

NORTH TAWTON TOWN COUNCIL

Town Clerk  
Mrs Rosalind Rice  
Assistant Town Clerk:  
Mrs Sarah Say

14a The Square  
North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Annual Meeting of North Tawton Town Council to be held at the Council Offices on: **TUESDAY 1 May 2018** at **7.30 pm.**

Dated this 25 April 2018



Town Clerk

**AGENDA**

**Open Forum**

**An opportunity for the Electors and others to address the Town Council.**

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

**Health & Safety Notice**

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Election of Chairman and Vice-Chairman**

To elect a Chairman and Vice-Chairman of the Council.

4. **In Accordance with Standing Order 2 j:**

- Appointment of any new committees, confirmation of the terms of reference, the number of members (including, if appropriate, substitute councillors) and receipt of nominations to them.
- Review of delegation arrangements to committees, sub-committees, employees and other local authorities.
- Review of the terms of references for committees.
- Receipt of nominations to existing committees.
- Review of representation on or work with external bodies and arrangements for reporting back.
- Setting the dates, times and place of ordinary meetings of the full Council for the year ahead – draft schedule attached.

5. **Minutes of the Previous Meetings**

- 5.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 3 April 2018 at 7.30 pm (copy previously circulated).

5.2 To approve and sign the minutes of the Planning Committee Site Inspection Meeting held on Friday 6 April 2018 at the Council Offices and at the relevant sites (copy to be circulated).

**6. Updates - Please keep your update to a maximum of 5 minutes**

6.1 Chairman to update the Council on various issues.

6.1.1 – The Chairman will report on the North Tawton Community Wellbeing Event held in the Town Hall on Friday 27 April 2018.

6.2 Cllr Ms J Trehitt to update Members on the NT Neighbourhood Plan.

6.3 Section 106 Monitoring Group update

6.4 Cllr S Whiteley and Cllr I Macleod to Report on the Denbrook Community Fund.

6.5 Updates from WDBC Ward Member Cllr Mrs L Watts.

**7. Ongoing issues**

'Action Log' attached at Annex A.

**8. Consultations/Newsletters/Invitations**

8.1 **2018 Community Safety Partnership Forum, Rattery Village Hall, 12.15** – the agenda includes CSP update, Police update, Office of the Police Crime Commissioner update, Emergence of Gang activity, Schools Community Safety, Q&A session.

**9. Councils Together around Okehampton – Promoting Local Democracy**

Okehampton Town Council are organising a Coffee Morning in the Charter Hall on Saturday 19 May 2018 from 10am to 12.30 pm. This will be an opportunity for the public to meet Councillors from their area, ask questions, put forward their views, etc. The Council are to decide if they wish to book a table at this event.

**10. Co-Option of Councillor**

To consider Co-Option of Councillors – Prospective councillors have been asked to attend and speak to the Council for a few minutes. – Applications received to date attached.

**11. PLANNING MATTERS**

To consider Planning Applications received from West Devon Borough Council

**11.1**

**Application No:** 1216/18/FUL

**Proposal:** Installation of 29.7kW ground mounted solar PV system.

**Location:** Ashridge Court, Ashridge Lane, North Tawton, EX20 2DH

**Applicant:** Mr & Mrs Richards

**11.2 Planning decisions** - to note recent planning decisions as below.

**11.2.1** Parish North Tawton

Application Number : 4360/17/OPA North Tawton

Location : Land adjacent North Park Fore Street North Tawton Devon EX20 2ED

Applicant Name : Lawson Homes Ltd

Application Type : Outline Planning Application

Proposal : Outline planning application for the erection of 2no. dwellings

Case Officer : Matt Jones

Decision Date : 04-April-2018

Decision: Withdrawn

**11.2.2** Application Number : 0595/18/PDM North Tawton

Location : Barn at sx 672 101 Exeter Street North Tawton

Applicant Name : Mr Kevin Rice

Application Type : Prior Approval Agricultural building to dwelling C3

Proposal : Notification for prior approval for proposed change of use of

agricultural building to dwellinghouse (Class C3) (resubmission of 1669/17/PDM)

Case Officer : Clare Stewart

Decision Date : 10-April-2018

Decision: Prior Approval Required And Given

**11.2.3** Application Number : 4237/17/Ful North Tawton

Location : Barn At Bouchers Hill North Tawton Devon

Applicant Name : Mr & Mrs N Davies

Application Type : Full Planning Application

Proposal : Part Retrospective Change Of Use Of Barn To Residential Accommodation.

Case Officer : Matt Jones

Decision Date : 11-April-2018

Decision: Conditional Approval

**12. FINANCE**

**12.1 Invoices.** To approve payments listed at Annex B in accordance with bank mandate (to be circulated at meeting).

**12.2 Monthly statement** – to receive the monthly statement and to consider adoption. Make the appropriate transfers, from reserve accounts to the current account, to allow payments to be made.

**13. Questions/Comments from members of the public**

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY – PLEASE QUOTE AGENDA ITEM NUMBER**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

**14. Parish Matters**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**15. Date of next meeting**

The next Ordinary Meeting of the Town Council shall be Tuesday 5 June 2018.

**PART II**

**EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

4 items to be discussed.