



- Council's Drainage Engineer and she has suggested some remedial work that the residents can take to prevent water getting into their houses. It is also understood that Highways are going to do some work to the drains and road.
- West Devon Borough Council is to have a Scoping Meeting with Wainhomes and Kinetica.
  - The application to vary the condition should be presented to the Planning and Licensing Committee at West Devon Borough Council before Christmas.
- 4.2 The Den Brook Community Council meeting scheduled for August has been deferred.
- 4.3 Cllr Dr. P Brickley updated the Council regarding the Neighbourhood Plan project. – Record of main events:
- |         |   |
|---------|---|
| 4/7/13  | Update provided at Devon Heartland's Community Forum  |
| 4/7/13  | Meeting held with Rev'd P Wagstaff regarding Lakeway United Church.   |
| 5/7/13  | Meeting with members of business community concerning the Call for Sites procedure.   |
| 10/7/13 | Meeting to arrange drop in session 13/7/13  |
| 11/7/13 | Meeting regarding complaint/misunderstanding  |
| 13/7/13 | Drop In session in Council Offices – 27 people attended   |
| 24/7/13 | Training session at Tavistock – North Tawton is the only parish in West Devon to be drawing up a Neighbourhood Plan at present. |
| 1/8/13  | Update provided at Devon Heartland's Community Forum  |
| 2/8/13  | Members of the Project Group went to the park to talk with the teenagers/young people.  |

#### Other matters

There are to be meetings in smaller groups.

Received feedback from the Wainhomes open day.

The call for sites is now closed.

WDDB will include our calls for sites with their call for sites which will be sent out for an external technical assessment, which is free.

Cllr Mrs C Burrow asked if the External Technical Assessor will be visiting sites or doing a desktop assessment.

A street traffic survey of Exeter Street, Market Street and North Street will possibly as to be carried out, subject to discussion.

There are 3 new members joining the group.

There are 4 keys areas for members to focus on:

Housing and Transport

Heritage and Environment

Business and Economic Issues

Community Services

- 4.4 No update regarding the proposed recycling project, except there would be a question on the Neighbourhood Planning Questionnaire. A meeting would then be arranged for Peninsula Waste.
- 4.5 Cllr I MacLeod updated the Council regarding the Lottery Bid application. The scope has been defined; quotations have been requested to be submitted by

the end of September. The application should be submitted end of September/early October.

**5. Ongoing issues**

The 'Action Log' was updated.

- Basketball Hoop – Mr G Cawse has received the hoop but is awaiting the backboard.
- TAP fund application submitted.
- The Clerk would chase up Ambulance Trust at the end of August.

**6. Standing Orders – Policy 28 – Dealing with press/media**

After some discussion it was resolved to amend the Policy 28 – Dealing with press/media of the Standing Orders to read:

**Press and Media Policy**

Responses to the press relating to matters discussed by the Town Council shall be dealt with in the first instance by the Proper Officer. The Town Council Chairman, and in their absence the vice-chairman, are also authorised to give the views of the Council to the press on any non-confidential subject discussed by Council.

If an immediate response is requested from the press, the Councillor must stress it is his/her own personal opinion and not necessarily the Town Council's opinion.

Whenever possible any information given to the press shall be given in writing so as not to leave interpretation open to misunderstanding and misreporting. At no time shall the personal views of either members or officers of the Council be given to the press in a way which could be interpreted as a view of the Council as a whole.

**7. Centenary of the start of the First World War**

After some discussion it was agreed to that Cllr Mrs G Hoggins, Cllr S Blood, Cllr N Morgan and Cllr I MacLeod should meet with the British Legion to consider how North Tawton should mark the Centenary of the start of the First World War.

**8. Okehampton to Exeter Passenger and Freight Railway Service**

The letter received from Okehampton Town Council to lobby to re-establish the Okehampton to Exeter Passenger and Freight Railway Service, previously circulated was discussed. After some discussion it was resolved that The Clerk should write to Okehampton Town Council giving support to the idea, but pointing out that there is already a Working Group, "Rail Working Group", that were involved in this matter. The Clerk was also requested to inform Okehampton Town Council that North Tawton Neighbourhood Plan Project Group would be investigating and consider the matter as part of their consultations.

**9. Proposed Cycle Parking**

The request received from Jacobs, on behalf of Devon County Council, regarding cycle parking, previously circulated, was discussed. After some discussion it was resolved that The Clerk should respond to Jacobs informing them the Town Council supports the idea of providing cycle parking in North Tawton. The Clerk was also requested to inform Jacobs that North Tawton Neighbourhood Plan Project Group would be investigating and considering the matter as part of their consultations.

**10. Highway Matters Conference**

After some discussion it was resolved that Cllr Dr. P Brickley should attend the Devon Highways "Highways Matters" conference to be held at Tiverton on Saturday 14<sup>th</sup> September 2013 10 am – 4 pm.

**11. Sampford Courtenay TAP fund proposal**

The request received from Sampford Courtenay Parish Council for a joint TAP funding application for a Parish Leaflet was considered. After some discussion it was resolved that the Clerk should contact Sampford Courtenay Parish Council and advise them that North Tawton Town Council would consider a joint TAP fund application but North Tawton would like funding for the Local Directory.

**12. Community Council of Devon – Annual Conference**

The details of the Community Council of Devon's Annual Conference to be held on 12<sup>th</sup> September 2013 at Exeter Racecourse was discussed and it was resolved that if any Councillor wished to attend this Conference that they should contact the Clerk. It was resolved that the Town Council would pay the delegate fee of £40.00.

**13. Community Payback Project – Devon and Cornwall Probation Trust**

After some discussion it was resolved that North Tawton Town Council should join the Community Payback Project, and it was suggested that the replacement of the picket fence in the Memorial Park may be a good project. The Clerk was requested to contact the Devon and Cornwall Probation Trust.

**14. Golden Leaf Landscaping report**

The Clerk gave a verbal report on the work that Golden Leaf Landscaping had carried out for July. The matter of the untidy piece of ground on the lane below the public conveniences was discussed and the Clerk was requested to contact the owner of the house known as Hillside.

**15. PLANNING MATTERS**

**To consider the planning applications received from West Devon Borough Council and to make recommendations.**

**15.1 00683/2013**

Opposite 1 Mill Lane, North Tawton

Prior Approval Notification for the installation of 1 x dslam equipment cabinet associated with fixed line broadband.

After some discussion it was resolved to support this application.

**15.2 00683/2013** Adjacent to 18 Barton Street, North Tawton

Prior Approval Notification for the installation of 1 x dslam equipment cabinet associated with fixed line broadband.

After some discussion it was resolved to support this application.

**15.3 00624/2013**

Gregory Distribution Limited, Fore Street, North Tawton, EX20 2EB  
Proposed building over an existing loading bay so that the contents of the lorries  
maybe unloaded under cover.

After some discussion it was resolved to support this application.

#### **15.4 00392/2013**

Land adjacent to Den Brook, North Tawton – Notes of a meeting held on 6/3/13  
which may be useful

Variation of condition 20 of planning permission 8250/2005/OKE (appeal reference  
APP/Q1153/A/06/2017162) relating to amplitude modulation.

To consider specific document from the Environmental Health Department, West  
Devon Borough Council.

After some discussion it was resolved to object to the Variation of Condition 20 in  
support of the Environmental Health Officers comments.

#### **To note decisions of West Devon Borough Council**

##### **15.5 00431/2013**

Land to rear of Letherens, Fore Street, North Tawton

Part retrospective application for the erection of an agricultural building for general  
storage.

Conditional consent – 5/7/13

Noted.

##### **15.6 00463/2013**

Use of section of Public House as self-contained residential unit

Fountain Inn, Exeter Street, North Tawton, EX20 2HB

Consent – 27/6/13

Noted.

##### **15.7 00223/2013**

Change of use of A1 shop to residential (one room)

Fountain Inn, Exeter Street, North Tawton

Conditional consent – 2/7/13

Noted.

##### **15.8 00501/2013**

Householder application for extensions and alterations to provide additional living  
space and garage.

Cider Cottage, North Tawton, EX20 2AB

Conditional consent – 9/7/13

Noted.

#### **Appeal Decision**

##### **15.9 02715/2012**

Devonshire House Surgery, Essington, North Tawton, EX20 2EX

Ground floor extension to existing surgery to provide A1 retail for pharmacy  
and access improvements.

Appeal **DISMISSED** 19/7/13

Noted.

**16. FINANCE**

**16.1 Invoices.** Members inspected the invoices and bank statements and appropriate payments were made in accordance with bank mandate.

**16.2 Monthly statement** – Members received the monthly statement and agreed to make the appropriate transfer from the reserve account to the current account to allow payments to be made.

**17. Questions/Comments from members of the public**

The meeting was suspended, but no questions or comments were raised from members of the public.

The meeting was opened again.

**18. Any other business**

The matter of the picket fencing in the Memorial Park was raised, but it was noted that this had been raised early in the meeting at Item 13.

**19. Date of next meeting**

The next meeting of the Council shall be 3<sup>rd</sup> September 2013.

Part I of the meeting ended at 9 pm.

