

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the meeting of the **Planning and Estates Committee** held at the Council Offices on **Tuesday 26th February 2013 at 7.15 pm.**

Present	Cllr Dr P Brickley	Cllr S Blood
	Cllr Mrs C Burrow	Cllr K Hodge
	Cllr Mrs G Hoggins (Chairman)	Cllr Mrs A Ponsford

2 Members of the public were present.

Open Forum –

A member of the public had requested to speak to the Council, but did not attend the meeting.

1. **Apologies for Absence** – All members of the Committee were present.
2. **Declarations of Interest** - None were declared at this stage.
3. **Vice Chairman – Planning and Estates Committee**
It was proposed and seconded that Cllr Mrs C Burrow should be elected as Vice Chairman for the Planning and Estates Committee.
4. **Neighbourhood Plan Project**
The Terms of Reference for the Neighbourhood Plan Project (previously circulated) were agreed with the addition of “The Project Team would be quorate if 4 members were present” under Item 4.

The Chairman thanked Cllr Dr P Brickley for all the work he had done so far.
5. **To consider the planning applications received from West Devon Borough Council and to make recommendations.**
5.1 00127/2013 – Report attached
Butts Farm, Barton Street, North Tawton, EX20 2HH
Change of use of land to residential use and erection of detached garage for use ancillary to dwelling approved under application 03115/2012
After some discussion it was agreed to support this application subject to a condition stating that the garage shall only be used as a garage and not for living accommodation.
6. **Any other Business** – No matters were raised.

The meeting ended at 7.35 pm.