

NORTH TAWTON TOWN COUNCIL

Town Clerk
Mrs Rosalind Rice
Assistant Town Clerk:
Mrs Sarah Say

14a The Square
North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on: **TUESDAY 5 June 2018** at **7.30 pm.**

Dated this 30 May 2018



Town Clerk

AGENDA

Open Forum

An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

Health & Safety Notice

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. Minutes of the Previous Meetings

- 3.1 To approve and sign the minutes of the Annual Meeting of North Tawton Town Council held at the Council Offices on Tuesday 1 May 2018 at 7.30 pm (copy previously circulated).
- 3.2 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Monday 21 May 2018 at 7.30 pm (copy previously circulated).
- 3.3 To approve and sign the minutes of the North Tawton Town Council Finance Committee held on Thursday 10 May 2018 at the Council Offices (copy to be circulated).

4. Updates - Please keep your update to a maximum of 5 minutes

- 4.1 Chairman to update the Council on various issues.
 - 4.1.1 Letter from Billie Burnett thanking the Chair for his letter about the Community Wellbeing event. Please also refer to agenda item 8.
 - 4.1.2 Work is being undertaken to prepare necessary policies and standard documents in relation to the General Data Protection Regulations. A report will be put to the Council in July to request approval and adoption of necessary documentation.
- 4.2 Cllr Ms J Trehitt to update Members on the NT Neighbourhood Plan.
- 4.3 Section 106 Monitoring Group update
- 4.4 Cllr S Whiteley and Cllr I Macleod to Report on the Denbrook Community Fund.
- 4.5 Updates from WDBC Ward Member Cllr Mrs L Watts.

5. **Ongoing issues**
‘Action Log’ attached at Annex A.
6. **Consultations/Newsletters/Invitations**
- 6.1 Okehampton Health & Wellbeing Alliance to be held at the Ockment Centre, Okehampton, on Thursday 28 June 2018 from 1000 am to 1200 pm. The agenda will be available shortly.
7. **Proposed Art Installation on land adjacent to the mini-roundabout**
Members will be aware that the S106 Arts Working Group has been discussing this issue. DCC Highways have been consulted as to the viability of using this area of land and the local Highways Engineer has responded as follows:
“I would need to complete something called a Minor Scheme Safety Assessment to approve this installation on the highway verge. Nothing wrong with the idea in principle but my concern would be the placement of anything here, we wouldn’t want to reduce the existing visibility at the junction. The best way forward would be for me to meet someone on site to discuss the proposal and assess whether I can approve or reject it.”
The Council are to decide how to progress the proposed site meeting.
8. **North Tawton Community Wellbeing Event**
The Council has now received a final report on the event, from the organisers (please refer to Annex C, consisting of the report and a leaflet with details of stallholders etc). The Council are to consider whether anything can be done to address the issues that attendees stated would make North Tawton better and, if so, how this can be progressed.
9. **Den Brook Wind Farm**
For information, an email has been received from Sarah Ward at RES, advising as follows:
“From the end of May through to the end of October 2018, there may be extended periods of time when Den Brook Wind Farm is not operating as normal. These downtime periods are a result of a request from the Distribution Network Operator (DNO) to curtail the site to 0MW output to facilitate planned maintenance works on the electricity grid. Den Brook Energy Ltd are continuing to work with the DNO to minimise the impact of planned maintenance works with a view to returning to normal operations as soon as possible.”
10. **Vandalism to picnic bench in Memorial Park**
Members are advised that the remaining picnic bench in the park has now been vandalised to the extent it is broken and unusable, and has had to be removed. The Police have been notified of this incident, and advised that this is the 3rd and last picnic bench which has been destroyed, with a resulting detrimental effect on the community of North Tawton.
11. **North Tawton Cemetery Extension Area**
Members will be aware that this area of land has been cleared, and more recently cut back again, by the Council’s contractor. The contractor has suggested works that may need to be undertaken to keep the area under control and prepare for it to be seeded in due course. It is recommended that the Council’s Estates Committee deal with this matter, taking into account the professional advice received.
12. **PLANNING MATTERS**
- 12.1 To consider Planning Applications received from West Devon Borough Council.
- 12.1.1 **Parish – North Tawton**
Planning Application Ref: 1549/18/FUL
Applicant Name: Mr Jamie Grant
Description: Full planning application for 65 residential dwellings with associated roads, footways, parking, landscaping and drainage (resubmission of 3836/16/FUL)
Address: Land West of High Street Known as Batheway Fields North Tawton EX20 2FN
Application Date: 04 May 2018

12.2 Planning decisions - to note recent planning decisions as below.

12.2.1 Parish North Tawton

Application Number : 0650/18/HHO North Tawton

Location : 17 Gostwyck Close North Tawton Devon EX20 2HR

Applicant Name : Mr And Mrs M & P Davis

Application Type : Householder

Grid Reference : (266150, 101709)

Proposal : Householder Application For Construction Of New Front Porch To Front Entrance

Case Officer : Nicola Glanville

Decision Date : 25-April-2018

Decision: Conditional Approval

12.2.2 Parish North Tawton

Application Number : 4065/17/TPO North Tawton

Location : 10 Webbs Orchard North Tawton EX20 2FE

Applicant Name : Mr John Buckett

Application Type : Works to a TPO Tree

Grid Reference : (266644, 101470)

Proposal : T1: Oak - Crown Lift To 5 Metres From Ground Level Predominantly On North Side Due To Overhanging Attached Garage, Knocking Against Roof In High Winds.

Case Officer : Alex Whish

Decision Date : 02-May-2018

Decision: Tree Works Allowed

12.2.3 Parish North Tawton

Application Number : 0889/18/Ful North Tawton

Location : 17 Taw Vale Avenue North Tawton EX20 2AZ

Applicant Name : Mrs C Murray

Application Type : Full Planning Application

Grid Reference : (265685, 101900)

Proposal : Proposed New Bungalow, Garage And Associated Works Within Grounds To Existing Dwelling

Case Officer : Clare Stewart

Decision Date : 17-May-2018

Decision: Conditional Approval

13. FINANCE

13.1 Invoices. To approve payments listed at Annex B in accordance with bank mandate (to be circulated at meeting).

13.2 Monthly statement – to receive the monthly statement and to consider adoption. Make the appropriate transfers, from reserve accounts to the current account, to allow payments to be made.

14. Questions/Comments from members of the public

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY – PLEASE QUOTE AGENDA ITEM NUMBER.** Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

15. Parish Matters

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

16. Date of next meeting

The next Ordinary Meeting of the Town Council shall be Tuesday 3 July 2018.

PART II - EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

At the time of publication of the agenda, there are 6 items to be discussed in Part II.