

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Annual Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 3<sup>rd</sup> June 2014 at 7.30 pm.**

Dated this 28<sup>th</sup> May 2014



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

4. **In Accordance with Standing Order 2 j:**
  - Review of delegation arrangements to committees, sub-committees, employees and other local authorities.
  - Review of the terms of references for committees.
  - Establishing or reviewing the Council's complaints procedure. – Previously circulated – please come with comments
  - To consider whether North Tawton Town Council should have a Social Media policy similar to West Devon Borough Council – attached.

## **Minutes of the Previous Meetings**

- 5.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 6<sup>th</sup> May 2014. (Copy to follow).
- 5.2 To approve and sign the minutes of the Planning Committee of North Tawton Town Council held at the Council Offices on Tuesday 13<sup>th</sup> May 2014. (Copy attached).
- 5.3 To approve and sign the notes of the Planning Site Inspection held on Friday 23<sup>rd</sup> May 2014 (copy attached) (Copy attached).
- 5.4 To approve and sign the minutes of the Finance Committee of North Tawton Town Council held at the Council Offices on Tuesday 27<sup>th</sup> May 2014 (copy to follow).
6. **Updates:**
  - 6.1 Chairman to update the Council on various issues.
  - 6.2 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
  - 6.3 To receive a brief update from Cllr S Blood regarding the Lottery Bid application.
  - 6.4 To receive a brief update from Cllr I MacLeod regarding the Patients Participation Group.

- 6.5 To receive a brief update from Cllr N Morgan – WDBC Ward Member.
7. **Ongoing issues**  
'Action Log' attached at Annex A.
8. **Devon & Cornwall Police Public Contact Strategy Station Enquiry Offices' Rationalisation**  
To consider the letter received from the Devon and Cornwall Police dated 13<sup>th</sup> May 2014 – Annex B.
9. **Cllr J McInnes (DCC) Report**  
To receive the Annual Report received from Cllr J McInnes – Annex C
10. **DCC Library Consultation**  
To consider a response to the Devon County Council Library Consultation – Annex D
11. **150<sup>th</sup> Anniversary of the Opening of the Railway to North Tawton**  
To consider the 150<sup>th</sup> Anniversary of the Opening of the Railway to North Tawton in 2015.
12. **North Tawton Bowling Club – New Clubhouse Project**  
To consider a letter of support to Sport England in connection with the Clubhouse Project – Annex D
13. **Road Access Protection lines – White Hart, North Tawton**  
To consider a request for access protection line (solid white line) outside White Hart, North Tawton – Annex E
14. **Golden Leaf Landscaping report** for May – Clerk to update.
15. **To consider the planning applications received from West Devon Borough Council and to make recommendations.**  
**15.1 00490/2014 – Report attached**  
21 Fore Street, North Tawton, EX20 2DT  
Works to Trees in a Conservation Area for the removal of a conifer from the front garden of 21A Fore Street.
- To note decisions of West Devon Borough Council**  
**15.2 00377/2014**  
Gregory Distribution Ltd., Fore Street, North Tawton, EX20 2EB  
Erection of new porch and lobby and associated alterations to building  
Conditional consent 14/5/14
16. **FINANCE**  
**16.1 Invoices.** To approve payments listed at Annex F (to follow) in accordance with bank mandate.
- 16.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current account to allow payments to be made.
- 16.3 NSPCC**  
To consider the grant request received from the NSPCC – Annex G
17. **Questions/Comments from members of the public**  
The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes.
18. **Any other business**  
No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.
19. **Date of next meeting**  
The next meeting of the Council shall be 1st July 2014.