

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held at the **Council Offices** on **TUESDAY 3RD DECEMBER 2013** at **7.30 pm**.

Dated this 28th November 2013



Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Wednesday 6th November 2013. (Copy attached).
 - 3.2 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held in the Town Hall on Tuesday 12th November 2013. (Copy attached)
4. **Replacement of Railings – Memorial Park**

To consider the proposed replacement of the Railings on the eastern boundary of the Memorial Park. Mr Geoff Cawse will be in attendance to update the Council on the proposal.

5. Updates

- 5.1 Chairman to update the Council on various issues.
- 5.2 To receive a brief update on the Den Brook Community Council meetings.
- 5.3 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
- 5.4 To receive a brief update regarding the Lottery Bid application. – Information received from Mr Geoff Cawse – Annex A
- 5.5 To receive a brief update on the details on the Centenary of the start of the First World War.
- 5.6 To receive an update from Cllr S Whitley following his attendance of the workshop organised by the Campaign to Protect Rural England – “*Understanding Commercial Wind and Solar Power and how to respond to an application*”
- 5.7 To receive an update from Cllr Mrs G Hoggins and Cllr Mrs C Burrow following their attendance of the workshop organised by West Devon Borough Council – “*Community Emergency Planning Workshop*”

6. Ongoing issues

‘Action Log’ attached at Annex B.

7. Cycle Sportive – 18th May 2014

To note details of the proposed cycle sportive to be held on 18th May 2014 which will be passing through the parish of North Tawton – Annex C.

8. Electronic Cigarettes

To consider whether the Town Council should adopt a policy regarding Electronic Cigarettes being used on Council premises.

9. Burial procedures

To consider organising training for Councillors in the Burial Procedures should the Clerk or Cllr Mrs G Hoggins not be available.

10. Golden Leaf Landscaping report for November – Clerk to update.

11. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

11.1 01155/2013 – Report will be circulated at the meeting

59 High Street, North Tawton, EX20 2HG

Works to Trees in a Conservation Area application for the lateral reduction of the low side growth of a mature Oak by up to 2.5m back to suitable growth points, to reduce the overhand to the garden of 39 Strawberry Fields and the 2 adjoining car parking spaces.

11.2 10101/2013 - Report will be circulated at the meeting

Ginger Pop Cottage, 37 Essington Lane, North Tawton, EX20 2DA

Listed Building Consent application for reinstatement of fire damaged cottage.

12. FINANCE

12.1 Invoices. To approve payments listed at Annex D (to follow) in accordance with bank mandate.

12.2 Monthly statement – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

19. Questions/Comments from members of the public

The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question on any **agenda item only**. Time shall be limited to 2 minutes per person, up to a maximum of 3 persons.

20. Any other business

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

21. Date of next meeting

The next meeting of the Council shall be Tuesday 14th January 2014.

PART II

EXEMPT REPORTS:

Quotations

1. Fencing Memorial Park Car Park

2. Replacement/Repair Chapel of Rest Doors)

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.