

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held at the **Council Offices** on **Tuesday 6th August 2013** at **7.30 pm**.

Dated this 30th July 2013



Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 2nd July 2013. (Copy attached).
 - 3.2 To approve and sign the Site Inspection notes held on 8th July 2013 (Copy attached).
4. **Updates**
 - 4.1 Chairman to update the Council on various issues.
 - 4.2 To receive a brief update on the Den Brook Community Council meetings.
 - 4.3 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
 - 4.4 To receive a brief update regarding the proposed recycling project.
 - 4.5 To receive a brief update regarding the Lottery Bid application.

5. **Ongoing issues**
'Action Log' attached at Annex A.
6. **Standing Orders – Policy 28 – Dealing with press/media**
To consider Policy 28 – Dealing with press/media of the Standing Orders – this matter was deferred at the Annual Town Council Meeting on 7th May 2013 and at the Ordinary Meeting of the Town Council on 4th June 2013 and Ordinary Meeting of the Town Council on 2nd July 2013. – suggested wording attached – Annex B.
7. **Centenary of the start of the First World War**
To consider how North Tawton should mark the Centenary of the start of the First World War.
8. **Okehampton to Exeter Passenger and Freight Railway Service**
To consider request received from Okehampton Town Council to lobby to re-establish the Okehampton to Exeter Passenger and Freight Railway Service – Annex C.
9. **Proposed Cycle Parking**
To consider request received from Jacobs, on behalf of Devon County Council, regarding cycle parking – Annex D.
10. **Highway Matters Conference**
To consider delegate(s) for the Devon Highways “Highways Matters” conference to be held at Tiverton on Saturday 14th September 2013 10 am – 4 pm – Annex E.
11. **Sampford Courtenay TAP fund proposal**
To consider request received from Sampford Courtenay Parish Council for a joint TAP funding application for a Parish Leaflet. – Annex F.
12. **Community Council of Devon – Annual Conference**
To consider delegate(s) for the Community Council of Devon’s Annual Conference to be held on 12th September 2013 at Exeter Racecourse – Annex G.
13. **Community Payback Project – Devon and Cornwall Probation Trust**
To consider whether North Tawton Town Council should join the Community Payback Project and to consider what projects should be put forward. – Annex H.
14. **Golden Leaf Landscaping report** for July – Clerk to update.
15. **PLANNING MATTERS**
To consider the planning applications received from West Devon Borough Council and to make recommendations.

15.1 00683/2013 – Report attached

Opposite 1 Mill Lane, North Tawton

Prior Approval Notification for the installation of 1 x DSLAM equipment cabinet associated with fixed line broadband.

15.2 00683/2013 – Report attached

Adjacent to 18 Barton Street, North Tawton

Prior Approval Notification for the installation of 1 x DSLAM equipment cabinet associated with fixed line broadband.

15.3 00624/2013 – Report attached

Gregory Distribution Limited, Fore Street, North Tawton, EX20 2EB

Proposed building over an existing loading bay so that the contents of the lorries may be unloaded under cover.

15.4 00392/2013

Land adjacent to Den Brook, North Tawton – Notes of a meeting held on 6/3/13 which may be useful

Variation of condition 20 of planning permission 8250/2005/OKE (appeal reference APP/Q1153/A/06/2017162) relating to amplitude modulation.

To consider specific document from the Environmental Health Department, West Devon Borough Council – summary attached – full document can be viewed on

<http://apps.westdevon.gov.uk/planningsearch/default.aspx?shortid=00393%2f2013>

(document number 296768 dated 18th July 2013).

To note decisions of West Devon Borough Council

15.5 00431/2013

Land to rear of Letherens, Fore Street, North Tawton

Part retrospective application for the erection of an agricultural building for general storage.

Conditional consent – 5/7/13

15.6 00463/2013

Use of section of Public House as self-contained residential unit

Fountain Inn, Exeter Street, North Tawton, EX20 2HB

Consent – 27/6/13

15.7 00223/2013 Change of use of A1 shop to residential (one room)

Fountain Inn, Exeter Street, North Tawton

Conditional consent – 2/7/13

15.8 00501/2013

Householder application for extensions and alterations to provide additional living space and garage.

Cider Cottage, North Tawton, EX20 2AB

Conditional consent – 9/7/13

Appeal Decision

15.9 02715/2012

Devonshire House Surgery, Essington, North Tawton, EX20 2EX

Ground floor extension to existing surgery to provide A1 retail for pharmacy and access improvements.
Appeal **DISMISSED** 19/7/13

16. FINANCE

16.1 Invoices. To approve payments listed at Annex I (to follow) in accordance with bank mandate.

16.2 Monthly statement – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

17. Questions/Comments from members of the public

Subject to the confirmation of the Minutes of the Annual Meeting of North

The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question on any agenda item only. Time shall be limited to 2 minutes per person, up to a maximum of 3 persons.

18. Any other business

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

19. Date of next meeting

The next meeting of the Council shall be 3rd September 2013.

PART II

EXEMPT REPORT: Property Matters

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.