

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 12<sup>th</sup> January 2016 at 7.30 pm.**

Dated this 6<sup>th</sup> January 2016



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

### **3. Minutes of the Previous Meetings**

- 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 1<sup>st</sup> December 2015 (attached).
- 3.1 To approve and sign the minutes of the Finance Committee Meeting of North Tawton Town Council held at the Council Offices on Tuesday 14th December 2015 (attached).

4. To consider the setting the precept request from West Devon Borough Council for the year 2016/17 of £98,582, as recommended by the Finance Committee at their meeting held on Thursday 14th December 2015.

### **5. Updates - Please keep your update to a maximum of 5 minutes**

- 5.1 Chairman to update the Council on various issues.
- 5.2 To receive a brief update from WDBC Ward Member.
- 5.3 To receive a brief update from Cllr Ms J Trehwitt regarding the Neighbourhood Plan Project.
- 5.4 To receive a brief update from Cllr Mrs C Burrow regarding the Recycling Project.
- 5.5 To receive a brief update from the Clerk regarding the proposed Whiddon Down road closure.

### **6. Ongoing issues**

'Action Log' attached at Annex A

7. **Stone Walling**  
To receive a report from Mr Geoff Cawse regarding the stone walling works.
8. **The Queens 90<sup>th</sup> Birthday Celebrations**  
To consider details of The Queens 90<sup>th</sup> Birthday Celebrations – Annex B
9. **Devon Air Ambulance Trust – Night Time Flying**  
To consider sites suitable for safe landing sites to enable night time flying – Annex C
10. **CCTV Policy**  
To consider adopting a CCTV Policy – Annex D
11. **Community Market**  
To receive a report from Cllr M Kennedy regarding the matter of a Community Market.
12. **Parking outside the Primary School, Exeter Street, North Tawton**  
To consider a complaint received regarding parking outside the Primary School, Exeter Street, North Tawton.
13. **PLANNING MATTERS**  
**To note decision of the Planning Inspectorate**  
**13.1 001433/2014**  
Plot 1 Taw Vale Avenue, North Tawton, EX20 2AZ  
Householder application for the installation of 3 rooflights to create roof space accommodation  
Appeal for non-determination.  
Appeal Decision – Allowed with conditions.  
Appeal for Costs – Allowed.
14. **FINANCE**  
**14.1 Invoices.** To approve payments listed at Annex E (to follow) in accordance with bank mandate.  
  
**14.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.  
  
**14.3 Procurement of Audit for Smaller Authorities (annual income less than £6.5 million) and the new Sector Led Body (SLB)**  
To consider the new arrangements for Audit – Annex F – The Finance Committee discussed this at their meeting on the 14<sup>th</sup> December 2015.
15. **Questions/Comments from members of the public**  
The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.
16. **Parish Matters**  
No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.
17. **Date of next meeting**  
The next Ordinary Meeting of the Town Council shall be Tuesday 2<sup>nd</sup> February 2016.

## **PART II**

### **EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.