

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Minutes of the Ordinary Meeting of North Tawton Town Council held at the **Council Offices** on **Tuesday 5th May 2015 at 7.30 pm.**

Present:

Cllr S Blood	Cllr Mrs C Burrow
Cllr A Gillespie	Cllr K Hodge
Mrs G Hoggins (Chair)	Cllr I MacLeod
Cllr Mrs D Rice	Cllr Mrs L Watts
Cllr S Whiteley	

4 members of the public were present.

Open Forum - No members of the public raised any concerns.

1. **Apologies for Absence** – Apologies were received from Cllr Dr P Brickley (annual leave), Cllr N Morgan (personal), and Cllr Mrs A Ponsford (illness).
2. **Declarations of Interest** – None were made at this stage.
3. **Minutes of the Previous Meetings**
 - 3.1 The minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 7th April 2015, previously circulated, were agreed and signed.
 - 3.2 The minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 21st April 2015, previously circulated, were agreed and signed.
4. **Updates**
 - 4.1 The Chairman to update the Council on various issues.
 - A meeting had been held with Mr Ben Pell, who does our street sweeping, who was pleased with the compliments since he has been using a brush to sweep rather than a blower, he is quite happy to meeting with the Town Council when required. Cllr I MacLeod queried when does the TAP funding run out. The Clerk responded that the TAP fund money had run out at the end of the 2014/15 financial year, but the Town Council did include this when setting the precept.
 - A meeting with Wainhomes, regarding the Wool Mill, has been arranged for Friday 29th May 2015 at 2 pm in the Council Offices.
 - 4.2 Cllr I MacLeod updated the Council regarding Denbrook.
 - Not a lot to say, except the Parish Clerk at Zeal Monachorum has been querying various parts of the Community Fund agreement, but RES have insisted that this agreement is signed by the end of May. It has been rumoured that the site may be sold to another developer.
 - 4.3 Cllr N Morgan (WDBC Ward Member), not in attendance.
 - 4.4 Cllr I MacLeod gave a brief update regarding the North Tawton Engagement Group
 - improvements to the surgery have been carried out
 - PPG had a meeting with Michelle Freeman, Practice Manager, which was very positive, they are very happy with how things are going, and keen to take on the contract. They would be looking to have a combined contract with the Bow Practice.
 - The letter that was sent to patients explained matters very well.
 - The walk-in surgery has been very well received.

- Cllr Mrs L Watts said that the contract bids have to be submitted around September.
- Cllr S Blood said that NHS England should be watched very closely.
- The next meeting with Caroline Stead was to be held on the 14th May.
- The support from Caroline Stead has been good.

5. Ongoing issues

The 'Action Log' was updated:

- Market Street Junction/Traffic Speeds – other highways issues. The Clerk reported that Rhys Davies was moving jobs. Defer these matters until new Officer in post.
- Flooding problems – the gully emptying lorry will be visiting on 7th May 2015.
- Devon Youth Service Review – Cllr S Blood report good news, Room 13 is now open; drop in sessions, Counselling service on limit basis in Okehampton; membership number are up, 2 new youth workers have come forward who are receiving training; Senior sessions start on Friday; Juniors – numbers are three times what they were.
- Dog Control Orders – still waiting signs for the Memorial Park; new heavy duty sign erected at Letherans Lane – more sticky signs to be ordered from WDBC.

6. PLANNING MATTERS

To note decisions of West Devon Borough Council

6.1 01990/2011

Old Woollen Mill, Mill Lane, North Tawton, EX20 2EE

Revised scheme for residential development of 39 new residential units, and conversion of buildings to create further 23 residential units and B1 office space, plus associated works including flood alleviation and access

Conditional Consent 2/4/15

Noted. The Clerk stated that the decision notice was available which set out all the planning conditions, as well as the Section 106 Agreement.

6.2 00137/2015

Pine Lodge, North Tawton, EX20 2AB

Demolition of existing kitchen/utility room and erection of single storey extension

Conditional Consent 17/3/15

Noted.

6.3 00200/2015

49 Fore Street, North Tawton, EX20 2ED

Householder application for the erection of a conservatory

Conditional Consent 31/3/15

Noted.

6.4 00215/2015

Crispins, 5 Essington Road, North Tawton, EX20 2EX

Householder application for the erection of a conservatory

Conditional Consent 14/4/15

Noted.

7. FINANCE

7.1 Invoices. Members inspected the invoices and bank statements and appropriate payments were made in accordance with bank mandate.

7.2 Monthly statement – Members received the monthly statement and agreed to make the appropriate transfer from the reserve account to the current account to allow payments to be made.

The Clerk reported that NatWest were no longer issuing transfer request books. We have

been advised that a letter, signed by two signatories would suffice. A template letter would be drawn up.

8. Outgoing Councillors

The Chairman thanked Cllr S Blood, Cllr Mrs D Rice, Cllr A Gillespie, Cllr N Morgan and Cllr Mrs L Watts who were not standing as Councillors. A big thank you to all for the hard work and dedication, some of them have been Councillors for a long time. The Clerk was asked to write to Cllr N Morgan, as he was not in attendance, to wish him and Janet well for the future.

9. Questions/Comments from members of the public

The meeting was suspended prior to Any Other Business to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes.

Mrs C Hughes asked when Golden Leaf Landscapes would be weed spraying.

Mrs C Hughes asked if the meeting on the 29th May 2015 with Wainhomes was a public meeting. The Chairman stated that this was a meeting for Councillors only at this stage.

Mrs C Hughes asked if a response had been received from Wainhomes regarding the responsibility of the Beech trees on the boundary of the Surgery Site, a matter she had raised on the 3rd March 2015. The Clerk stated that she had contacted Wainhomes after the meeting on the 3rd March 2015 but had not received a response. A reminder would be sent to Wainhomes.

Mrs S Knott stated that a decision on the contract for the Doctors surgery should be made by September; the bidding process would be in June or July, not as stated earlier in the meeting.

The meeting was opened again.

10. Parish Matters

Cllr S Whiteley commented about only 8 Councillors standing for election, he felt this was very poor.

The Clerk stated that details on Co-Option would be put onto the notice board and the Post Office and an article would be put into the June edition of the Roundabout. West Devon Borough Council have advised that Co-Option should be completed by the 26th June 2015. The Clerk would ask West Devon Borough Council the procedure if we fail to Co-Opt 4 members.

The Clerk reported that she had received a telephone call tonight, stating that a large tree had fallen down in the Cemetery. The Clerk would visit the Cemetery to ascertain the damage.

Cllr S Blood stated that dog fouling in Barton Street was a problem again. Cllr I MacLeod stated that dog fouling in Essington Lane was a problem as well. The Clerk pointed out that Essington Lane is outside the 30 mph area and therefore was not an offence. The Clerk was requested to place another article in the Roundabout magazine.

Cllr S Whiteley asked whether any decision had been made at the Annual Town Meeting regarding no smoking in the Memorial Park and the adoption of the telephone kiosk. The Chairman stated that the matter of no smoking in the park was put to the Town meeting and it was decided that signs should be put up in the small children's area only. The Clerk stated that an expression of interest in adopting the telephone kiosk in The Square had been submitted to BT, they have to consult with West Devon Borough Council, and BT have 90 days to respond. Ideas for use of the telephone kiosk were: plastic recycling collection point; second hand books, information centre; history exhibition and leaving a working telephone in the box.

11. Date of next meeting

The next meeting of the Council shall be the Annual Town Council meeting to be held on the 12th May 2015.

The meeting closed at 8.05 pm.