

NORTH TAWTON TOWN COUNCIL

Town Clerk
Mrs Rosalind Rice
Assistant Town Clerk:
Mrs Sarah Say

14a The Square
North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on: **TUESDAY 6th February 2018** at **7.30 pm.**

Dated this 31 January 2018



Town Clerk

AGENDA

Open Forum

An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

Fire Safety Notice

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.
3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 9th January 2018 at 7.30 pm (copy previously circulated).
4. **Updates - Please keep your update to a maximum of 5 minutes**
 - 4.1 Chairman to update the Council on various issues.
 - 4.1.1 Request suggestions for agenda for Annual Town Meeting.
 - 4.2 Cllr Ms J Trehitt to update Members on the NT Neighbourhood Plan.
 - 4.3 Section 106 Monitoring Group update
 - 4.4 Cllr S Whiteley and Cllr I Macleod to Report on the Denbrook Community Fund.
 - 4.5 Updates from WDBC Ward Member Cllr Mrs L Watts.
5. **Ongoing issues**
'Action Log' attached at Annex A.
6. **Consultations/Newsletters/Invitations**
 - 6.1 The Mayor of Okehampton has invited Cllr Mr S Whiteley, as Chair of NTTC, and a guest, to attend the Okehampton Town Council Annual Civic Dinner on Friday 2 March 2018 at the Charter Hall, Okehampton.

- 6.2 West Devon Community and Voluntary Service – Community meeting on Wednesday 28th February at 6 pm at North Tawton Youth and Community Centre
- 6.3 Okehampton Health and Wellbeing Alliance meeting 22nd February 2018 10.00 am at Ockment Centre.

7. Parking – The Square, North Tawton

A complaint has been received from a member of the public regarding dangerous and illegal parking in The Square. Cars are frequently being parked outside of the designated parking bays, especially in the evenings. This causes obstruction to other traffic and potential danger to pedestrians and those trying to enter or leave their legally parked vehicles.

8. Highways issues related to Batheway Fields

The Council are to receive a report on the recent risk assessment exercise undertaken at the site. A copy of the risk assessment produced by Cllr Colin Lee has been circulated to all Councillors for information. The risk assessment document has also been emailed to: Simon Phillips (DCC Highways), Darryl Jagger (DCC Highways), Cllr James McInnes (local DCC Member), Mel Stride MP, Cllr Louise Watts, and Devon & Cornwall Police.

9. Councils Together

To consider whether a representative of North Tawton Town Council should attend the Councils Together meetings, organised by Okehampton Town Council. This is an informal meeting for the parishes around Okehampton, and an opportunity to discuss issues such as the hospital, traffic, schools, etc. Please see Annex D.

10. West Devon Borough Council Mayoral Award Scheme (see Annex C)

The Council is to consider whether they wish to make any nominations to WDBC for these awards.

11. Funding for maintenance and servicing of switching gear for Air Ambulance Night Lights at North Tawton Rugby Club.

A letter has been received from the installers of the switching gear, offering to undertake an inspection of the installed system. The inspection would extend the guarantee from the initial 12 month period, to a period of 2 years from the date of installation. The cost is £79.95 plus VAT. We have requested, and received written confirmation from the NTRFC that the switching gear is owned by the Council. Therefore the Council are to decide whether they wish to take up the option of an inspection and extension of guarantee for the switching gear, as outlined above.

12. Representation at the Appeal Hearing for planning application 3836/16/FUL – Batheway Fields

The Council are to decide whether to accept the offer from the Council for the Protection of Rural England (CPRE) for their Planning Consultant to represent the Council at the above appeal.

13. PLANNING MATTERS

To consider Planning Applications received from West Devon Borough Council

13.1 – for information only.

Application No: 4353/17/PAT
Proposal: Prior notification of proposed installation of 21m lattice mast mounted telecommunications radios, floor mounted cabinet and back-up power generator
Location: Land west of Lower Nichols Nymett Farm, North Tawton, EX20 2BW
Applicant: Airband Community Internet Ltd.

13.2

Application No: 4360/17/OPA
Proposal: Outline planning application for the erection of 2 no. dwellings.
Location: Land adjacent to North Park, Fore Street, North Tawton, EX20 2ED

Applicant: Lawson Homes Ltd, Cullaford Farm, Spreyton

13.3

Application No: 4065/17/TPO

Proposal: T1 – Oak – crown lift to 5 metres from ground level predominantly on north side due to overhanging attached garage, knocking against roof in high winds

Location: 10 Webbs Orchard, North Tawton, EX20 2FE

Applicant: Mr J Buckett

13.4

Application No: 4299/17/TPO

Proposal: T1: Beech – fell, roots raising through pavement causing trip hazard, DCC highways in agreement

Location: Land adjacent to Strawberry Fields Road from Moor View to De Bathe Cross, North Tawton

Applicant: North Tawton Town Council

14. FINANCE

14.1 Invoices. To approve payments listed at Annex B in accordance with bank mandate (to be circulated at meeting).

14.2 Monthly statement – to receive the monthly statement and to consider adoption. Make the appropriate transfers, from reserve accounts to the current account, to allow payments to be made.

15. Questions/Comments from members of the public

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY – PLEASE QUOTE AGENDA ITEM NUMBER**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

16. Parish Matters

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

17. Date of next meeting

The next Ordinary Meeting of the Town Council shall be Tuesday 6 March 2018.

PART II

EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

- To consider quotation received for works to the pavement/hedge Moor View Roundabout to De Bathe Cross.
- To consider quotation for works to the Memorial Park Wall in connection with new railings.
- Cllr S Whiteley and Cllr Ms J Trehwhitt to report on a recent meeting further to a query from a member of the public.
- Empty commercial properties.