

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the Ordinary Meeting of North Tawton Town Council at the Council Offices on Tuesday 3rd July 2012.

Present: Cllr Dr P Brickley Cllr Mrs C Burrow
Cllr K Hodge Cllr Mrs G Hoggins (Chairman)
Cllr I MacLeod Cllr Mrs J Rosser

Five members of the public were present.

AGENDA

Open Forum There were no members of the public who raised any issues.

1. **Apologies for Absence** – Apologies were received from Cllr Mrs J Morgan (Holiday), Cllr N Morgan (Holiday), Cllr Mrs D Rice (Holiday), Cllrs Mrs A Ponsford (child care), and Cllr P Ward (other commitments).
2. **Declarations of Interest** – None were made at this stage.
3. **Minutes of the Previous Meetings**
 - 3.1 The minutes of the Ordinary Meeting of the Council held in the Council Offices on 6th June 2012, previously circulated to all Councillors were agreed and signed by the Chairman.
 - 3.2 The minutes of the Planning and Licensing Committee meeting held on 20th June 2012, previously circulated to all Councillors were agreed and signed by the Chairman.
 - 3.3 The minutes of the Planning and Licensing Committee meeting held on 28th June 2012, circulated to Councillors present, were agreed and signed by the Chairman.
4. **Updates**
 - 4.1 The Chairman updated the Council on various issues including:
Details of new Editors for the Roundabout, Richard and Hilary Edwards. The Clerk was requested to write to Richard and Hilary thanking them for taking on the role.
A request had been received that North Tawton Town Council host an Eastern Links Committee. After discussion the Clerk was requested to contact the Clerk of the Eastern Links Committee informing them that the Town Council offices could accommodate up to 18 people, if the number exceeds 18 then the Town Hall should be booked. The Clerk was requested to ascertain from the North Tawton Town Hall Management Committee if bookings of this nature would be free of charge as the Town Council contributed to the funding of the Town Hall.
Co-option of new Councillors. The Chairman explained that the Standing Orders currently require a show of hands for Co-option of new Councillors, but after consultation with the Chairman Nick Morgan it was proposed to hold a meeting on the 17th July 2012 to discuss amending the Standing Orders to

read that voting for Co-option of new Councillors should be by voting papers and not show of hands. If this amendment is agreed at the 17th July 2012 meeting then Co-option of the new Councillor will be voted upon at that meeting. Also on the agenda for the 17th July 2012 would be an item Members Code of Conduct which the Council must adopt as a matter of urgency. The Chairman asked the Clerk to write to all Councillors expressing the importance of the meeting on the 17th July 2012 and would wish as many Councillors be in attendance.

4.2 Cllr Mrs J Rosser updated the Council Den Brook Community Council meetings. RES have not yet submitted the application to amend the noise condition. No further meetings are scheduled at the present time.

4.3 Cllr Dr P Brickley updated the Council on Neighbourhood Planning following the workshop organised by DALC on 19th June 2012. Cllrs Dr P Brickley gave out a briefing paper which summarised what a Neighbourhood Development Plan and the importance and weight that it would have in shaping North Tawton for the next 15 – 20 years. The first meeting would take place on 18th July 2012.

4.4 Cllr I MacLeod updated the Council on the Patients Participation Group for Wallingbrook Health Group. The group were now meeting monthly rather than fortnightly. Suggestion boxes were to be placed in the surgery and the pharmacy. It was requested that contact details of members of the PPG be placed in the Town Council office window and the Post Office. Details were already being published in the Roundabout.

Cllr Mrs J Rosser wished to record the Town Council's thanks to the organisers of the Jubilee Celebrations and North Tawton Community Games and Culture Week.

5. Ongoing issues

The 'Action Log' was updated as follows:

It was noted that the unauthorised steps in the park had been removed and the land reinstated to its original state.

Stone walling in Essington – the Clerk updated the Council on this and various other highway/parish issues including footpath from De Bathe Cross to the Town, forthcoming highway works within the town, proposed permanent closure of the lane connecting Iron Bridge 3215 to Greenslade Cross, and the Parish Lengthsman. Members were requested to inform the Clerk if they noticed any matters that should be passed onto the Parish Lengthsman for his forthcoming visit to the Town in September.

Defibrillator – Members watched a short video explained the procedure in the use of a defibrillator. Cllr I MacLeod is still in consultation with the Fire Station.

6. Co-Option of Councillors

Mr S Blood and Mr S Whiteley each gave a short presentation to the Council. The matter of voting on the Co-Options will again be discussed at the meeting on 17th July 2012.

7. Town and Parish Fund (TAP fund)

Cllr Dr P Brickley had contacted the Clerk to Bondleigh Parish Meeting regarding a salt spreader. The Clerk was requested to enquire about the costs for weed spraying and to contact the Clerk to Bondleigh Parish Meeting

to ascertain if Bondleigh Parish Meeting would be willing to participate in the sharing of this service.

8. Road Closure Bow Village – 30th July – 10th August

The road closure between Monday 30th July and Friday 10th August – was noted.

The Clerk was requested to contact Devon County Council as this road closure coincided with the road closure at Whiddon Down (Minute 9/7/12)

9. Road Closure – Hollycombe Cross to Whiddon Down

The road closure between Monday 23rd July and Friday 10th August – was noted.

The Clerk was requested to contact Devon County Council as this road closure coincided with the road closure at Whiddon Down (Minute 8/7/12)

10. Golden Leaf Landscaping report

The June Report was noted.

PLANNING MATTERS

11. To consider the planning applications received from West Devon Borough Council and to make recommendations.

11.1 02727/2012

11 Taylors Field, North Tawton, EX20 2JD
Householder application for single storey rear conservatory
No objections.

11.2 02745/2012

Durant House, 2 Exeter Street, North Tawton, EX20 2HB
Householder application for erection of conservatory
No objections.

12. To note decisions of West Devon Borough Council

12.1 02541/2012 North Tawton Rugby Club, Taw Meadow Playing Fields, Fore Street, North Tawton
Erection of single storey extension to existing kitchen and addition of canopy.
Conditional consent 15/6/12
Noted

13. Finance

13.1 Invoices. Members inspected the invoices and bank statements and appropriate payments, (a minor amendment was made to one cheque) were made in accordance with bank mandate.

13.1 Monthly statement – Members received the monthly statement and agreed to make the appropriate transfer from the reserve account to the current account to allow payments to be made.

14. Urgent matters at discretion of Chairman

North Tawton Town Council website: Minute 4/2/12 which stated that “Members agreed that, if in the future the budget allowed, we would contact Dave Large IT Services to discuss design and content”. Members felt that as the Council needed to carry out consultations and make information available regarding the Neighbourhood Plan that funds were now available for a North Tawton Town Council website. It was noted that the Community Games & Culture Week Committee may have money available to contribute to this.

Members were reminded about the full Council meeting on 17th July 2012 and the importance of attending.

15. Date of next meeting

The next meeting of the Council shall be 7th August 2012.

The meeting closed at 8.40 pm.

DRAFT