

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

Minutes of the Meeting of North Tawton Town Council held at the Council Offices on **Tuesday 4<sup>th</sup> June 2013 at 7.30 pm.**

Present: Cllr S Blood  
Cllr Mrs C Burrow  
Cllr N Morgan (Chairman)  
Cllr I MacLeod  
Cllr Mrs D Rice

Cllr Dr P Brickley  
Cllr K Hodge  
Cllr Mrs J Morgan  
Cllr Mrs A Ponsford  
Cllr S Whiteley

Mr G Cawse was in attendance.

3 Members of the public were present.

## **Open Forum**

The Chairman had invited Mr G Cawse to attend the meeting to explain to the Council details of the new group Friends of North Tawton Park. Mr Cawse stated that the constitution for the group needed to be signed. The group had been set up to help with their Lottery Funding applications. The Town Council should be represented, and the Group would be advertising shortly for members. The Group would be trying to get people to use the Park. The Group was separate from the Town Council.

It was pointed out that as North Tawton Town Council members are Trustees of the Frank Henson Gibbings Memorial Park and Members felt that an item should be put on the agenda for the 2<sup>nd</sup> July 2013 and the Clerk was requested to contact DALC requesting clarification on whether there would be a conflict of interest being a Trustee of the Park and being a member of the Friends of North Tawton Park group.

1. **Apologies for Absence** – Apologies were received from Cllr Mrs G Hoggins and Cllr Mrs J Rosser.
2. **Declarations of Interest** – None were made at this stage.
3. **Minutes of the Previous Meetings**
  - 3.1 The minutes of the Annual Meeting of North Tawton Town Council held at the Council Offices on Tuesday 7<sup>th</sup> May 2013 were agreed and signed.
  - 3.2 The minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 14<sup>th</sup> May 2013 were agreed and signed.
4. **Updates**
  - 4.1 The Chairman to update the Council on various issues:
    - The Chairman had visited Cllr Mrs J Rosser in hospital at Crediton.

- Richard Sheard, Chief Executive from West Devon Borough Council had visited Gregory's and had been informed that they have no immediate intentions of moving their premises from North Tawton.
  - The Eastern Links meeting to be in North Tawton on Thursday 6<sup>th</sup> June 2013.
  - Devon Heartlands meeting to be held in Okehampton on Tuesday 5<sup>th</sup> June 2013.
  - An appeal has been lodged for land adjacent to Shellsley, Webbs Orchard, and North Tawton.
  - Denbrook – WDBC still awaiting for comments from their acoustics expert.
  - The Clerk had been notified that the street lighting engineers would be working in the town w/c 3<sup>rd</sup> June to start switching the lights off at 12.30 am – 5 am.
- 4.2 Nothing to update as there have not been any Den Brook Community Council meetings.
- 4.3 Cllr Dr. P Brickley updated the Council regarding the Neighbourhood Plan project. Rebecca Black has been appointed out Strategic Planner. Wainhomes were holding an exhibition in the Town Council on 17<sup>th</sup> June 2013 regarding the planning application they were going to submit for 60 houses, together with their longer term plans which includes 400 houses, employment units, school and Doctor's surgery. A meeting had been held with Karen Acott from Wallingbrook regarding their long term plans. A meeting was to be held with the Head Teacher from the Primary School and also a meeting/workshop was to be arranged with the businesses of the town.
- 4.4 There was nothing to update regarding the proposed recycling project, the next step was to speak to Peninsula Waste and it was felt that details of the project could be publicised at a coffee morning in the autumn.
- 4.5 An update regarding the Lottery Bid application was made. Mr Geoff Cawse had produced documentations regarding the works required including stone walls, railings in the Memorial Park. It was being considered whether works to the clock in St Peter's Church could be included in the bid.
- 4.6 An update regarding the meeting with Devon County Council and the Civil Engineers regarding the proposed temporary closure of Taw Bridge, Fore Street, North Tawton due to take place April 2014. The work would take approximately 6 weeks, 24 hours per day, when the bridge will be closed to traffic except for Gregory's lorries and lorries delivering to Gregory's. Lorries will be allowed over the bridge in a convoy system. A pedestrian walkway will be incorporated in the scaffolding on each side of the bridge. Arrangements for buses has yet to be finalised, but it was thought that the buses would travel down Fore Street and turn in Gregory's Yard or turn in the Rugby Club. It was pointed out that contact with the Rugby Club should be made.

## 5. **Ongoing issues**

'Action Log' attached at Annex A.

## 6. **Temporary Road Closures**

Essington Lane, North Tawton – Larkworthy Cottage to Just Past Gingerpop Cottage  
20<sup>th</sup> May 2013 – 9<sup>th</sup> June 2013

- Essington Lane, North Tawton – Larkworthy Cottage to Just Past Gingerpop Cottage 10<sup>th</sup> June 2013 – 1<sup>st</sup> December 2013
- Nichols Nymett Moor Cross to Chubbs Cross – 5<sup>th</sup> June 2013 – 17<sup>th</sup> June 2013. Noted.

**7. Standing Orders – Policy 28 – Dealing with press/media**

Policy 28 – Dealing with press/media of the Standing Orders – this matter was deferred at the Annual Town Council Meeting on 7<sup>th</sup> May 2013. The matter was deferred again until the 2<sup>nd</sup> July 2013 meeting.

**8. Defibrillator**

The Council was updated on the South Western Ambulance Service NHS Foundation Trust Community Public Access Defibrillator Scheme. The Clerk informed the Council that two anonymous donations had been received to cover the defibrillator and also the storage box.

After some discussion it was resolved that the Town Council should join the Defibrillator Scheme and that the defibrillator should be sited on the wall to the right of the door on the Town Council Office. The Clerk was requested to contact South Western Ambulance Service NHS Foundation Trust.

Councillors expressed thanks to the

the anonymous donators.

**9. Vandalism in the Park**

The Clerk reported on the recent vandalism in the Park and brief details on a CCTV camera. After some discussion it was resolved not to pursue the matter of a CCTV camera. The Clerk was requested to contact C H Jones and Sons to do work on the bolts on the picnic benches.

**10. TAP funding bid – Street Sweeping**

After some discussion it was resolved that the Town Council should contact Chagford Parish Council with a view to submitting a TAP funding bid for street sweeping to supplement the service provided by West Devon Borough Council.

The Clerk was also requested to contact West Devon Borough Council regarding taking over the street sweeping completely.

**11. Keep North Tawton Tidy**

The Clerk reported that North Tawton Primary School Eco Club would be interested in getting involved in the proposed “Keep North Tawton Tidy” campaign.

**12. Golden Leaf Landscaping report**

The Clerk updated the Council on works carried out by Golden Leaf Landscaping in May. The first stage of weed spraying had been done throughout the Town.

**13. PLANNING MATTERS**

**To consider the planning applications received from West Devon Borough Council and to make recommendations.**

### **13.1 00463/2013**

Use of section of Public House as self-contained residential unit  
Fountain Inn, Exeter Street, North Tawton, EX20 2HB

After some discussion it was resolved that Members felt that they could not comment as this application is a contradiction with the previous application 00223/2013

### **13.2 00501/2013 – Report attached**

Householder application for extensions and alterations to provide additional living space and garage.

Cider Cottage, North Tawton, EX20 2AB

After some discussion it was resolved to support the application.

### **13.2 00474/2013 – Report attached**

Wildridge, North Tawton, EX20 2DQ

Prior Approval application for agricultural equipment storage building

After some discussion it was resolved to support the application.

### **13.3 00484/2013 – Report attached**

Wildridge, North Tawton, EX20 2DQ

Prior Approval application for agricultural storage building

After some discussion it was resolved to support the application.

## **To note decisions of West Devon Borough Council**

### **13.4 00254/2013**

Householder application for erection of garden shed

Essington Lodge, Essington Road, North Tawton

Conditional Consent – 14/5/13

Noted

## **14. FINANCE**

**14.1 Invoices.** Members inspected the invoices and bank statements and appropriate payments were made in accordance with bank mandate.

**14.2 Monthly statement** – Members received the monthly statement and agreed to make the appropriate transfer from the reserve account to the current account to allow payments to be made.

## **15. Questions/Comments from members of the public**

### **Subject to the confirmation of the Minutes of the Annual Meeting of North Tawton Town Council held at the Council Offices on Tuesday 7<sup>th</sup> May 2013.**

The meeting was suspended aft 9.15pm to allow.

3 questions were asked about the Neighbourhood Plan Project.

The meeting was opened again at 9.30 pm

## **16. Any other business**

Cllr S Whitely stated that Tedburn St Mary had a marque that they hired out to organisations and wondered whether North Tawton Town Council should consider purchasing a marque to hire out. The Clerk was requested to include this as an

agenda item for a future meeting. Cllr S Whitely would gather information on whether or not any organisations would be interested in hiring a marque.

With regard the matter of Friends of North Tawton Park, the Clerk was requested to ascertain from DALC if there was a conflict of interest as Councillors were Trustees of the Trustees of the Frank Henson Gibbings Memorial Park.

**16. Date of next meeting**

The next meeting of the Council shall be 2<sup>nd</sup> July 2013.

Part I of the meeting ended at 9.35 pm

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	Cllr I MacLeod	Cllr Mrs A Ponsford
	Cllr Mrs D Rice	Cllr S Whiteley

Part II

## **EXEMPT REPORTS: Property Matters**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

A further letter had been received regarding possible land swop of land in their ownership with land in the ownership of North Tawton Town Council.

The matter was discussed and it was unanimously agreed that the offer should be declined. The Clerk was requested to write to informing them of the Council's decision.

There being no further business the meeting was closed at 9.50 pm.