

NORTH TAWTON TOWN COUNCIL

Temporary Town Clerk:
Mrs S Say

14a The Square
North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on: **TUESDAY 4 July 2017 at 7.15 pm.**

Dated this 28 June 2017

Temporary Clerk of the Council

AGENDA

Open Forum

An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

7.15 pm Presentation to Mrs Gillian Hoggins for Loyal Service to the Town Council.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. Minutes of the Previous Meetings

- 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 6 June 2017 at 7.30 pm (copy previously circulated).
- 3.2 To approved and sign the Minutes of the Finance Committee of North Tawton Town Council held at the Council Offices on Tuesday 20th June 2017 at 7.30 pm (copy enclosed).
- 3.3 To approved and sign the Minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 20th June 2017 at 8.00 pm (copy enclosed).

4. Updates - Please keep your update to a maximum of 5 minutes

- 4.1 Chairman to update the Council on various issues, Bathway Footpath/incident at "Lido", Taw River and any other matters.
- 4.2 Cllr Ms J Trehitt to update Members on the NT Neighbourhood Plan.
- 4.3 Cllr Mrs C Burrow to update Members on the Section 106 Monitoring Group.
- 4.4 Cllr S Whiteley and Cllr I Macleod to Report on the Denbrook Community Fund, including approval of the Constitution, see attached, please read before the meeting.
- 4.5 Updates from WDBC Ward Member Cllr Mrs L Watts.

5. **Ongoing issues**
‘Action Log’ attached at Annex A.
6. **Co-Option of Councillors**
To consider Co-Option of Councillors – Prospective councillors have been asked to attend and speak to the Council for a few minutes. Applications received to date attached.
7. **Consultations/Newsletters/Invitations**
- 7.1 **Press Release from WDBC regarding “opt in” garden waste service** which replaces current collection. – Annex B. Dil Lord from WDBC will be holding a ‘drop in’ session in the Council Office on Wednesday 19 July from 10 am to 1230 pm.
- 7.2 **National Association of Local Councils**
Consultation on play claim – Annex C
- 7.3 **Public Consultation – Change of Service – Belstone Post Office & Sticklepath Post Office** – Consultation letter received from Post Office Ltd ref reduction in opening times at the above post offices. Does NTTC have any comments to make?
- 7.4 **Request from Seafarers UK to support Merchant Navy Day and fly the Red Ensign** – Merchant Navy Day is Sunday 3 September. Councils are asked to support the Merchant Navy by flying the Red Ensign.
9. **Road from Green Hill Cross to Taw Bridge**
To consider request to support the actions of Sampford Courtenay Parish Council and make a similar complaint to DCC about the poor condition of the road from Greenhill Cross to North Tawton Bridge.
10. **Drain and Gully Clearance**
Further to complaints from members of the public regarding overflowing drains and gullies not cleared properly, at its June Meeting the NTTC agreed to monitor the situation and decide at its July meeting whether to make a formal complaint to DCC.
11. **Amendment to Standing Orders**
To consider amending Standing Orders 2b(i) and 2b(ii) , as detailed below. This amendment is proposed as they both currently contradict Standing Order 16 (c).
- 2b(i) Sign and serve on councillors by delivery or by post at their residences a summons confirming the time, date, venue and the agenda of a meeting of the Council and a meeting of a committee ~~and sub-committee~~ 3 clear days at least before the meeting.
- 2b(ii) Give public notice by public display of the agenda of the time, date, venue and agenda 3 clear days at least before a meeting of the Council or a meeting of a committee ~~or a sub-committee~~ (provided that the public notice with agenda of an extraordinary meeting of the Council convened by councillors is signed by them).
- Standing Order 16 c reads:
- 16 c The meetings of a sub-committee appointed by a committee are the same as for committee meetings as described above except:-
- a sub-committee meeting may be convened without any public notice being given;
 - the public have no statutory right to attend a sub-committee meeting or report its proceedings.
12. **PLANNING MATTERS**
To consider the planning applications received from West Devon Borough Council to make recommendations.

12.1 1997/27/PAT

Prior notification of proposed development by telecommunications code system operators to remove existing monopole (24.5 to top of antennas) and install monopole (24.5 to top of antennas) and equipment cabinet.

Communication Installation 69087, Halse Farm, North Tawton, EX20 2BH
EE Limited and Hutchison 3G UK Limited

12.2 1654/17/VAR

Variation of condition 4 (approved plans) following grant of planning permission 01037/2013 (for 61 residential dwellings with associated roads, footways, parking, landscaping, drainage and open space and allotments; together with Outline application (with all Matters Reserved) for 0.876 ha of land for employment use and medical centre) for amendments to layout and materials

Bathway Fields, Land West of High Street, North Tawton, EX20 2FN
Wainhomes (South West) Holdings Limited

For information – extract from Planning Application

Construction undertaken differently from approved plans 0487-102-1-D (planning layout) and 0487-108-D (materials), in particular some areas of block paving have instead been or are intended to be constructed in tarmac. Retrospective approval of revised plans is therefore sought to regularise the discrepancy.

Also, the site has been subject to two approved re-plans so the drawings are also updated to reflect those approvals. Those approvals were:

26/2/16 – application 00708/2015 approved house type/layout changes to plots 5 – 10

6/5/16 – application 0324/16/VAR approved house type/layout changes to plots 1 and 2

13. FINANCE

13.1 Invoices. To approve payments listed at Annex D in accordance with bank mandate (to be circulated at meeting).

13.2 Monthly statement – to receive the monthly statement and to consider adoption. Make the appropriate transfers, from reserve accounts to the current account, to allow payments to be made.

14. Questions/Comments from members of the public

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY – PLEASE QUOTE AGENDA ITEM NUMBER**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

15. Parish Matters

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

16. Date of next meeting

The next Ordinary Meeting of the Town Council shall be Tuesday 1 August 2017.

PART II

EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

1. Street Sweeping Contract – discuss ongoing issues.