

# NORTH TAWTON TOWN COUNCIL

Temporary Town Clerk:  
Mrs S Say

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Annual Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 2 May 2017** to commence at the close of the Ordinary Town Council meeting.

Dated this 26<sup>th</sup> April 2017

Temporary Clerk of the Council

## **AGENDA**

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. To elect a Chairman and Vice-Chairman of the Council.
4. **In Accordance with Standing Order 2 j:**
  - Appointment of any new committees, confirmation of the terms of reference, the number of members (including, if appropriate, substitute councillors) and receipt of nominations to them.
  - Review of delegation arrangements to committees, sub-committees, employees and other local authorities.
  - Review of the terms of references for committees.
  - Receipt of nominations to existing committees.
  - Review of representation on or work with external bodies and arrangements for reporting back.
  - Setting the dates, times and place of ordinary meetings of the full Council for the year ahead. – draft schedule attached.