

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Rosalind Rice

14a The Square North Tawton,
EX20 2EP
Tel 01837 880121

Minutes of the Extraordinary meeting of North Tawton Town Council held at the Council Office on **Tuesday 20th June 2017 at 8.00 pm.**

Present: Cllr Mr S Whiteley (Chairman) Cllr I MacLeod
Cllr Mr M Kennedy Cllr Miss B Rice
Cllr Mr K Hodge Cllr Mrs C Burrow
Cllr Mr M Fisher Cllr Ms J Trehitt

Mrs R Rice – Town Clerk/Responsible Finance Officer

2 Members of the public were present.

1. **Apologies for Absence** – Apologies for absence were received from Cllr Mr I Palmer, Cllr Mrs A Ponsford and Cllr Mrs K Tizard.

It was proposed and seconded that these apologies should be accepted, and the proposal was carried by 4 votes.

2. **Declaration of Interest** – None.

3. **Account 2016/17** Following the Finance Committee Meeting on 20th June 2017 at 7.30, the end of year accounts 2016/17 were received by the Full Council. The Internal Auditor's Report was circulated. The Asset Register was discussed and it was suggested that the value of 14A The Square and the Car Park should be sought for next year's Audit; Grants and donations were clarified; the Neighbourhood Plan future expenditure was discussed. The Town Clerk reported that only one item on the Variances Schedule had to be explained, being over 15% of 2015/16's expenditure. The reason for this variance was the sickness of the Town Clerk and the appointment of the Temporary Town Clerk.

It was proposed by Cllr M Fisher and Seconded by Cllr M Kennedy that the Audit be approved and submitted to the Audit Commission. The proposal was carried by 8 votes.

The Chairman, Cllr S Whitley signed Section 1 of the Annual Return.

Cllr I MacLeod, Chairman of the Finance Committee, thanked The Clerk, Mrs R Rice, for keeping the accounts and preparing the Annual Audit, which received a "clean bill of health" from the Internal Auditor, in what has been a difficult year.

4. **Questions/Comments from members of the public**

Nothing was raised.

5. **Parish Matters**

The Chairman informed the Council that West Devon Borough Council have notified the Council that the Football Club land has been placed on the list of Assets of Community Value.

Cllr Ms J Trehitt informed the Council that she would be attending the Eastern Links Meeting on Thursday 22nd June 2017. If any Councillors have any issues they wish to be raised could they please inform her prior to the meeting. TAP funding applications are now going to be

only considered once a year and Cllr Ms J Trehitt would ascertain the closing date for applications.

Cllr S Whiteley informed the Council that the matter of the road surface from the Cheese Factory to Culm Cross would be included on the agenda for the July meeting of the Town Council.

Cllr Miss B Rice reported a problem with the drain outside the cottage by the bridge in Fore Street. Other Councillors felt the problem may be a water leak rather than a problem with the drain. The Clerk was requested to report this matter.

6. Date of next meeting

The next Ordinary Meeting of the Town Council shall be Tuesday 4th July 2017.

The meeting closed at 8.10 pm.