

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of an Ordinary Meeting of North Tawton Town Council at the Council Offices on Tuesday 7th February 2012 at 7.30 pm.

Present:	Cllr P Brickley	Cllrs Mrs C Burrow
	Cllr K Hodge	Cllr Mrs J Morgan
	Cllr N Morgan (Chairman)	Cllr Mrs D Rice
	Cllr Mrs J Rosser	Cllr P Ward

Mrs C Hughes was in attendance.

Open Forum – There were no members of the public present who raised any issues.

1. **Apologies for Absence** - Apologies were received from Cllr Mrs B Acaster, Cllrs Mrs G Hoggins, Cllr I MacLeod, and Cllr Mrs A Ponsford
2. **Declarations of Interest** - None were made at this stage
3. **Minutes of the Previous Meetings**
 - 3.1 The minutes of the ordinary meeting of the Council held in the Council Offices on 10th January 2012, which had previously been supplied to all Councillors, were taken as read and signed by the Chairman as a true record.
 - 3.2 The minutes of the Planning Meeting of the Council held in the Council Offices on 24th January 2012, which had previously been supplied to all Councillors, were taken as read and signed by the Chairman, in the absence of the Chairman of the Planning Committee, as a true record.
4. **Proposed Website for North Tawton Town Council**

A Presentation was made by Dave Large IT Services. An initial set up fee of £250 for a website with annual hosting charges of £60. Members agreed that, if in the future the budget allowed, we would contact Dave Large IT Services to discuss design and content.
5. **Updates**

The Chairman updated Members regarding:

 - (a) The Woollen Mill Planning Applications – these applications would be presented to the Planning and Licensing Committee on 28th February 2012.
 - (b) A complaint had been received regarding traffic and speed of traffic in Fore Street. This matter would be taken up with Cllr McInnes and the Highways Authority.
 - (c) Cllrs Mrs Rosser updated Members regarding the RES CLG, reporting that no agreement has been made at the present time. The next meeting would be held at the end of March.
 - (d) Mrs Hughes updated Members regarding the North Tawton Community Games and Culture Week 2012. Arrangements are progressing well.

The Bell Ringers have been booked, and the coach and marque have been booked.

- (e) The Clerk updated Members regarding the Workshop held by West Devon Borough Council – Devolving Services. Because of current contracts the street cleanings option cannot be explored until 2017.

6. Ongoing issues

The 'Action Log' was updated as follows.

- 6.1 Repairs to the seat in Yeo Lane – worked completed.
6.2 A further explanation to be included in the Roundabout for March and a notice put in the office window. Further notices to be included in the Roundabout in October.
6.3 Footpath survey completed by Mr B Balsdon – The Clerk was requested to send a letter to Mr Balsdon thanking him for carrying out the survey on the Town Councils behalf.

7. Annual West Devon Mayoral Awards

The matter was discussed and it was agreed to nominate Mr G Cawse for the for Annual West Devon Mayoral Awards in recognition for the work Mr Cawse undertook on behalf of the Town Council in connection with the works in the Memorial Park and the new car park in the Memorial Park and also the refurbishment of the public conveniences.

8. Best Kept Village Competition 2012 & Pam Parker Village Map Awards

The matter was discussed and it was agreed that we should not enter these competitions.

9. Localism Act – Members' Conduct

The matter was discussed and noted.

10. Community Safety Forum Event 22nd February 2012

The matter was discussed and it was agreed not to send a representative a representative from the Council to the Community Safety Forum Event on 22nd February 2012 at Rattery Village Hall.

11. DALC & CPRE – Planning System Explained (including Neighbourhood Planning)

The matter was discussed and it was agreed that Cllr P Ward to attend the half day workshop on the 6th March 2012 at the Okement Centre, Okehampton.

12. Police Reform and Social Responsibility Bill

The matter was discussed and it was noted that Plymouth City Council would be taking the lead on this matter.

13. Temporary prohibition of through traffic and parking Exeter Street, North Tawton – 10th April 2012 – 12th April 2012

The matter was discussed. It was noted that the diversion route was shown as using Halse Lane. Halse Lane is not a suitable route; in fact there is a sign on the A386 saying that Halse Lane was unsuitable for motor vehicles. The Clerk was requested to contact Devon County Council regarding this.

14. De Bathe Cross

The Chairman to update Members regarding De Bathe Cross road safety, which was noted.

15. Planning matters

Members noted the decisions of West Devon Borough Council and DCC.

02202/2011 Application for tree works

Diamond Lodge, North Street, North Tawton, EX20 1DE

Application to carry out works to trees under Tree Preservation Order for T1 - Remove lower branches and minor crown lift of branch tips towards the house
T2 - Remove trunk nearest North Street. Members resolved that they supported the application. Conditional Consent 26/01/12

3309/2011 North Tawton Community Primary School, Exeter Street, North Tawton, EX20 2HB

Proposed single storey, timber clad, prefabricated and portable structure for use as a sheltered outdoor learning/activity facility. Members resolved that they supported the application. Conditional Consent 25/01/12 (note: conditional states building shall be removed before 27/01/13)

16. Consultation documents

Golden Leaf Landscaping report No report received for January, a financial report received from Golden Leaf Landscaping was noted. The Clerk was requested to contact the Landscape Officer at West Devon Borough Council regarding the work to the trees undertaken within the Churchyard. The Clerk was also requested to request quotations for work to be carried out to cut back the shrubs in the Memorial Park.

17. Property Matters.

17.1 Access to Play Park. Members noted the update received from Mr Geoff Cawse and requested the Clerk to contact Geoff Cawse requesting that the work be put into place.

17.2 Fencing – 9 Barton Street, North Tawton

Members considered the request from owner of 9 Barton Street regarding fencing and it was agreed that the Town Council would have no objection to fencing being erected on the garden of 9 Barton Street but did not agree to be liable for any damage caused to the fence by users of the park.

18. Finance

18.1 Invoices. Members inspected invoices and bank statement and appropriate payments were made in accordance with bank mandate.

18.2 Monthly statement – Members received the monthly statement and agreed to make appropriate transfer from reserve accounts to current account to allow payments to be made.

18.3 Working with neighbouring parishes

Members agreed that an invitation should be sent to County Councillor James McInnes to the 6th March 2012 meeting.

18.4 Fireproof Safe

The matter was considered and it was agreed that the Clerk should contact the DCC Public Records officer to ascertain whether they would store our legal documents and also to contact the Chubb to ascertain how much it would cost to move the safe stored in The Clink in Market Street to the Council Offices in The Square.

18.5 Flower Baskets/Troughs

It was agreed that the Clerk should request quotations for the for the flower baskets/Troughs.

19. Urgent matters at discretion of Chairman – No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

20. Date of next meeting:

To consider that the next ordinary meeting of the Town Council shall be held in the Council Offices on Tuesday 6th March 2012 at 7.30pm.

The meeting closed at 9 pm.