

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Meeting of North Tawton Town Council to be held at the **Council Offices on** Tuesday 8<sup>th</sup> January 2013 at 7.15 pm.

Dated this 31<sup>st</sup> January 2012



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 4<sup>th</sup> December 2012 (copy attached)
  - 3.2 To approve and sign the minutes of the Planning and Licensing Committee of North Tawton Town Council held at the Council Offices on Monday 3rd December 2012 (copy attached) – note Part II is confidential until the Minutes have been signed.
  - 3.3 To approve and sign the minutes of the Finance Committee of North Tawton Town Council held at the Council Offices on Monday 17<sup>th</sup> December 2012 (copy attached)

4. **Precept 2013/14**

To finalise the amount to be requested by way of precept from West Devon Borough Council following the Finance Meeting on 17<sup>th</sup> December 2012.

**5. Updates**

5.1 Chairman to update the Council on various issues

5.2 To receive a brief update on the Den Brook Community Council meetings by Cllr Mrs J Rosser.

5.3 To receive a brief update from Cllr P Brickley regarding the Neighbourhood Plan project.

**6. Ongoing issues**

'Action Log' attached at Annex A.

**7. Councillors contact details – Website**

To consider whether Councillors contact details, including address, telephone number and, if applicable, e-mail address should be published on North Tawton Town Councils website.

**8. TAP funding**

To receive an update on progress regarding TAP funding applications being submitted jointly with Winkleigh Parish Council (Okehampton Community Transport) and Chagford Parish Council (Parish Lengthsman).

**9. Golden Leaf Landscaping report for December – Report to follow.**

**PLANNING MATTERS**

**10. To consider the planning applications received from West Devon Borough Council and to make recommendations.**

**10.1 03286/2012** – report attached.

Fountain Inn, Exeter Street, North Tawton, EX20 2HN

Conversion of loft space to create two flats

**10.2 03327/2012** – report attached.

Land adjacent to 1 Park House, Fernleigh Close, North Tawton

Outline application for erection of 2 dwellings

**11. To note decisions of West Devon Borough Council**

**11.1 03209/2012**

Taw Valley Creamery, North Tawton, EX20 2DA

Erection of two 60000 litre silos on land adjacent to existing silos

Condition Consent – 6/12/12

**11.2 02603/2012**

Land adjacent Barkers Way, North Tawton

11 Affordable Residential Units

Following completion of Section 106 agreement - Conditional Consent –

18/12/12

**12. Proposed new gate – Footpath No 9 – Report attached.**

To consider proposed new gate to Footpath No 9 (Taw Bridge, Fore Street).

**13. Heritage Lottery Application – New Railings in Memorial Park and works to Walling owned by the Town Council**

To consider whether the Town Council should apply for Heritage Lottery funding for new railings in the Memorial Park and works to the walling owned by the Town Council.

**14. FINANCE**

**14.1 Invoices.** To approve payments listed at Annex B (to follow) in accordance with bank mandate.

**14.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current account to allow payments to be made.

**15. Urgent matters at discretion of Chairman** – No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**16. Date of next meeting**

The next meeting of the Council shall be 5<sup>th</sup> February 2012.