

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of an Ordinary Meeting of North Tawton Town Council at the Council Offices on Tuesday 10th January 2012 at 7.30 pm.

Present:	Cllr P Brickley	Cllrs Mrs C Burrow
	Cllr K Hodge	Cllr I MacLeod
	Cllr Mrs J Morgan	Cllr N Morgan (Chairman)
	Cllrs Mrs A Ponsford	Cllr Mrs D Rice
	Cllr Mrs J Rosser	Cllr P Ward

Mrs C Hughes was in attendance.

Open Forum – There were no members of the public present who raised any issues.

- Apologies for Absence** – Apologies were received from Cllrs Mrs E Acaster and Cllrs Mrs G Hoggins
- Declarations of Interest** - Councillors are reminded to declare any personal or prejudicial interests they may have in any agenda items. Councillors have been supplied with a “flow-chart” to assist in determining whether an interest exists and, if so, any action to be taken.
- Minutes of the Previous Meetings**
 - 3.1** The minutes of the ordinary meeting of the Council held in the Council Office on 6th December 2011, which has previously been supplied to all Councillors, subject to a minor amendment, were taken as read and signed by the Chairman as a true record.
 - 3.2** The minutes of the Finance meeting of the Council held in the Council Office on 5th January 2012, which has previously been supplied to all Councillors, subject to a minor amendment, were taken as read and signed by the Chairman of the Finance Committee as a true record.
- Precept 2012/13**
 - 4.1** The Chairman of the Finance Meeting gave a brief update. After discussion it was agreed that the precept from West Devon Borough Council should be £64,186.50. The Clerk was requested to submit the Precept Form to West Devon Borough Council.
- Updates**

The Chairman updated Members regarding:

 - (a)** The Woollen Mill Planning Applications - at present he did not know the date at which the Planning and Licensing Committee meeting would determine the applications, but further information has been received following the meeting – the applications are now due to go to Committee, subject to the legal documentation being completed and agreed, on the 28th February 2012.

- (b) Devon County Council would be visiting the primary school later this month regarding class sizes and accommodation.
- (c) Details were given regarding the Town Centre and Shopping and Leisure Study Workshop on 30th January 2012, and the Developing the Devolved Services Model Workshop on 31st January 2012.
- (d) Mrs C Hughes updated Members regarding the North Tawton Community Games and Culture Week 2012. Arrangements are progressing well. A schedule of events will be available by the end of March. Sponsorship from local businesses was being secured as well as some grant monies.

6. Ongoing issues

The 'Action Log' was updated as follows:

- 6.1** Repairs to the broken seat in Yeo Lane – The “handyperson” to be requested to undertake this work.
- 6.2** Flagpole – Town Hall – The Clerk was requested to write to the Town Hall Committee regarding the views of the Conservation Officer at West Devon Borough Council with a view to having a replacement flag pole erected, subject to the Town Hall Committee’s consent and the necessary planning consent.
- 6.3** Access gate to infant play park – The Clerk was requested to contact Mr Geoff Cawse for an update on this matter.
- 6.4** Snow Warden Scheme – The Clerk was requested to include this in the February publication of the Roundabout Magazine.

7. Planning matters

7.1 02202/2011 Application for tree works
Diamond Lodge, North Street, North Tawton, EX20 1DE
Application to carry out works to trees under Tree Preservation Order for T1 - Remove lower branches and minor crown lift of branch tips towards the house
T2 - Remove trunk nearest North Street. Members resolved that they supported the application.

7.2 Devon County application
3309/2011 North Tawton Community Primary School, Exeter Street, North Tawton, EX20 2HB
Proposed single storey, timber clad, prefabricated and portable structure for use as a sheltered outdoor learning/activity facility. Members resolved that they supported the application.

7.3 Members noted the decision of West Devon Borough Council regarding application number 02059/2011- Butts Farm, Barton Street, North Tawton, EX20 2HH - Extension and alterations to dwelling - Conditional Consent

8. Consultation documents

8.1 Golden Leaf Landscaping report Members noted the report from Golden Leaf. With regard the cutting back of shrubs and brambles, Members requested the Clerk to write to Golden Leaf authorising this work provided there would be no extra cost. (Previous letter from Golden Leaf Landscaping refers).

8.2 Northern Devon Healthcare NHS Trust – Foundation Trust Application Consultation

Members decided not to take part in this consultation.

8.3 Preparing Young People for Work

After discussion Members decided not to send a response regarding the potential removal of work-based learning from Key Stage 4 Education and Careers Education Programmes from Schools.

8.4 Renewable Energy Technologies

After discussion members decided that the Clerk was to write to Celtic Solar informing them that they could attend any Town Council ordinary meeting and address the Council in the Open Forum.

9. Property Matters.

9.1. Access to Play Park. Members were advised that Mr Geoff Cawse was still investigating this matter and would report back to Council with his finding - Minute 4.4/10 refers.

9.2 Queen's Diamond Jubilee Beacon

Members noted that there would be no increase in the insurance premium for the Jubilee Beacon provided no other events/activities were being run beside the Beacon.

9.3 Unauthorised steps – Rear of 40 High Street, North Tawton

Members were circulated the letter received from the owner of 40 High Street. After some discussion the Clerk was requested to write to the owner again, requesting that the posts be removed and pointing out that in accordance with the Constitution the matter could be discussed again after 6 months of the previous decision. (i.e. after 4th April 2012)

9.4 DCC Adult & Community Learning

After some discussion it was resolved that DCC Adult & Community Learning could hire the Town Council offices as a venue for courses and workshops, provided it was on a Tuesday or Thursday. However, Members requested that the Clerk should check Public Liability Insurance to ensure that the policy would cover this and the Adult & Community Learning Co-Coordinator should be informed that there were other facilities within the town that were available for hire.

10. Finance

10.1 Invoices. Members inspected invoices and bank statements and appropriate payments were made in accordance with bank mandate.

10.2 Monthly statement – Members received the monthly statement and agreed to make appropriate transfer from reserve accounts to current to allow payments to be made.

11. North Tawton Town Council Website

11.1 After some discussion it was agreed that Mr D Large from D Large IT Services be asked to attend a future meeting to give a presentation on website design and content.

12. Urgent matters at discretion of Chairman –

The Chairman suggested that the Annual Town Meeting should be held on 17th April 2012 in the Town Hall and the Annual General Meeting of the Town Council should be held on 1st May 2012.

13. Date of next meeting:

It was resolved that the next ordinary meeting of the Town Council shall be held in the Council Offices on Tuesday 7th February 2012 at 7.30pm.

The meeting closed at 8.40 pm.