

NORTH TAWTON TOWN COUNCIL

Temporary Town Clerk:
Mrs S Say

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the Annual Meeting of North Tawton Town Council held at the Council Offices on **Tuesday 2 May 2017** at **9.25 pm** (following the monthly meeting).

Present: Cllr Mr I MacLeod
Cllr S Whiteley
Cllr Mrs C Burrow
Cllr Ms J Trehitt
Cllr Mr M Fisher
Temporary Town Clerk Mrs S Say
Administration Officer Mr S Webb

Cllr Mr K Hodge
Cllr Mrs A Ponsford
Cllr Mr M Kennedy
Cllr Mrs K Tizard

4 members of the public were present.

1. Apologies for Absence –

Cllr Mr I Palmer – on leave from work and away for the day, will not be back in time to attend the meeting.

Cllr Ms B Rice – family issues, will not be able to attend the meeting.

The apologies were accepted

2. Declarations of Interest – None.

3. To elect a Chairman and Vice-Chairman of the Council.

Cllr Mr I MacLeod proposed Cllr Mrs C Burrow as Chairman, which was seconded by Cllr Mr S Whiteley. Cllr Burrow advised she was not willing to stand as Chair.

Cllr Mrs C Burrow proposed Cllr Mr S Whiteley as Chair, which was seconded by Cllr Mrs A Ponsford. Cllr Whiteley confirmed he is willing to stand as Chair.

After a show of hands it was unanimously resolved that Cllr Mr S Whiteley should be Chairman.

Cllr Whiteley thanked Mrs C Burrow for her hard work in covering the role of Chair over the past year.

Cllr Mrs C Burrow proposed Cllr Ms J Trehitt as Vice-Chairman, which was seconded by Cllr Mr M Fisher. Cllr Ms J Trehitt confirmed her willingness to stand for the post of Vice-Chairman.

After a show of hands it was unanimously resolved that Cllr Ms J Trehitt should be Vice-Chairman.

4. Election of Members to the Estates Committee, Planning Committee, and Finance Committee

Further to discussion, membership of the Council's committees was unanimously agreed as follows:

Planning Committee:

Cllr Mrs C Burrow (Chairman)	Cllr Ms J Trehitt (Vice Chairman)
Cllr Mrs A Ponsford	Cllr K Hodge
Cllr M Fisher	

Finance Committee

Cllr I MacLeod (Chairman)	Cllr S Whiteley (Vice Chairman)
Cllr I Palmer	Cllr Mrs K Tizzard
Cllr Miss B Rice	Cllr M Kennedy

Estates Committee

Cllr Ms J Trehitt (Chairman)	Cllr I MacLeod (Vice Chairman)
Cllr S Whiteley	Cllr K Hodge
Cllr Mrs C Burrow	Cllr M Kennedy

5. Schedule of Meetings for 2017/18

The Schedule was unanimously agreed.

6. Membership of External Bodies

Membership of external bodies was confirmed as follows:

Town Hall Committee – Cllr Mrs C Burrow & Cllr Miss B Rice (shared membership)

Eastern Link Committee – Cllr Ms J Trehitt

Salt Warden – Cllr S Whiteley

Dartmoor Railway – Cllr S Whiteley

7. Date of next meeting

The next meeting of the Council shall be the Ordinary Town Council meeting to be held on Tuesday 6 June 2017.