

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held at the **Council Offices** on **Tuesday 1st October 2013** at **7.30 pm**.

Dated this 24th September 2013



Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 3rd September 2013. (Copy to follow).
4. **Co-Option of Councillors**

To consider Co-Option of Councillor – To invite prospective councillors to attend and speak to the Council for a few minutes.
5. **Updates**
 - 5.1 Chairman to update the Council on various issues.
 - 5.2 To receive a brief update on the Den Brook Community Council meetings.

- 5.3 To receive a brief update from Cllr Dr. P Brickley regarding the Neighbourhood Plan project.
- 5.4 To receive a brief update regarding the proposed recycling project.
- 5.5 To receive a brief update regarding the Lottery Bid application.
- 5.6 To receive a brief update on the details on the Centenary of the start of the First World War.
6. **Ongoing issues**
'Action Log' attached at Annex A.
7. **NALC Consultation**
To consider a response to a NALC consultation regarding filing of town council meetings – Annex B
8. **Police and Crime Commission's Small Grants Scheme**
To consider a bid for a grant for aid – Annex C
9. **Electoral Review of West Devon**
To consider a response to the Electoral Review of West Devon – Annex D
10. **RENTPlus Scheme**
To note West Devon Borough Council's RENTPlus Scheme – Annex E
11. **Litter Bin/Dog Bin – Exeter Street**
To consider siting a litter bin/dog bin in the vicinity of the School/Cemetery.
12. **Golden Leaf Landscaping report** for August – Clerk to update.
13. **PLANNING MATTERS**
To consider the planning applications received from West Devon Borough Council and to make recommendations.
- 13.1 00884/2013 – Report to follow**
Bowling Green, North Street, North Tawton, EX20 2ES
Proposed Clubhouse/Pavilion
- 13.2 00917/2013 – Report to follow**
Nichols Court, North Tawton, EX20 2BP
Erection of agricultural building for livestock
- To note decisions of West Devon Borough Council**
- 13.3 00574/2013 – Report attached**
Land at SS 665 019 Devonshire Gardens, North Street, North Tawton
Outline application for erection of 2 live-work units
Conditional Consent – 02/9/13

14. **FINANCE**

14.1 **Invoices**. To approve payments listed at Annex E (to follow) in accordance with bank mandate.

14.2 **Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

14.3 **West Devon Citizens Advice Bureau**

To consider a grant request received from West Devon Citizens Advice Bureau. – Annex F

15. **Questions/Comments from members of the public**

The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question on any **agenda item only**. Time shall be limited to 2 minutes per person, up to a maximum of 3 persons.

16. **Any other business**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

17. **Date for January 2014 Council Meeting**

To consider revising the date for the January 2014 Council Meeting.

18. **Date of next meeting**

The next meeting of the Council shall be Wednesday 6th November 2013.