

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on **Tuesday 5th April 2016 at 7.30 pm.**

Present:	Cllr Mrs C Burrow	Cllr M Fisher
	Cllr K Hodge	Cllr Mrs G Hoggins (Chairman)
	Cllr M Kennedy	Cllr I MacLeod
	Cllr I Palmer	Cllr Mrs A Ponsford
	Cllr Miss B Rice	Cllr Mrs K Tizzard
	Cllr Ms J Trehitt	Cllr S Whiteley

Members of the public were present.

Open Forum – Nothing was raised.

1. **Apologies for Absence** – Apologies for absence were received from Cllr Mrs K Tizzard (previous appointment). These apologies were accepted.
2. **Declarations of Interest** – Nothing was raised at this stage.
3. **Minutes of the Previous Meetings**
 - 3.1 The minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 1st March 2016, previously circulated, were agreed and signed.
 - 3.2 The minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 22nd March 2016, previously circulated, were agreed and signed, subject to a minor amendment.
4. **Updates - Please keep your update to a maximum of 5 minutes**
 - 4.1 The Chairman stated that a Group had been set up to organise a party for the Queen's 90th Birthday, but it had to be decided the age for the recipients of the commemorative medals. Cllr Mrs G Hoggins, seconded by Cllr I MacLeod proposed that the age should be over 65, Cllr Mrs C Burrow, seconded by Cllr K Hodge proposed that the age should be over 70. A vote took place (9 votes over 62 – 2 votes over 70). It was therefore resolved that the recipients of the commemorative medals should be persons over the age of 65. An article would be placed in the Roundabout asking people to register their details with the Town Clerk.
 - 4.2 Cllr Mrs L Watts was not in attendance, but had informed the Clerk that there was nothing of significance to report.
 - 4.3 Cllr Ms J Trehitt gave a brief update regarding the Neighbourhood Plan Project.
 - 2 meetings have been held since the last Town Council meeting;
 - prioritising possible development site;
 - will be presenting a paper to the May meeting of the Town Council which will include a synopsis of what the Neighbourhood Plan is;
 - looking at employment sites and car park sites, but there is no "quick fix";
 - gathering evidence to support the policies;
 - Stuart Todd will be presenting the policies he has put together at a meeting of the Neighbourhood Plan Group on the 14th April.
 - The Townscape Group are moving forward with the Town Design Statement;

- It has been suggested that a sub-group be set up to monitor, as a Council, Section 106 agreements, in particular the Wainhomes Section 106 agreement, need to invite Cllr Mrs I Watts onto this sub-group.
- 4.4 Cllr I MacLeod gave a brief update regarding Denbrook.
There is a meeting of the Denbrook Community Liaison Group on 12th May 2016, which Cllr MacLeod cannot attend.
- 4.4a After some discussion it was resolved that Cllr S Whiteley would attend as the representative from the Town Council the Denbrook Community Liaison Group meeting to be held at Spreyton Village Hall on Thursday 12th May 2016 at 7pm
- 4.5 Cllr I MacLeod gave a brief update regarding the Patients Participation Group.
- Concern has been raised about the letter that has been sent out by the North Tawton Medical Practice stating that North Tawton would be a Branch Surgery. A meeting of the NTEG was due to be held on Wednesday 6th April 2016.

5. **Ongoing issues**

The 'Action Log' was updated.

New signage – Still waiting to hear back from DCC regarding the size of signs opposite Gregory's and Arla.

Dog Control Order – WDBC are going to review the Dog Control Orders in the near future.

Queen's 90th Birthday celebrations – Beacon – Ask Tony Jelley to move the wood from the Chapel of Rest building to the Park for the 21st April. May need a new pole for the brazier.

6. **Consultations/Newsletters/Invitations**

6.1 Invitation to Okehampton District Community Transport Group's Community Transport Awareness Roadshow and launch of new 15 seater Community Bus – Saturday 4th June 10 am – 12 noon – Co-Op Supermarket Car Park, Okehampton. This matter was deferred, the Clerk was requested to include this item on the Agenda for the 3rd May 2016 meeting.

7. **Conifer Trees/Yew Tree – Churchyard**

The request from to submit a Faculty to the Diocese for the removal of the Conifer Trees on the boundary of the Church Yard and Church Cottage, and for cutting back or removal of the Yew Tree adjacent to the bell tower was discussed.

After some discussion it was resolved that if the Church Trustees agree to pay half towards the faculty and half towards the cost of the works that the conifer trees and the Yew Tree should be removed. If this is agreed then the Clerk to submit a Works to Trees in a Conservation Area application prior to the submission of a faculty.

8. **Stone Walling**

The update received from Mr Geoff Cawse regarding the stone walling works, was read out.

9. **Membership of DALC**

The renewal of membership to the Devon Association of Local Councils for the period 1st April 2016 – 31st March 2017, was discussed.

After some discussion it was resolved that the membership to the Devon Association of Local Councils for the period 1st April 2016 – 31st March 2017 should be renewed.

10. **CPRE Our Outdoors Competition 2016**

The details regarding entering the CPRE Our Outdoors Competition 2016, previously

circulated, was discussed.

This matter was deferred, the Clerk was requested to include this item on the Agenda for the 3rd May 2016 meeting.

11. Memorial Park Safety Inspection Report

The Playsafety Ltd (RoSPA) Safety Inspection Report carried out on the 3rd March 2016, previously circulated, was discussed.

After some discussion it was resolved that

12. Community Market

Cllr Mrs A Ponsford regarding the matter of a Community Market.

A Craft Market was held on Saturday 2nd April 2016 in the Town Hall. There was a problem with the stallholders parking, some had to park in Arundell Road. The organisers were hoping for 300 people to attend, not sure about the numbers yet. The market was very nice, but felt two markets per year would be more realistic than holding them monthly, 9 am – 4 pm seemed a bit long, perhaps 9 am – 12 noon would be better.

The Clerk was requested to include this item on the Agenda for the 3rd May 2016 meeting.

13. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

13.1 0713/16/PDM

Prior approval of proposed change of use of agricultural building to a dwellinghouse
Barn at Bouchers Hill Farm, North Tawton, EX20 2DG

After some discussion it was resolved that a NEUTRAL response should be sent to West Devon Borough Council.

13.2 0110/16/PDM

Prior approval for a proposed change of use of agricultural building to a dwellinghouse

Barn at OS map ref SS 267202 101667 (Barn on the left to the east of Fourways Cross, Exeter Street, North Tawton

After some discussion it was resolved to support the application.

14. FINANCE

14.1 Invoices. Members inspected the invoices and bank statements and appropriate payments were made in accordance with bank mandate.

14.2 Monthly statement. Members received the monthly statement and agreed to make the appropriate transfer from the reserve account to the current account to allow payments to be made.

15. Questions/Comments from members of the public

The meeting was suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

Mrs C Hughes commented on the pavement leading from Wainhomes to the roundabout at Moor View, the pavement is very narrow and uneven, tree roots are

moving the pavement surface. She observed a lady with a pushchair trying to negotiate this path and had to go onto the road because of a sign. This is a very fast piece of road. The Clerk was requested to contact Devon County Council and Wainhomes.

Mrs C Hughes stated that Mrs S Knott has been litter picking on the road and verge from De Bathe Cross into town. The Clerk was requested to contact West Devon Borough Council to ascertain whether or not their contractors do litter picking on the roads and verges on the approaches to the town.

Mr B Ratcliffe read out a statement regarding the removal of a Devon Bank to the south of the access road to Wainhomes, which took place on the 1st April 2016. Mr Ratcliffe had informed the Town Clerk. The Town Clerk stated that she had forwarded Mr Ratcliffe's e-mail to West Devon Borough Council for investigation. The Chairman stated that the information in Mr Ratcliffe's statement would also be forwarded to West Devon for investigation.

The meeting opened again.

16. Parish Matters

Cllr S Whiteley stated that he felt the money spent on the new signage by Devon County Council was a waste of money, as lorries were still coming through the town.

Cllr Mrs C Burrow said that the plastic recycling project was going well, but it would be nice to see a few more Councillors bringing their plastics for recycling.

17. Date of next meeting

The Annual Town Meeting will be held in the Town Hall on Tuesday 12th April 2016.
The next Ordinary Meeting of the Town Council shall be Tuesday 3rd May 2016.

PART II

EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.