

NORTH TAWTON TOWN COUNCIL

Temporary Town Clerk:
Mrs S Say

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **TUESDAY 7 MARCH 2017 at 7.00 pm.**

Dated this 1 March 2017

Temporary Clerk of the Council

AGENDA

The meeting will be opened at 7.00 pm

Open Forum

An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

Rentplus

Debbie Holloway from Rentplus, and Alex Rehaag from West Devon Borough Council will attend the Open Forum to speak about the Rentplus scheme. (7 pm – 7.30 pm).

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.
3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 7 February 2017 at 7.30 pm (copy previously circulated).
4. **Updates - Please keep your update to a maximum of 5 minutes**
 - 4.1 Chairman to update the Council on various issues.
 - 4.1.1 **North Tawton War Memorial** – the Council has been advised by Historic England that the NT War Memorial is being considered for addition to the List of Buildings of Special Architectural or Historic Interest, as part of Historic England's response to the centenary of the First World War. The Council is invited to submit any information or comments about the architectural or historic interest of the building.
 - 4.2 Updates from WDBC Ward Member Cllr Mrs L Watts.

- 4.3 Cllr Ms J Trehitt to update Members on the NT Neighbourhood Plan.
- 4.4 Cllr Mr I MacLeod to update Members on any issues relating to Denbrook Wind Farm.
- 4.5 Cllr Mr I MacLeod to update Members on the PPG.

5. Ongoing issues

'Action Log' attached at Annex A.

6. Consultations/Newsletters/Invitations

6.1 SLCC Training Courses – Planning Demystified – 23 May, Saltash, Plymouth.

6.2 WDBC – consultation on Joint Local Plan. This is the final public consultation on the Plymouth and South West Devon Joint Local Plan prior to submission of the plan to the planning inspector.

6.3 Devon Funding News – does the Council wish to make applications for any of the following:

6.3.1 Tree planting grants – small grant schemes towards to costs of planting trees in school grounds and community spaces.

6.3.2 Heritage lottery fund Parks for People – grants to conserve historic public parks and cemeteries.

6.3.3 Growing a greener Britain – small grants to improve green spaces with public access.

6.4 Mr Rob Whiteley, Site Director, Taw Valley Creamery, has issued the following invitation to Councillors:

Dear Councillors,

As mentioned at the council meeting of the 7th February, I would like to extend an invitation to all councillors for a visit to Arla Taw Valley.

My team and I would like to take the opportunity to show you around the facility, demonstrate our forward thinking and development plans, and of course our fantastic products!

Should you wish to take us up on the opportunity, if could agree on some dates that would be suitable to the majority of the councillors and come back to me.

The best time to visit and see us in full operation is any time after 1pm on a weekday and to do the facility real justice we need around 4 hours of your time. We can arrange an evening visit if it suits you better than the afternoons.

I look forward to your response and establishing a long standing relationship with the council and the community.

Best regards

Rob Whiteley, Site Director, Taw Valley Global Supply Chain

7. North Tawton Memorial Park

Mr G Cawse will attend the meeting and update Members on the plan for the park.

8. North Tawton Neighbourhood Plan – Local Green Space Designation – North Tawton Memorial Park & North Tawton Cemetery (Annexe B)

The NTNP proposes the designation of the NT Memorial Park and the NT Cemetery. The Council to discuss and decide on their response to the proposals.

9. Annual Town Meeting

To discuss a suitable date, and possible speakers, for the Annual Town Meeting. (Last year the date of the meeting was Tuesday 12 April).

It is suggested that Thursday 13 March could be a suitable date. Dilys Lord (outreach officer at WDBC), and Dave Sexton (WDBC Senior Environmental Health Officer with lead officer responsibility for fuel poverty issues) have been approached and could attend on this date to speak about Fuel Poverty and matters that WDBC can help with.

- 10. West Devon Borough Council – changes to improve communication with Development Management, and guidance on planning enforcement information (Annex C)**
To note the information provided by WDBC, and to ensure any necessary procedural amendments are put in place.
- 11. South West Water – changes in the Water Industry from 1 April 2017**
As from 1 April, customers in England and Wales will be able to choose who they buy water and waste water services from – as currently is the case for electricity and gas. The Council to consider if they wish to investigate alternative retailers at this stage, or defer the matter to a future date.
- 12. PLANNING MATTERS**
To consider the planning applications received from West Devon Borough Council and to make recommendations.
12.1 Reference number 0098/17/HHO
Proposal: Householder application for erection of new conservatory to rear elevation.
Location: 5 Blangy Close, North Tawton, EX20 2GY
- 13. FINANCE**
13.1 Invoices. To approve payments listed at Annex D in accordance with bank mandate (to be circulated at meeting).
13.2 Monthly statement – to receive the monthly statement and to consider adoption. Make the appropriate transfers, from reserve accounts to the current account, to allow payments to be made.
- 14. Questions/Comments from members of the public**
The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.
- 15. Parish Matters**
No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.
- 16. Date of next meeting**
The next Ordinary Meeting of the Town Council shall be Tuesday 4 April 2017.

PART II

EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

There will be items to discuss in Part II of this meeting.

- 1 Query re interment costs at North Tawton Cemetery.
- 2 Planning Enforcement issue.
- 3 Health & Safety issue.
- 4 Discuss proposal for professional accounting/book keeping system.
- 5 Discuss proposal for new website.
- 6 Open tenders received reference works to NT Memorial Park.