

# NORTH TAWTON TOWN COUNCIL

Temporary Town Clerk:  
Mrs S Say

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **TUESDAY 7 FEBRUARY 2017** at **7.30 pm.**

Dated this 1 February 2017

Temporary Clerk of the Council

## **AGENDA**

**The meeting will be opened at 7.30 pm**

### **Open Forum**

#### **An opportunity for the Electors and others to address the Town Council.**

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.  
  
If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.
3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 10 January 2017 at 7.30 pm (copy previously circulated).
  - 3.2 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Thursday 19 January 2017 at 7.30 pm (copy previously circulated).
  - 3.3 To approve and sign the notes of the Site Inspection held on Thursday 26<sup>th</sup> January 2017 (copy enclosed).
4. **Updates - Please keep your update to a maximum of 5 minutes**
  - 4.1 Chairman to update the Council on various issues.
    - 4.1.1 Letter of thanks received from Friends of Okehampton Community Hospital (FOOCH), in relation to the Council's application to become a member of FOOCH, and enclosing the Council's Membership Card.
    - 4.1.2 Letter of thanks received from Torridge, North, Mid & West Devon CAB, in reference to the Council's recent donation of £250.00.

**4.1.3 West Devon Borough Council – proposal to set up Local Authority Controlled Company** - West Devon Borough Council and South Hams District Council have issued a joint news release reference this proposal. The Working Group set up to examine the proposal and make recommendations to the Councils is due to recommend that the Councils do not set up a LACC at this time. The two Councils will make their final decision at meetings on 7 and 9 February 2017.

**4.2** Update from WDBC Ward Member, Cllr Louise Watts

**4.3** Update on the Neighbourhood Plan – Cllr Ms J Trehitt.

**4.4** Den Brook Wind Farm - Cllr I MacLeod to update the Council on any issues.

**5. Ongoing issues**

'Action Log' attached at Annex A.

**6. Consultations/Newsletters/Invitations**

**6.1 South West Conference of Local Councils Associations**

The next conference takes place on Thursday 16 March 2017 at Taunton Rugby Club, from 10.00 am to 4.00 pm.

**6.2 Campaign to protect Rural England – seminar 'New Housing and the Plymouth & South West Devon Joint Local Plan'.**

This seminar takes place on 10 February 2017 from 2.00 pm to 4.30 pm at The Watermark Centre, Erme Court, Leonards Road, Ivybridge, PL21 0SZ.

'How many new homes are planned for your community and where? Will these new homes be built on greenfield or brownfield land? How will local roads and services be affected? Will local schools, doctor's surgeries etc be able to cope? Will there need to be further infrastructure developments? Please join us for this important opportunity to learn more about the Joint Local Plan for **Plymouth/South Hams/West Devon** and the plans for new housing.

Guest Speakers: Gary Streeter MP; Tom Jones, Lead Officer for the Plymouth & South West Devon Joint Local Plan.'

To reserve a place contact Penny Mills on 01392 966737 or email [director@cpredevon.org.uk](mailto:director@cpredevon.org.uk)

**7. West Devon Borough Council & South Hams District Council Public Consultation on Joint Homelessness Strategy**

The two Councils are currently out to public consultation on a joint homelessness strategy and are inviting comments from the public, interested organisations and stakeholders. The consultation runs until 13 February 2017. To consider if the Council wishes to make a formal response to this consultation and, if so, to draft a response accordingly. (See Annex B – WDBC & SHDC Joint Homelessness Strategy 2017 – 2022, and 2017/1018 draft action plan).

**8. Cobbles in the Church Yard**

This item was deferred from the Council's meeting on 10 January 2017. To receive an update from Cllr I MacLeod and Cllr S Whiteley, following their visit to Bondleigh Church, and to consider their recommendation with reference to the cobbled paths in St Peter's Churchyard.

**9. Tree Surveys – Memorial Park, The Cemetery & The Churchyard, North Tawton**

This item was deferred from the Council's meeting on 10 January 2017. To receive the tree surveys for the Memorial Park, The Cemetery and The Churchyard, North Tawton, recently carried out by Westree, and to authorise/prioritise the works. (***NB – copies of the tree report were circulated with the agenda for the January meeting***).

**10. West Devon Borough Council Mayoral Award Scheme (see Annex C)**

To consider whether the Council wish to make any nominations to WDBC for these awards.

**11. North Tawton Emergency Plan**

To agree membership of a small working group who will be responsible for checking the existing Emergency Plan, make all the necessary updates, and arrange reprinting of the Plan. Once the membership is agreed, to set an initial meeting date accordingly.

**12. Meeting of Section 106 Monitoring Group & Meeting of Protocol Group**

**12.1** To agree a date for an initial meeting of the Monitoring Group, at which time the remit of the group and the proposed implementation of any agreed necessary actions will be formulated.

**12.2** To agree a date for an initial meeting of the Protocol Group. The Clerk will source one of the simple suggested protocol documents for discussion and amendment. This could then be put out for public consultation for a set period of time prior to being adopted.

**13. PLANNING MATTERS**

To consider the planning applications received from West Devon Borough Council and to make recommendations.

**13.1 Reference: 4101/16/FUL**

**Proposal:** Erection of single dwelling (Renewal of planning approval 00956/2013).

**Location:** Land adjacent to 1 Park House, Fernleigh Court, North Tawton, EX20 2DX

**13.2 Reference: 3836/16/FUL**

**Proposal:** Full planning application for 100 residential dwellings with associated roads, footways, parking, landscaping and drainage.

**Location:** Land west of High Street known as Batheway Fields, North Tawton, Devon, EX20 2FN

**14. FINANCE**

**14.1 Invoices.** To approve payments listed at Annex C in accordance with bank mandate (to be circulated at meeting).

**14.2 Monthly statement** – to receive the monthly statement and to consider adoption. Make the appropriate transfers, from reserve accounts to the current account, to allow payments to be made.

**15. Questions/Comments from members of the public**

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

**16. Parish Matters**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**17. Date of next meeting**

The next Ordinary Meeting of the Town Council shall be Tuesday 7 March 2017.

## **PART II**

### **EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**There will be items to discuss in Part II of this meeting.**