

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

Minutes of the Ordinary Meeting of North Tawton Town Council at the Council Offices on Wednesday 6<sup>th</sup> June 2012.

Present: Cllr Dr P Brickley Cllr Mrs C Burrow  
Cllr K Hodge Cllr Mrs G Hoggins  
Cllr I MacLeod Cllr Mrs J Morgan  
Cllr N Morgan (Chairman) Cllr Mrs D Rice  
Cllr P Ward

Four members of the public were present.

## **AGENDA**

**Open Forum** There were no members of the public who raised any issues.

1. **Apologies for Absence** – Apologies were received from Cllr Mrs J Rosser and Cllr Mrs A Ponsford.
2. **Declarations of Interest** – Councillor N Morgan and Cllr Mrs J Morgan declared an interest in Planning Application **02639/2012** Moor Edge, Exeter Street, North Tawton, EX20 2BZ - Householder application for the erection of a single storey sun room extension and alterations.
3. **Minutes of the Previous Meetings**
  - 3.1 The minutes of the ordinary meeting of the Council held in the Council Offices on 1<sup>st</sup> May 2012 previously circulated to all Councillors were agreed and signed by the Chairman.
  - 3.2 The minutes of the Planning and Estates Committee of the Council held in the Council Offices on 22nd May 2012 previously circulated to all Councillors were agreed and signed by the Chairman of the Planning and Estates Committee. With regard the question raised by a member of the public relating to Shipton's site not providing affordable housing the Chairman read a paragraph from West Devon Borough Council's Planning and Licensing Committee report which explained the reasons why affordable housing was not part of the planning consent.
  - 3.4 To approve and sign the minutes of the Finance Committee of the Council held in the Council Offices on 31<sup>st</sup> May 2012 circulated at the meeting were agreed and signed by the Chairman of the Finance Committee. Cllr I Macleod gave a brief explanation with regards the Asset Register.
4. **Updates**
  - 4.1 The Chairman updated the Council on various issues
    - Anna Henderson-Smith, Planning Officer from West Devon Borough Council is going to meet Councillors on site at Barkers Way, the matter will then be discussed again at a Planning and Estates Committee on 20<sup>th</sup> June 2012 with a view to making a recommendation to West Devon.

- Richard Sheard, Chief Executive from West Devon will attend the Town Council meeting on 7<sup>th</sup> August 2012. The Clerk was requested to book the Town Hall. Members were asked for any suggestions for agenda items.
- 4.2 Cllr Dr Brickley informed the Council that the focus of the Committee had shifted from funding to the noise condition that RES are attempting to get changed. It is understood that West Devon would be employing a noise expert.
- 4.3 The Clerk informed members that there had been no recent incidents of vandalism in the town.

## 5. **Ongoing issues**

The 'Action Log' was updated:

- A further letter to be sent to the owner of 40 High Street.
- Members thanked Cllr I MacLeod and Cllr Mrs G Hoggins for arranging the Jubilee Beacon.
- It was agreed to ascertain the cost to purchase a small fireproof safe.
- The response received from James Anstee regarding highway issues was circulated, the Clerk was requested to send a further request to Members of WDBC Highways and Traffic Order Committee regarding the junction in Market Street.
- No update on enforcement issues was available – the Clerks was requested to write to the Chief Executive at West Devon.

## 6. **Temporary prohibition of through traffic Fore Street, North Tawton – 23<sup>rd</sup> July 2012 – 26<sup>th</sup> July 2012**

Noted – The Clerk was requested to ascertain whether provision had been made for the buses using Fore Street.

## 7. **Devon Community of the Year**

After some discussion it was agreed that the Council should enter the annual competition run by the Community Council of Devon. It was agreed that the entry should be made by post, and the entry should be accompanied by a Jubilee Mug, brochure of the Community Games and Culture week and a T-shirt.

## 8. **North Tawton Community Games and Culture Week**

It was agreed that the cup should be awarded for the Photographic Class at the Craft and Produce Event the Council.

## 9. **Golden Leaf Landscaping report**

Golden Leaf Landscaping had not provided a report for May. The Clerk had contacted Golden Leaf Landscaping and the report would be included on the Agenda for the Planning and Estates Committee on 20<sup>th</sup> June 2012 together with their invoice for payment.

## 10. **PLANNING MATTERS**

**10.1 02639/2012** Moor Edge, Exeter Street, North Tawton, EX20 2BZ  
Householder application for the erection of a single storey sun room extension and alterations.

It was agreed to support the application.

**10.2 02663/2012** Rambles, Exeter Street, North Tawton, EX20 2BZ

Householder application for single storey rear extension  
It was agreed to support the application.

**11. Decisions of West Devon Borough Council**

**11.1 02463/2012 62** Fore Street, North Tawton, EX20 2DT  
Listed Building Consent for removal and replacement of front door  
Condition Consent 24/04/12  
Noted.

**11.2 02500/2012 6 The Square, North Tawton**

Change of use of shop to shop and residential and alterations to shop front  
(west elevation)  
Condition Consent 22/04/12  
Noted.

**11.3 02557/2012 The Old Rectory, Essington, North Tawton**

Listed Building application for the removal of existing window and  
replacement with a door.  
Condition Consent 22/04/12  
Noted.

**12. Finance**

**12.1 Invoices.** Members inspected the invoices and bank statements and  
appropriate payments were made in accordance with bank mandate.

**12.2 Monthly statement** – Members received the monthly statement and  
agreed to make the appropriate transfer from the reserve account to  
the current account to allow payments to be made.

**13. Urgent matters at discretion of Chairman** – The Chairman read out a letter  
received from St Peter's Parochial Church Council regarding the resignation  
of Karen Skeen as editor of the Roundabout. The Clerk was requested to  
write to Karen Skeen thanking her for her work as Editor.

The Clerk was requested to contact Devon County Council regarding the  
stone walling opposite Gregory's Yard which was falling onto the footpath.  
The Clerk was also requested to report the stone walling falling onto the  
footpath in Essington next to the Old Doctor's Surgery.

**14. Date of next meeting**

The next meeting of the Council shall be 3<sup>rd</sup> July 2012.

Part One of the meeting ended at 9 pm and went into closed session to consider  
Part Two of the agenda.

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Present:                    Cllr Dr P Brickley                    Cllr Mrs C Burrow  
                                 Cllr K Hodge                         Cllr Mrs G Hoggins  
                                 Cllr I MacLeod                       Cllr Mrs J Morgan  
                                 Cllr N Morgan (Chairman)       Cllr Mrs D Rice  
                                 Cllr P Ward

## **15. EXEMPT REPORT: Property Matter**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

The Chairman explained to members that he had requested to Clerk to obtain information with a view to purchasing the flat above the Council Offices. Details of finance from the Public Loans Board were read out, but it was resolved that the Council should not pursue the matter any further.

There being no further business the meeting was declared closed at 9.10 pm.