

**ACTION LOG – AS AT 28 June 2017**

<b>Minute Number</b>	<b>Detail</b>	<b>Action Taken</b>	<b>Target Date/ Completion Date</b>
4.6 12/7  AND 18.2 12/7	30 mph signs and dangerous/overgrown footpath between mini roundabout/entrance to Batheway Fields.	<ul style="list-style-type: none"> <li>• Dangerous footpath</li> <li>• 30 mph signs – at Town Meeting Cllr J McInnes undertook to chase up repositioning of the 30 mph signs between Batheway Fields and De Bathe Cross.</li> </ul>	Ongoing
5 12/7	North Tawton Directory being reprinted.		Ongoing
6a 12/7	Improvements to Memorial Park		Ongoing
10 12/7	Felling of trees adj. Webbs Orchard – trees have TPOs.	29.3.17 – no update received, but it is still on the enforcement list. 28.6.17 – Further email sent to Planning Enforcement asking for update.	Ongoing
14 12/7	Street sweeping/parish Lengthsman duties – further to request from Yewtopia for info on problem areas.	<ul style="list-style-type: none"> <li>• 1.2.17 Agreed schedule of works has been sent to Yewtopia.</li> <li>• To be discussed in Part II</li> </ul>	Ongoing
26.1 6/9/16	Public footpath across Memorial Park – surface breaking up and dangerous.	<ul style="list-style-type: none"> <li>• As confirmed at the council meeting on 2.5.17, DCC footpaths officer has confirmed that the path is due to be repaired soon. The council agreed a suggestion as to on-site disposal of waste soil, and DCC were advised accordingly.</li> </ul>	Ongoing
4/10/16	Sponsorship of litterbins	<ul style="list-style-type: none"> <li>• Further to agreement to charge from £50 - £100 per bin for one advertisement, depending on location of bin, this initiative to be progressed.</li> </ul>	Ongoing
	Tree Survey Report	<ul style="list-style-type: none"> <li>• The contractor has commenced works as agreed on the most urgent items.</li> </ul>	Ongoing
4/3/17 Part II	Online accounting system	<ul style="list-style-type: none"> <li>• Accounts for 2017/18 will transfer to the new system in the near future.</li> </ul>	Ongoing
4/3/17 Part II	NTTC Website	<ul style="list-style-type: none"> <li>• Work has commenced on revision of the website, this has to take a low priority at present due to the staffing situation, a presentation will be made to Members in due course..</li> </ul>	Ongoing
4/4/17 10	Batheway Fields – change of planned road surface	<ul style="list-style-type: none"> <li>• Email reply sent to complainant as agreed.</li> <li>• A planning application has now been submitted for a variation to take into account changes to the original plans.</li> </ul>	Ongoing

Minute Number	Detail	Action Taken	Target Date/ Completion Date
4/4/17	Section 106 Bathway Fields – 50% Arts contribution		Ongoing
4/4/17 15.1 6/12/16 13	Clock tower replacement lighting	<ul style="list-style-type: none"> <li>A quotation was received and approved by the Council at the Extraordinary Meeting on 30.5.17. The contractor has been advised accordingly.</li> </ul>	Ongoing
Town Meeting	Speeding traffic – children’s posters	<ul style="list-style-type: none"> <li>Laminating and fixing in place of posters is being progressed.</li> </ul>	Ongoing
	Replacement benches at De Bathe Cross and bottom of Fore Street, plus replacement of litter bin adjacent clock tower	<ul style="list-style-type: none"> <li>The previously agreed replacement benches are now on order and we await delivery. Arrangements are in place for removal of the old benches and putting in place of new benches, in due course. The litter bin by the clock tower is to be replaced with a combined litter bin/cigarette disposal unit, as agreed.</li> </ul>	Ongoing
2.5.17 4.5	Leaflet re proposed improvements to the Memorial Park	<ul style="list-style-type: none"> <li>Mr G Cawse was advised that the leaflet had been agreed by the Council and it could therefore be distributed to relevant parties.</li> </ul>	Closed.
	Play inspection report – minor works to be undertaken in the Memorial Park	<ul style="list-style-type: none"> <li>The Council’s contractor is now working on the list of minor remedial and repair works as agreed.</li> </ul>	Ongoing
	Re planning applications 1203/17/OPA and 1484/17/OPA	<ul style="list-style-type: none"> <li>A letter was received from NT Environmental Trust, requesting the Council to object to these two planning applications. The letter was received after the June agenda had been published and circulated, and therefore could not be discussed at the June meeting – a copy of the letter was circulated to all Councillors for information.</li> </ul>	
	Complaint re overgrown vegetation on road from Moor View to De Bathe Cross	<ul style="list-style-type: none"> <li>DCC Highways confirm that a letter is to be sent to landowners requesting that they cut back their hedgerows within 14 days of receipt of the letter.</li> </ul>	