

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Meeting of North Tawton Town Council to be held at the **Council Offices on** Tuesday 5th February 2013 at 7.15 pm.

Dated this 30th January 2013



Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

To receive a short presentation from a representative of Peninsula Waste Savers Limited regarding recycling of materials not collected by West Devon Borough Council. – See attached extract from Okehampton Times.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Recycling Project – Peninsula Waste Savers Limited**
To consider setting up a project for recycling of materials not collected by West Devon Borough Council in conjunction with Peninsula Waste Savers Limited.
3. **Minutes of the Previous Meetings**
 - 4.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 8th January 2013. (copy attached).
5. **Updates**
 - 5.1 Chairman to update the Council on various issues

- 5.2 To receive a brief update on the Den Brook Community Council meetings by Cllr Mrs J Rosser.
- 5.3 To receive a brief update from Cllr P Brickley regarding the Neighbourhood Plan project.

6. Ongoing issues

'Action Log' attached at Annex A.

7. Basketball Hoop – Memorial Park

To consider replacing the basketball hoop in the Memorial Park.

8. Procedure for urgent items on the agenda

To consider the procedure for urgent items on the agenda, that have not been part of an agenda item under the 6 month rule.

The Chairman has suggested the procedure should be *The Chairman and the Clerk should be notified by the Monday prior to the next Council meeting, if possible, or prior to the commencement of the meeting, of any items that a Councillor wishes to be discussed under "Urgent items"*.

9. Annual West Devon Mayoral Awards

To consider nominations for Annual West Devon Mayoral Awards – Attached Annex B.

10. Best Kept Village Competition 2012 & Pam Parker Village Map Awards

To consider entering these competitions. - Attached Annex C

11. Buckingham Palace Garden Parties

To consider nominations for attendance at Buckingham Palace Garden Party 6th June 2013. – Attached Annex D

12. Casual Vacancies on DALC County Committee 2011 – 2015

To consider nominations for DALC County Committee – Attached Annex E

13. Community Forum – 6th March 2013

To consider a representative from North Tawton Town Council to attend the Community Forum to be held on 6th March 2013 at the Community Centre, Barton Street, North Tawton, regarding the Precept for 2013/14

14. Summer Flower Baskets and Tubs

To consider letter received from Granny's Meadow – Attached Annex F

15. North Tawton Town Hall – Water Damage

To receive a verbal report from the Clerk regarding the ownership of the path running from The Square to the Church Yard and to discuss the request received from North Tawton Town Hall Management. Attached Annex G.

16. Golden Leaf Landscaping report for January – attached at Annex H

PLANNING MATTERS

17. Planning Appeal

17.1 02875/2012

The Anchorage, 33 High Street, North Tawton, EX20 2HG
Retrospective householder application for addition of uPVC cladding to property.
Refused by WDBC
To note that a householder appeal has been lodged with the Planning Inspectorate.

18. To note decisions of West Devon Borough Council

18.1 03265/2012

Land at SS659007 (The Barton), North Tawton
Change of use of land to equestrian and construction of sand school for equestrian purposes.
Conditional consent 16/1/13

18.1 03286/2012

Fountain Inn, Exeter Street, North Tawton, EX20 2HN
Conversion of loft space to create two flats
Conditional consent 24/1/13

19. Proposed new gate – Footpath No 9

To receive an update from the Clerk.

20. FINANCE

20.1 Invoices. To approve payments listed at Annex I (to follow) in accordance with bank mandate.

20.2 Monthly statement – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current account to allow payments to be made.

20.3 Bank Mandate

All Councillors to sign an updated bank mandate.

20.4 Financial Regulations

To consider whether the Financial Regulations should be amended to allow the Town Council to change its banking arrangements.

21. Urgent matters at discretion of Chairman – No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

22. Date of next meeting

The next meeting of the Council shall be 5th March 2013