

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held at the **Council Offices** on **TUESDAY 1st April 2014** at **7.30 pm**.

Dated this 26<sup>th</sup> March 2014

  
Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

Louise Watts has requested to address the Council regarding traffic and parking.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 18<sup>th</sup> March 2014. (Copy attached).
  - 3.2 To approve and sign the minutes of the Estates Committee of North Tawton Town Council held at the Council Offices on Wednesday 19<sup>th</sup> March 2014. (copy attached).
4. **Updates**
  - 4.1 Chairman to update the Council on various issues.
  - 4.2 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
  - 4.3 To receive a brief update from Cllr S Blood regarding the Lottery Bid application.
  - 4.4 To receive a brief update from Cllr I MacLeod regarding the Patients Participation Group.

5. **Ongoing issues**  
'Action Log' attached at Annex A.
6. **West Devon Borough Council – Planning Validation Checklist**  
To consider a response to the public consultation on the proposed changes to the Planning Application Validation Checklist (Summary attached at Annex B) – Full Check List available to view in the Council Offices.
7. **Devon County Council – Temporary Road Restrictions**
  - 7.1 **Temporary 40mph Speed Limit**  
A3072 between Newland Bridge and The Barton  
31<sup>st</sup> March 2014 – 4<sup>th</sup> April 2014
  - 7.2 **Temporary Prohibition of through Traffic and Parking  
Fore Street, North Tawton – Road over Taw Bridge**  
2<sup>nd</sup> June 2014 (for a maximum of 18 months) – 30 September 2014
8. **Barkers Way, North Tawton**  
To consider response from Devon and Cornwall Housing Association regarding rent at Barkers Way. - Annex C.
9. **Photocopying Charges**  
To consider charges for photocopying of documents. Clerk to report.
10. **Town Clerk – Annual Leave**  
To consider request from the Town Clerk for Annual Leave.
11. **Signage – Memorial Park Car Park**  
To consider signage to be placed in the Memorial Park Car Park restricting skateboard and balls games, and to consider whether any other restrictions should be included.
12. **More funds for Parish and Town Councils**  
To consider whether North Tawton Town Council should support Sevenoaks Town Council's proposed to campaign for Parish and Town Councils to receive a portion of business rates. – Annex D
13. **TAP funding – Parish Lengthsman**  
To consider how the Town Council should allocate the surplus TAP funding for the Parish Lengthsman – Clerk to report.
14. **Golden Leaf Landscaping report** for March – Clerk to update.
15. **PLANNING MATTERS**  
**To consider the planning applications received from West Devon Borough Council and to make recommendations.**
  - 15.1 **00286/3024 –**  
St Peters Church, Essington, North Tawton

Works to Trees in a Conservation Area for work to 9 Lime trees on the eastern boundary of St Peters Church, to involve Crown Lifting and Remove of Overhanging Branches – as outline in the Tree Survey  
North Tawton Town Council are the applicants.

**To note decisions of West Devon Borough Council**

**15.2 00177/2014**

Householder application for conversion of garage to bedroom  
16 Taw Vale Avenue, North Tawton, EX20 2AZ  
Condition consent – 19/3/14

**15.3 01248/2013**

14A The Square, North Tawton, EX20 2EP  
Erection of notice board  
Condition consent 14/3/14

**16. FINANCE**

**16.1 Invoices.** To approve payments listed at Annex E (to follow) in accordance with bank mandate.

**16.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

**17. Questions/Comments from members of the public**

The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question on any **agenda item only**. Time shall be limited to 2 minutes per person, up to a maximum of 3 persons.

**18. Any other business**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**19. Date of next meeting**

The next meeting of the Council shall be Tuesday 6<sup>th</sup> May 2014.

The Annual Town Meeting shall be held in the Town Hall on Tuesday 18<sup>th</sup> April 2014 commencing at 7.30 pm.

Short presentations on Riparian Owners Responsibilities and Solar Farms are being arranged.

**PART II**

**EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.