

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 1<sup>st</sup> March 2016 at 7.30 pm.**

Dated this 23<sup>rd</sup> February 2016



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

### **3. Minutes of the Previous Meetings**

- 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 2<sup>nd</sup> February 2016 (attached).
- 3.2 To approve and sign the minutes of the Site Inspection of Planning Committee of North Tawton Town Council held at the Council Offices on Friday 5<sup>th</sup> February 2016 (attached).
- 3.3 To approve and sign the minutes of the Planning Committee of North Tawton Town Council held at the Council Offices on Tuesday 16<sup>th</sup> February 2016 (attached).

### **4. Updates - Please keep your update to a maximum of 5 minutes**

- 4.1 Chairman to update the Council on various issues.
- 4.2 To receive a brief update from WDBC Ward Member.
- 4.3 To receive a brief update from Cllr Ms J Trehwitt regarding the Neighbourhood Plan Project.
- 4.4 To receive a brief update from Cllr I MacLeod regarding Denbrook.
- 4.5 To receive a brief update from Cllr I MacLeod regarding the Patients Participation Group.

### **5. Ongoing issues**

'Action Log' attached at Annex A

### **6. Consultations/Newsletters/Invitations**

6.1 DALC Highways Conference – 16<sup>th</sup> March 2016 10am – 4 pm at Exeter City Football Club – Annex B

6.2 Local Government Boundary Commission – Electoral Review of Devon – Final Recommendations – Clerk to report.

**7. Photocopying Charges**

To review the photocopying charges. (Minutes 9 -1/12/15 resolved to review these charges after 3 months).

**8. Stone Walling**

To receive an updated report from Mr Geoff Cawse regarding the stone walling works.

**9. Section 106 funding – Wainhomes**

To receive a report from Mr Geoff Cawse regarding the submission of documents in connection with the Section 106 funding from Wainhomes.

**10. Minutes of the Local Parish Footpath Network Meeting**

To receive the minutes of the Local Parish Footpath Network Meeting held at Sampford Courtenay on the 26<sup>th</sup> January 2016 – Annex C

**11. Information Board – Town Garden, Taw Bridge**

To receive an update from the Clerk regarding the replacement of the Information Board at the Town Garden, Taw Bridge.

**12. Press and Media Policy – Standing Order 28**

To receive a report from Cllr S Whiteley regarding the Press and Media Policy (Minute 6.2 1/9/15).

**13. Community Market**

To receive an updated report from Cllr M Kennedy regarding the matter of a Community Market.

**14. PLANNING MATTERS**

To consider the planning applications received from West Devon Borough Council and to make recommendations.

**14.1 0454/16/HHO**

The Old Surgery, Essington Road, North Tawton, EX20 2EX

Householder application for the construction of first floor bedroom extension and associated works.

**To note decisions of West Devon Borough Council**

**14.2 00604/2015**

North Street Motors, North Street, North Tawton, EX20 2ES

Demolition of redundant commercial garage and construction of 2-storey, 2 bed house with associated car parking spaces and amenities

**Withdrawn 1/2/16**

**14.3 154322/2852/15/FUL**

Erection of dwelling

12 High Street, North Tawton, EX20 2HF

**Withdrawn 11/2/16**

**15. FINANCE**

**15.1 Invoices.** To approve payments listed at Annex D (to follow) in accordance with bank mandate.

**15.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

**16. Questions/Comments from members of the public**

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

**17. Parish Matters**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**18. Date of next meeting**

The next Ordinary Meeting of the Town Council shall be Tuesday 5<sup>th</sup> April 2016.

The Annual Town Meeting will be held in the Town Hall on Tuesday 12<sup>th</sup> April 2016.

**PART II**

**EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.