

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 5<sup>th</sup> April 2016 at 7.30 pm.**

Dated this 30<sup>th</sup> March 2016



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

### **3. Minutes of the Previous Meetings**

- 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 1<sup>st</sup> March 2016 (to follow).
- 3.2 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 22<sup>nd</sup> March 2016 (to follow).

### **4. Updates - Please keep your update to a maximum of 5 minutes**

- 4.1 Chairman to update the Council on various issues.
- 4.2 To receive a brief update from WDBC Ward Member.
- 4.3 To receive a brief update from Cllr Ms J Trehitt regarding the Neighbourhood Plan Project.
- 4.4 To receive a brief update from Cllr I MacLeod regarding Denbrook.
- 4.4a To consider a representative from the Town Council to attend the Denbrook Community Liaison Group meeting to be held at Spreyton Village Hall on Thursday 12<sup>th</sup> May 2016 at 7pm
- 4.5 To receive a brief update from Cllr I MacLeod regarding the Patients Participation Group.

### **5. Ongoing issues**

'Action Log' attached at Annex A

### **6. Consultations/Newsletters/Invitations**

6.1 Invitation to Okehampton District Community Transport Group's Community Transport Awareness Roadshow and launch of new 15 seater Community Bus – Saturday 4<sup>th</sup> June 10 am – 12 noon – Co-Op Supermarket Car Park, Okehampton.

**7. Conifer Trees/Yew Tree – Churchyard**

To consider a request from to submit a Faculty to the Diocese for the removal of the Conifer Trees on the boundary of the Church Yard and Church Cottage, and for cutting back or removal of the Yew Tree adjacent to the bell tower.

**8. Stone Walling**

To receive an updated report from Mr Geoff Cawse regarding the stone walling works.

**9. Membership of DALC**

To consider the renewal of membership to the Devon Association of Local Councils for the period 1<sup>st</sup> April 2016 – 31<sup>st</sup> March 2017.

**10. CPRE Our Outdoors Competition 2016**

To consider entering the CPRE Our Outdoors Competition 2016 – Annex B

**11. Memorial Park Safety Inspection Report**

To consider the Playsafety Ltd (RoSPA) Safety Inspection Report carried out on the 3<sup>rd</sup> March 2016. – Annex

**12. Community Market**

To receive an updated report from Cllr M Kennedy regarding the matter of a Community Market.

**13. PLANNING MATTERS**

To consider the planning applications received from West Devon Borough Council and to make recommendations.

**13.1 0713/16/PDM**

Prior approval of proposed change of use of agricultural building to a dwellinghouse  
Barn at Bouchers Hill Farm, North Tawton, EX20 2DG

**13.2 0110/16/PDM**

Prior approval for a proposed change of use of agricultural building to a dwellinghouse  
Barn at OS map ref SS 267202 101667 (Barn on the left to the east of Fourways Cross, Exeter Street, North Tawton)

**14. FINANCE**

**14.1 Invoices.** To approve payments listed at Annex D (to follow) in accordance with bank mandate.

**14.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

**15. Questions/Comments from members of the public**

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

**16. Parish Matters**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**17. Date of next meeting**

The Annual Town Meeting will be held in the Town Hall on Tuesday 12<sup>th</sup> April 2016.  
The next Ordinary Meeting of the Town Council shall be Tuesday 3rd May 2016.

**PART II**

**EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.