

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Rosalind Rice

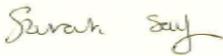
14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

To: Cllr Ms J Trehitt, Cllr Mrs C Burrow, Cllr Mr I McLeod, Cllr Mr S Whiteley, Cllr  
Mr K Hodge, Cllr Mr M Kennedy

You are hereby summoned to the meeting of the North Tawton Town Council Estates Committee to be held at the Council Offices on **Tuesday 20 November 2018** at 7.15 pm.

**NB – Members are to meet at the Chapel of Rest in the Cemetery grounds in Exeter Street at 6.45 pm to inspect the building, prior to the meeting at the office. Therefore please be aware the time of commencement of the meeting in the office may be a little later.**

Dated this 13 November 2018



**Sarah Say, Assistant Town Clerk**

## **Health & Safety Notice**

### **AGENDA**

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **NTTC Tree Survey**
  - 3.1 The Council maintains trees situated on land for which it has a maintenance responsibility, ie St Peter's Churchyard, The Cemetery, and the Memorial Park, plus 2 small areas of land at Strawberry Fields.
  - 3.2 The last tree survey was undertaken on 24 November 2016. The survey company 'highly recommended' an annual survey, or otherwise specified – ie bi-annual. Research is being undertaken as to recommendations by professional associations, and information will be passed to members at the meeting. The committee is to consider adopting a policy as to frequency of inspection of trees within the control of the Council.
  - 3.3 The Committee are to consider arrangements for checking all outstanding works on the current tree survey.
  - 3.4 The Committee are to consider what arrangements need to be made for the next tree survey, and also for undertaking current outstanding works and make appropriate recommendations.
4. **Insurance for items installed at the Memorial Park**
  - 4.1 The Council's insurers have been consulted as to what information they require in order to include insurance for all the new items, and the remaining older items of park equipment.

4.2 The insurance company have advised that currently there are ten items insured, for a specific total sum. However, they do not appear to have a detailed list of items, or individual costs. They have therefore requested an up to date list of items, with associated replacement costs including installation. Additionally, there is currently an excess of £250, which is 'per incident' – so would cover any and all items damaged within one specific incident, rather than per item.

4.3 We have detailed costings for all the new items that have been installed, therefore we need to obtain similar costings for the older items remaining in situ. The Committee are to consider a suggestion from the Council's contractor (T K Play).

## **5 Proposed new Skate Park**

5.1 The Committee will be updated with relevant information as to the current proposals and costings, and funds available.

## **6 Chapel of Rest – proposals for future use**

6.1 Committee Members will have met at the Chapel of Rest prior to the meeting in order to familiarise themselves with the layout of the building and its current condition.

6.2 The Committee are to consider whether there are any suggestions or recommendations to be made as to future use of the building. The public have been consulted via The Roundabout during the past year, and another request for suggestions will appear in the December/January edition. It is suggested that the Committee consider what types of useage would be acceptable, and what would be ruled out depending on the condition of the building and its location. Proposals from the Committee and the public could then be considered at a future meeting of the Council.

## **7 Street Names – Bathway Fields Phase II**

7.1 WDBC advised Wain Homes to consult NTTC in the first instance as to possible street names for the above. The Committee are to consider how a list of possible names would be best achieved, and to propose actions accordingly.

## **PART II**

### **EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

1. Cllr S Whiteley and Cllr Ms J Trehwhitt to report on a recent meeting further to a query from a member of the public.
2. To consider the matter of the hanging baskets and trough.