

NORTH TAWTON TOWN COUNCIL

Temporary Town Clerk:
Mrs S Say

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **TUESDAY 10th JANUARY 2017** at **7.30 pm.**

Dated this 4 January 2017

Temporary Clerk of the Council

AGENDA

The meeting will be opened at 7.30 pm

Open Forum

An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.
3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 6th December 2016 at 7.30 pm (copy enclosed).
 - 3.2 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Wednesday 14th December 2016 at 7.30 pm (copy enclosed).
4. **Updates - Please keep your update to a maximum of 5 minutes**
 - 4.1 Chairman to update the Council on various issues.
 - 4.2 Update from WDBC Ward Member, Cllr Louise Watts
 - 4.3 Update on the Neighbourhood Plan – Cllr Ms J Trehitt.
 - 4.4 Den Brook Wind Farm - Cllr I MacLeod to update the Council on any issues.
5. **Ongoing issues**
'Action Log' attached at Annex A.

6. Consultations/Newsletters/Invitations

6.1 Devon Communities Together – “Big Energy Saving Network”; “Smart Meters” and “Devon Oil Collective” – invitation to involve the community in these projects – Annex B attached.

6.2 Temporary Prohibition of through traffic and parking – 21/3/17 – 23/3/17 – Fore Street, North Tawton (opposite 19)

7. Tree Surveys – Memorial Park, The Cemetery & The Churchyard, North Tawton

To receive the tree surveys for the Memorial Park, The Cemetery and The Churchyard, North Tawton, recently carried out by Westree, and to authorise/prioritise the works. Annex C attached

8. Computer for Public Use in the Town Council office

To consider the continued availability of the computer to the public. To receive an update from The Clerk.

9. Cobbles in the Church Yard

To receive an update from Cllr I MacLeod and Cllr S Whiteley, following their visit to Bondleigh Church, and to consider their recommendation with reference to the cobbled paths in St Peter’s Churchyard.

10. Amendment to the Financial Regulations

To consider an amendment to the Financial Regulations: add 5.1(a), as recommended by the Finance Committee at their meeting held on 29 November 2016.

5.1(a)

The Council shall operate banking arrangements with Unity Trust Bank, primarily a Reserve Account. This account shall be online banking, the signatories for this account to be the Clerk, the Chair and Vice Chair of the Council, the Chair Finance, and a fourth Councillor. The Council shall keep under review the need for any other accounts or investments.

11. New Seats

To consider purchasing two new seats and the proposed siting of these seats, one at De Bathe Cross and one on the grass area to the west of Taw Bridge.

12. Section 106 Monitoring Group/Protocol Group

The Council to decide on the membership of the Section 106 Monitoring Group, and propose an initial meeting of the Group accordingly. Please refer to the Action Log for update on the Protocol Group.

13. New Highway Community Enhancement Fund.

Receive information as to this new fund which aims to provide some financial assistance for the carrying out of self-help work within communities, and to discuss possible schemes for which a funding application may be made.

14. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

14.1 3689/16/FUL

Change of use from what is currently classified as a shop to become part of the existing dwelling house that it fronts.
7 Exeter Street, North Tawton, EX20 2HB

14.2 3106/16/FUL

Proposed additional 4 x 2 bed flats to development approved under application 13457/2009/OKE

Tarka Court, Fore Street, North Tawton, EX20 2ED

14.3 3105/16/FUL

Application to replace approved block of flats consisting of 4 x 1 bed flats and 4 x 2 bed flats with block consisting of 6 x 2 bed flats and 2 x 1 bed flats

Tarka Court, Fore Street, North Tawton, EX20 2ED

14.4 3105/16/FUL

Application to replace approved block of flats consisting of 4 x 1 bed flats and 4 x 2 bed flats with block consisting of 6 x 2 bed flats and 2 x 1 bed flats.

14.5 3702/16/TPO

T1-T8: Holly - Remove lower limbs to 2 metres from ground level; T9: Beech - Remove lower limbs to 2 metres from ground level.

Three Gates, Exeter Street, North Tawton, Devon, EX20 2HE

14.6 3259/16/FUL

Re-advertisement (Revised Plans Received)

Installation of 5 no. floodlight poles at 13.5m in height and one combined floodlight and telecommunications pole at 17.5m in height to support 3 no. telecommunications antennae for shared use by Vodafone and Telefonica, which together with the installation of 2 dishes and 3 no. ground based equipment cabinets will provide 2G, 3G, and 4G mobile electronic communications services from the installation.

Rugby Club, Taw Meadow Playing Fields, Fore Street, North Tawton, EX20 2ED

15. FINANCE

15.1 Invoices. To approve payments listed at Annex C in accordance with bank mandate (to be circulated at meeting).

15.2 Monthly statement – to receive the monthly statement and to consider adoption. Make the appropriate transfers, from reserve accounts to the current account, to allow payments to be made.

15.3 Council Tax Referendum Principles for Town and Parish Councils

To receive update details of the announcement from the Government regarding Council Tax Referendum Principles for Town and Parish Councils.

16. Questions/Comments from members of the public

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

17. Parish Matters

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

18. Date of next meeting

The next Ordinary Meeting of the Town Council shall be Tuesday 7th February 2017.

PART II

EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

No items in Part II at the time of publication of the agenda – items may be added at the time of the meeting if necessary.