

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **MONDAY 9TH MAY 2016** at **7.15 pm.**

Dated this 27th April 2016



Clerk of the Council

AGENDA

PART II

EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Planning Enforcement and Staff issues

The meeting will be opened at 7.30 pm

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**

- 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 5th April 2016 (attached).
- 3.2 To approve and sign the minutes of the Planning Committee of North Tawton Town Council held at the Council Offices on Tuesday 19th April 2016 (attached).

4. **Updates - Please keep your update to a maximum of 5 minutes**
 - 4.1 Chairman to update the Council on various issues.
 - 4.2 To receive a brief update from WDBC Ward Member.
 - 4.3 To receive a brief update from Cllr I MacLeod regarding Denbrook.
 - 4.4 To receive a brief update from Cllr I MacLeod regarding the Patients Participation Group.
5. **Ongoing issues**

'Action Log' attached at Annex A
6. **Consultations/Newsletters/Invitations**
 - 6.1 Invitation to Okehampton District Community Transport Group's Community Transport Awareness Roadshow and launch of new 15 seater Community Bus – Saturday 4th June 10 am – 12 noon – Co-Op Supermarket Car Park, Okehampton. Deferred at the meeting held on the 5th April 2016.
7. **Air Ambulance**

To consider funding the lighting for the Air Ambulance landing at the Rugby Club, North Tawton – presentation at the Town Meeting on the 12th April 2016 refers.
8. **Stone Walling**

To receive an updated report from Mr Geoff Cawse regarding the stone walling works.
9. **Neighbourhood Plan Project**

To receive a report from Cllr Ms J Trehwitt regarding the Neighbourhood Plan Project. – Annex B
10. **CPRE Our Outdoors Competition 2016**

To consider entering the CPRE Our Outdoors Competition 2016 – previously circulated - Deferred at the meeting held on the 5th April 2016.
11. **Community Market**

To receive an updated report from Cllr M Kennedy regarding the matter of a Community Market.
12. **Litter Bin – Webbs Orchard**

To approve the resiting of the litter bin at the bottom of Webbs Orchard, Exeter Street.
13. **Memorial Park**

To receive an update on the remedial works to the play equipment in the Memorial Park.
14. **Traffic Speeds**

To receive a written update from Councillor McInnes regarding the traffic speeds as reported at the Town Meeting held on the 12th April 2016. – Annex C
15. **PLANNING MATTERS**

To consider the planning applications received from West Devon Borough Council and to make recommendations.

 - 15.1 **1056/16/VAR**

Natwest The Square North Tawton EX20 2EN
Variation of condition No.5 (Opening Hours) of planning consent 0317/16/FUL to allow extension to opening hours
16. **Section 106 Monitoring**

To discuss the setting up of a Working Group for Section 106 Agreement monitoring.

17. FINANCE

17.1 Invoices. To approve payments listed at Annex D (to follow) in accordance with bank mandate.

17.2 Monthly statement – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

17.3 HM Revue and Customs

To receive the report following the HM Revenue & Customs Inspection.

18. Questions/Comments from members of the public

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

19. Parish Matters

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

20. Date of next meeting

The next Ordinary Meeting of the Town Council shall be Tuesday 7th June 2016.