

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Rosalind Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the meeting of the North Tawton Town Council Finance Committee held at the Council Office on **Tuesday 20th November 2016 at 7 pm.**

Present: Cllr M Kennedy Cllr I MacLeod (Chairman)
Cllr Ms J Trehwitt Cllr S Whiteley

One member of the public was present.

1. **Apologies for Absence** – No apologies for absence were received. Cllr Mrs K Tizard and Cllr I Paler were not present.

2. **Declarations of Interests** – None were made at this stage.

3. **Budget 2017/18.**

Members considered the budget for the next Financial Year, with a view to recommending a precept to full Council at their meeting on the 6th December 2016.

Members were circulated a Draft Budget 2017/18 and also informed the predicted income and expenditure for remaining 4 months of the financial year. Members considered the draft budget, line by line. A discussion took place regarding flower troughs outside the entrance to Wainhomes.

After some discussion it was agreed to include in the budget, line 33 Contribution to Reserves - a sum of £6000, and to recommend to the full Council setting the precept request from West Devon Borough Council for the year 2016/17 of £100,582.00.

4. **Banking Deposit Guarantee Scheme**

The matter of the implications of the Banking Deposit Guarantee Scheme was discussed. After some discussion it was resolved to recommend to full Council that a new bank account be opened with Unity Trust Bank, the signatories for this account to be the Clerk, the Chair and Vice Chair of the Council, the Chair Finance, and a fourth Councillor signatory to be Cllr Ms J Trehwitt, and to recommend to full Council to amend the Financial Regulations accordingly.

5. **Urgent matters** at discretion of chairman. Nothing was raised.

Part I of the meeting ended at 8 pm.

PART II

EXEMPT REPORTS:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

It was resolved that a Working Group be set up (Cllr I MacLeod, Cllr S Whitely and Cllr M Kennedy) to review the Town Clerk and Temporary Town Clerk's pay scales and job description and to make a recommendation to full Council in due course.

Part II of the meeting ended at 8.05 pm.