

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on **Tuesday 1st March 2016 at 7.30 pm.**

Present:

Cllr Mrs C Burrow	Cllr M Fisher
Cllr K Hodge	Cllr Mrs G Hoggins (Chairman)
Cllr M Kennedy	Cllr I MacLeod
Cllr I Palmer	Cllr Mrs A Ponsford
Cllr Miss B Rice	Cllr Mrs K Tizard
Cllr Ms J Trehitt	Cllr S Whiteley

Cllr Mrs L Watts (Ward Member) was in attendance.
Mr G Cawse was in attendance.

2 Members of the public were present.

Open Forum – Nothing was raised.

- 1. Apologies for Absence** – None – all Councillors were present.
- 2. Declarations of Interest** – Nothing was raised at this stage.

3. Minutes of the Previous Meetings

- 3.1 The minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 2nd February 2016, previously circulated, were agreed and signed, subject to one small amendment.
- 3.2 The minutes of the Site Inspection of Planning Committee of North Tawton Town Council held at the Council Offices on Friday 5th February 2016, previously circulated, were agreed and signed.
- 3.3 The minutes of the Planning Committee of North Tawton Town Council held at the Council Offices on Tuesday 16th February 2016, previously circulated, were agreed and signed.

4. Updates - Please keep your update to a maximum of 5 minutes

- 4.1 Chairman updated the Council on various issues.
 - The Tour of Britain Race will be coming through the parish on Friday 9th September before heading up to Whiddon Down and Haytor.
 - A Temporary Road closure notice has been received 2nd March 2016 – 4th March 2016 from Greenslade Bridge to Wyke Moor Cross, North Wyke.
 - The free First Aid kit provided by Devon Communities Together in partnership of Devonshire Freemasons has been donated to the Community and Youth Centre.
 - The benefactor who donated the two wooden benches has said they would prefer the 2nd bench to be sited on the grass verge on the road going towards Stone Cross rather than on the entrance to the Rugby Club.
- 4.2 Cllr Mrs L Watts (WDBC Ward Member) gave a brief update:
 - WDBC are currently asking residents for their opinion on the future of waste collection, recycling, street and public cleaning services. There is an online questionnaire that people can complete.
 - Mel Stride is attending a meeting to discuss the rail link, he has met the Rt. Hon George Osborne to discuss opening the northern route.
- 4.3 Cllr Ms J Trehitt gave a brief update regarding the Neighbourhood Plan Project.
 - Two meetings have been held to discuss the feedback response from Rebecca Black and Stuart Todd.

- Good news is that Stuart Todd has agreed to write our policies, this will give us time to collate the evidence base to make sure that the policies are robust.
 - A full public consultation will take place after the draft policies have been written.
 - We will have to compile a list for CIL (Community Infrastructure Levy) and Section 106 Agreements for developments, as West Devon Borough Council will be looking to us for this information; we need a priority list, the Town Council needs to draw up this list. A Working Party from the Council needs to be formed; Cllr Mrs G Hoggins, Cllr M Fisher volunteered to join this Working Party together with Cllr Ms J Trehwitt and Mr Geoff Cawse.
- 4.4 Cllr I MacLeod gave a brief update regarding Denbrook.
- Meeting held on the 16th February 2016 at Spreyton Village Hall. The road signage at Whiddon Down was discussed; as well as the proximity of a turbine to the railway line; noise testing by raised by Mike Hulme; the turbines should be working by November of this year.
 - It was noted that a Councillor from West Devon Borough Council was not in attendance.
- 4.5 Cllr I MacLeod gave a brief update regarding the Patients Participation Group.
- A meeting of the PPG was held on the 18th February 2016
 - Awaiting final terms of the contract
 - There is a question mark regarding the funds raised by F.O.N.T.S
 - Cut to pharmacy budgets is a concern to the PPG; it is important that we keep the pharmacy; there is a petition in the Chemist shop for people to sign.
 - Waiting times in the open surgery is being discuss with the Bow Practice and will be discussed again at the next PPG meeting.

Cllr Mrs L Watts left the meeting.

5. Ongoing issues

The 'Action Log' was updated:

Queen's 90th Birthday celebrations – Beacon – Cllr M Fisher to provide van/trailer to transport the brazier. Another pallet is required to be cut up; investigate barriers for public safety.

Queen's 90th Birthday celebrations – Patron's lunch – Sunday afternoon tea was suggested on Sunday 12th June – Commemorative Medals for persons claiming state pension – The Clerk was requested to order 150 medals initially.

6. Consultations/Newsletters/Invitations

6.1 DALC Highways Conference – 16th March 2016 10am – 4 pm at Exeter City Football Club – Noted.

6.2 Local Government Boundary Commission – Electoral Review of Devon – Final Recommendations – Noted.

7. Photocopying Charges

The photocopying charges, previously agreed at the 1st December 2015 meeting were discussed.

After some discussion it was resolved to keep these charges the same as agreed on the 1st December 2015.

8. Stone Walling

Mr Geoff Cawse updated the Council regarding the stone walling works.

- Mr Mark Lawrence would be starting the stone wall repairs to the Memorial Park wall in Barton Street in approximately 3 weeks, subject to the weather. It is estimates that this work will take about 15 hours.
- Repairs to some of the stone walling in the Church Yard seem to have been done, by persons unknown, but more work is required.
- The Holm Oaks on the bank to the Cemetery have been cut back; Mr Cawse was surprised by the size of the stumps. Consideration would be given to

digging out the roots, advice would be sought from The Stumpman at Tavistock. Removal of these Holm Oaks has removed the immediate danger of the wall falling out.

9. Section 106 funding – Wainhomes

Mr Geoff Cawse updated the Council regarding the submission of documents in connection with the Section 106 funding from Wainhomes. Mr Cawse explained the concept.

Leaflets and posters would be put in shop windows and an article would be placed in the Roundabout. Mr Cawse asked if a link could be put onto the Town Council's website to the North Tawton Park Facebook page.

The Chairman thanked Mr Cawse for attending.

10. Minutes of the Local Parish Footpath Network Meeting

The minutes of the Local Parish Footpath Network Meeting held at Sampford Courtenay on the 26th January 2016, previously circulated were discussed and noted.

The Clerk was requested to ascertain the date of the next meeting so that a representative from North Tawton Town Council could attend.

11. Information Board – Town Garden, Taw Bridge

The Clerk updated the Council regarding the replacement of the Information Board at the Town Garden, Taw Bridge. Information had been received from Mr Rob Sekula stating that funding from the Section 106 "Percent for Art" from Wainhomes could be applied for.

After some discussion it was resolved that the Information Board should be replaced but to await the funding from the Section 106 monies.

12. Press and Media Policy – Standing Order 28

Cllr S Whiteley updated the Council regarding the Press and Media Policy as agreed at the meeting held on the 1st September 2015.

Cllr Whiteley stated that the media sometimes ask for personal opinions, which of course is not allowed under the Policy.

After some discussion it was resolved that the Press and Media Policy should remain unchanged.

13. Community Market

Cllr M Kennedy gave a brief update regarding the matter of a Community Market.

It was understood that a Craft Market was to be held in the Town Hall on Saturday 2nd April 2016.

It was felt that an update on the success of this Craft Market should be made at the next meeting, in particular to see the turnout of local people.

14. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

14.1 0454/16/HHO

The Old Surgery, Essington Road, North Tawton, EX20 2EX
Householder application for the construction of first floor bedroom extension and associated works.

After some discussion it was resolved to support the application.

To note decisions of West Devon Borough Council

14.2 00604/2015

North Street Motors, North Street, North Tawton, EX20 2ES

Demolition of redundant commercial garage and construction of 2-storey, 2 bed house with associated car parking spaces and amenities

Withdrawn 1/2/16

Noted.

14.3 154322/2852/15/FUL

Erection of dwelling

12 High Street, North Tawton, EX20 2HF

Withdrawn 11/2/16

Noted.

15. FINANCE

15.1 Invoices. Members inspected the invoices and bank statements and appropriate payments were made in accordance with bank mandate.

15.2 Monthly statement. Members received the monthly statement and agreed to make the appropriate transfer from the reserve account to the current account to allow payments to be made.

16. Questions/Comments from members of the public

The meeting was suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

Mrs C Hughes supported the Press and Media Policy, and felt that perhaps the Neighbourhood Plan Group should use the Crediton Courier to update on the Neighbourhood Plan so that people know the progress that is being made, it is better to be pro-active rather than reactive. The Wainhomes enforcement matter was very well reported in the Okehampton Times recently, a dialogue with a reporter can work both ways.

Mrs S Knott asked a question regarding Cllr S Whiteley's comments that were put in the suggestion box at the Doctor's Surgery.

The meeting opened again.

17. Parish Matters

Cllr M Kennedy asked whether or not contact details regarding domestic violence could be placed on the Council Noticeboard and the Council's website.

Cllr S Whiteley commented on the recent road works in High Street which led to cars parking on the left hand side, which seemed to be a better idea. The Clerk said she would contact Devon County Council.

The Clerk was requested to report potholes in Moor View and Barton Street and two lights in Orchard Court that were not working.

18. Date of next meeting

The next Ordinary Meeting of the Town Council shall be Tuesday 5th April 2016.

The Annual Town Meeting will be held in the Town Hall on Tuesday 12th April 2016.

The meeting closed at 9 am.