

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 3<sup>rd</sup> November 2015 at 7.30 pm**

Dated this 29<sup>th</sup> October 2015



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 6<sup>th</sup> October 2015 (attached).
  - 3.2 To approve and sign the minutes of the Extraordinary Meeting of North Tawton Town Council held at the Council Offices on Wednesday 21<sup>st</sup> October 2015 (attached).
4. **Updates - Please keep your update to a maximum of 5 minutes**
  - 4.1 Chairman to update the Council on various issues.
  - 4.2 To receive a brief update from regarding Denbrook.
  - 4.3 To receive a brief update from WDBC Ward Member.
  - 4.4 To receive a brief update from regarding the North Tawton Engagement Group.
  - 4.5 To receive a brief update regarding the Neighbourhood Plan Project.
  - 4.6 To receive a brief update regarding the Recycling Project.
5. **Ongoing issues**

'Action Log' attached at Annex A

- 6. Co-Option of Councillors**  
To consider Co-Option of Councillors – Prospective councillors have been asked to attend and speak to the Council for a few minutes. – Applications received to date attached.
- 7. Amendments to Standing Orders**  
**Questions/Comments from members of the public**  
To consider reviewing the Standing Orders, following the six months trial, which states  
  
“The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes”.  
  
and other Standing Orders – Annex B
- 8. Consultations/Newsletters/Invitations**  
**8.1 Electoral Review of Devon – Further limited consultation for North Devon**  
To note the change of date for the final recommendation – to be published on 19<sup>th</sup> January 2016 rather than 29<sup>th</sup> September 2015  
**8.2 Okehampton and District Community Transport Group**  
Newsletter– Annex C  
**8.3 Devon Countryside Access Forum**  
Annual Report 2014 – 15 – previously circulated by e-mail.  
**8.4 Devon Communities Together**  
Notice of Annual General Meeting – 18<sup>th</sup> November 2015 – Proxy voting form – Annex D  
**8.5 Devon Community Resilience Forum**  
Inaugural Forum Event – 10<sup>th</sup> November 2015 – Fingle Glen - Annex E  
**8.6 DCC Highways Surgery**  
Invitation to attending the Highways Surgery for Town and Parish Council – 24<sup>th</sup> November 2015 – 10 am – 12 noon, Ockment Centre. Simon Philips and Steve Dawe will be in attendance
- 9. Photocopying Charges**  
To consider reducing our photocopying charges as Spar no longer have a photocopier.
- 10. North Tawton Engagement Group**  
To consider Town Council representatives for this Group.
- 11. FINANCE**  
**11.1 Invoices.** To approve payments listed at Annex F (to follow) in accordance with bank mandate.  
  
**11.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.  
  
**11.3 Okehampton and District Community Transport Group**  
To consider a grant request received from Okehampton and District Community Transport Group – Annex G
- 12. Questions/Comments from members of the public**  
The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes.

**13. Parish Matters**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**14. Date of next meeting**

The next Ordinary Meeting of the Town Council shall be Tuesday 1<sup>st</sup> December 2015.

**PART II**

**EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.