

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 6<sup>th</sup> October 2015 at 7.15 pm**

Dated this 29<sup>th</sup> September 2015



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

Mr John Donovan, Station Manager, Devon and Somerset Fire Service will be in attendance to introduce himself and explain his role.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

### **2a Cllr S Whiteley**

To receive a statement from Cllr S Whiteley regarding predetermination of planning matters in relation to Grade 1 and Grade 2 agricultural land.

### **3. Minutes of the Previous Meetings**

- 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 1<sup>st</sup> September 2015 (attached).
- 3.2 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Wednesday 23<sup>rd</sup> September 2015 (attached).

### **4. Updates - Please keep your update to a maximum of 5 minutes**

- 4.1 Chairman to update the Council on various issues.
- 4.2 To receive a brief update from regarding Denbrook.
- 4.3 To receive a brief update from WDBC Ward Member.

- 4.4 To receive a brief update from regarding the North Tawton Engagement Group.
- 4.5 To receive a brief update regarding the Neighbourhood Plan Project.
- 5. Ongoing issues**  
‘Action Log’ attached at Annex A
- 6. Amendments to Standing Orders**  
**Questions/Comments from members of the public**  
To consider reviewing the Standing Orders, following the six months trial, which states
- “The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes”.
- and other Standing Orders – Chairman and Vice Chair to report.
- 7. Consultations/Newsletters/Invitations**  
**7.1** West Devon Borough Council Consultation – Draft Statement of Principles Under the Gambling Act 2005. – Previously circulated by e-mail.  
**7.2** DALC AGM and Conference – 15<sup>th</sup> October 2015, Westpoint Conference Centre, Exeter – Annex B
- 8. Community Market**  
To consider the matter of a Community Market.
- 9. Orchard Court (North Tawton) Management Limited**  
To consider request received from Orchard Court (North Tawton) Management Limited – Annex C
- 10. Devon Heartlands Community Development Trust**  
To consider letter received from Devon Heartlands Community Development Trust – Annex D
- 11. Recycling Project**  
To receive an update on the Recycling Project and to consider the use of the Car Park to site two bins for the collection of plastics over a weekend, initially on a monthly basis.
- 12. Butts Field, Barton Street, North Tawton**  
To receive an update on the status of Butts Field, Barton Street, North Tawton, following the suggestion that part of this land should be used as a public car park.
- 13. Salt Bins**  
To consider the purchase of salt bins.
- 14. Finger Post Sign – The Square**  
To consider the purchase of an additional finger post sign pointing to the Public Conveniences. Clerk to update.
- 15. PLANNING MATTERS**  
**Planning Matters**  
**To consider the planning application received from West Devon Borough Council and to make recommendations.**  
**15.1 00708/2015**

Full application for 6 residential dwellings with associated footways, parking, landscaping and drainage (previously approved under 00708/2013.  
Land West of High Street, North Tawton (known at Batheway Field)  
Clerk to update regarding the ridge heights of the 6 plots.

**To note decisions of West Devon Borough Council**

**15.1 00505/2015**

The Barton, North Tawton, EX20 2BB  
Erection of agricultural building  
Conditional Consent – 17/8/15

**15.2 Consultations on prior notification change of use applications**

To consider notification from WDBC regarding prior notification change of use applications – Responses from other Parish Councils attached at Annex E

**16. FINANCE**

**16.2 Invoices.** To approve payments listed at Annex F (to follow) in accordance with bank mandate.

**16.3 Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

**17. Questions/Comments from members of the public**

The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes.

**18. Parish Matters**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**19. Date of next meeting**

The next Ordinary Meeting of the Town Council shall be Tuesday 3<sup>rd</sup> November 2015.

**PART II**

**EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.