To consider an invitation received from West Devon Borough Council to a Planning Workshop – Annex D.
11. **Healthwatch Devon**  
To consider an invitation from Healthwatch Devon for North Tawton Town Council to become a member – Annex E.
12. **West Devon Borough Council – Mayoral Awards**  
To consider nominations for Annual West Devon Mayoral Awards – Attached Annex F.
13. **Cemetery/Burial Procedures**  
To consider a date for Councillor training for cemetery/burial procedures.
14. **Wainhomes Development**  
To consider response to West Devon Borough Council and Wainhomes regarding the removal of the roundabout and bus stop on the planning application recently approved.
15. **Emergency Planning**  
To consider setting up a working group to review and update the Emergency Planning Procedure.
16. **HGV Lorries**  
To consider problem with HGV lorries using High Street/Fore Street to access and exit Gregory Haulage Yard.
17. **Complaints Procedure**  
To consider reviewing/revising the complaints procedure.
18. **Litter Bin – Barkers Way/Gostwyck Close**

To consider request for a litter bin to be sited in Barkers Way/Gostwyck Close – Annex G.

19. **Golden Leaf Landscaping report** for January – Clerk to update.

20. **PLANNING MATTERS**

**To consider the planning applications received from West Devon Borough Council and to make recommendations.**

**20.1 00133/2014 – Report attached**

The Nest, 4 North Street, North Tawton, EX20 2ES

Householder application for erection of extension and replacement roof

**To consider the planning applications received from Mid Devon District Council and to make recommendations.**

**20.2 13/00541/FULL**

NGR 268849 104721 (Manns Newton Farm) Zeal Monachorum

Erection of a 500 kw wind turbine with a maximum hub height of 50m and a maximum tip height of 77m with associated works and formation of access rack

Note: We are consultees on this application as the site is in a neighbouring parish.

**To note decisions of West Devon Borough Council**

**20.3 01189/2013 – WDBC Delegated Report attached – for information**

Land adjacent 2 Bouchers Hill, North Tawton

Removal of Condition 2 of Planning permission 01302/2011 requiring obscure glazing to the first floor north each window.

Conditional consent 10/01/14

21. **FINANCE**

**21.1 Invoices**. To approve payments listed at Annex D (to follow) in accordance with bank mandate.

**21.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

22. **Questions/Comments from members of the public**

The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question on any **agenda item only**. Time shall be limited to 2 minutes per person, up to a maximum of 3 persons.

23. **Any other business**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

24. **Date of next meeting**

The next meeting of the Council shall be Tuesday 4 March 2014.