

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held at the **Council Offices** on **WEDNESDAY 6TH NOVEMBER 2013** at **7.30 pm**.

Dated this 29th October 2013



Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Devon and Cornwall Housing Association**
Richard Jefferys and Kate Brotherton from Devon and Cornwall Housing Association will to be in attendance to explain their allocations policy and answer any questions.
4. **Minutes of the Previous Meetings**
 - 4.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 1st October 2013. (Copy attached).
 - 4.2 To approve and sign the notes of the Site Inspection meeting held at the Bowling Club on 4th October 2013. (Copy attached)
 - 4.3 To approve and sign the minutes of the Planning Committee meeting held at the Council Offices on Monday 21st October 2013. (Copy attached).

5. **Co-Option of Councillor**
To consider Co-Option of Councillor – To invite prospective councillors to attend and speak to the Council for a few minutes.
6. **Updates**
 - 6.1 Chairman to update the Council on various issues.
 - 6.2 To receive a brief update on the Den Brook Community Council meetings.
 - 6.3 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
 - 6.4 To receive a brief update regarding the Lottery Bid application.
 - 6.5 To receive a brief update on the details on the Centenary of the start of the First World War.
7. **Ongoing issues**
'Action Log' attached at Annex A.
8. **Connecting Communities**
To consider becoming part of WDBC's "Connecting Communities" – Appendix B
9. **Understanding Commercial Wind and Solar Power and how to respond to an application**
To consider delegate(s) for the Campaign to Protect Rural England's invitation to attend a workshop on 15th November 2013 at Holsworthy – Appendix C
10. **Community Emergency Planning Workshop**
To consider delegate(s) to attend WDBC Community Emergency Planning Workshop – Thursday 28th November 2013 – Appendix D
11. **Public Consultation – Mobile Library Service**
To consider a response to the consultation regarding Devon County Council's Mobile Library Service – Appendix E
12. **Devon County Council – Temporary Road Restrictions and Highway Structural Maintenance Schemes**
 - 25th – 26th November 2013 – Road Closure – Fore Street – drainage works – Appendix F
 - 1st November 2013 – 30th April 2015 – Temporary 40 mph speed limit – Nichols Nymet – De Bathe Cross – Appendix G
 - 17th February 2014 – 16th May 2014 – Road Closures – Greenhill Cross – Jacobstowe – Appendix H – Maps will be display at the meeting
13. **Street Lighting – DCC Part Night Lighting Policy**
To consider complaints received regarding the introduction of DCC's Part Night Lighting Policy – for information attached at Annex I - leaflet and letter received August 2012.

14. Local Business Directory

To consider whether the Local Business Directory should be revised.

15. WDBC Ground Maintenance

To consider whether North Tawton Town Council should investigate taking over certain ground maintenance within North Tawton currently carried out by West Devon Borough Council.

16. Golden Leaf Landscaping report for September – Clerk to update.

17. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

17.1 01015/2013 – Report attached

30 High Street, North Tawton, EX20 2HG

Works to Trees in a Conservation Area application for the removal of a fire tree (possibly a Cypress) from the rear garden of 30 High Street

17.2 10122/2013 – Report attached

35 Essington Lane, North Tawton, EX20 2DA

Householder application for rebuilding of chimney

17.3 10123/2013 – Report attached

35 Essington Lane, North Tawton, EX20 2DA

Listed Building application for rebuilding of chimney

To note decisions of West Devon Borough Council

17.3 00884/2013

Bowling Green, North Street, North Tawton, EX20 2ES

Proposed Clubhouse/Pavilion

Conditional consent – 23/10/13

17.4 00917/2013

Nichols Court, North Tawton, EX20 2BP

Erection of agricultural building for livestock

Conditional consent – 21/10/13

17.5 00988/2013

Sandford Barton, North Tawton, EX20 2BN

Prior approval application for the erection of agricultural storage building

No objection – 22/10/13

18. FINANCE

18.1 Invoices. To approve payments listed at Annex J (to follow) in accordance with bank mandate.

- 18.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.
- 18.3 Okehampton and District Community Transport Group**
To consider a grant request received from Okehampton and District Community Transport Group – Annex K
- 19. Questions/Comments from members of the public**
The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question on any **agenda item only**. Time shall be limited to 2 minutes per person, up to a maximum of 3 persons.
- 20. Any other business**
No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.
- 21. Date of next meeting**
The next meeting of the Council shall be Tuesday 3rd December 2013.

PART II

EXEMPT REPORT: Quotation – Notice Board

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.