

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 2<sup>nd</sup> June 2015 at 7.15 pm.**

Dated this 27th May 2015



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

David Pickles Neighbourhood Beat Manager, Devon and Cornwall Police will be attending.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 5<sup>th</sup> May 2015 (attached)
  - 3.2 To approve and sign the minutes of the Annual Town Council Meeting of North Tawton Town Council held at the Council Offices on Tuesday 12<sup>th</sup> May 2015 (attached)
4. **Updates - Please keep your update to a maximum of 5 minutes**
  - 4.1 Chairman to update the Council on various issues.
  - 4.2 To receive a brief update from Cllr I MacLeod regarding Denbrook.
  - 4.3 To receive a brief update from WDBC Ward Member.
  - 4.4 To receive a brief update regarding the North Tawton Engagement Group.
  - 4.5 To receive a brief update regarding the Neighbourhood Plan Project.
5. **Ongoing issues**  
'Action Log' attached at Annex A
6. **Co-Option of Councillors**

To consider Co-Option of Councillors – To invite prospective councillors to attend and speak to the Council for a few minutes. – Applications received to date attached.

**7. Consultations/Newsletters/Invitations**

- 7.1 Electoral Review of Devon – Draft Recommendations – Devon County Council – Annex B
- 7.2 Invitation to Community Transport Awareness County Roadshow – 13<sup>th</sup> June 2015 – Co-Operative Supermarket Car Park, Okehampton 10 am – 12pm.
- 7.3 Okehampton and District Community Transport Group – Invitation to Afternoon Tea, 9<sup>th</sup> June 2015 at 3 pm – The Pavilion, Simmons Park, Okehampton
- 7.4 Nominations for DALC County Committee

**8. RoSPA Playsafety – Annual Safety Inspector Report – Memorial Park**

To consider the Annual Safety Inspecting Report carried out by RoSPA Playsafety for the Memorial Park – Annex C

**9. Community Market – North Tawton Town Hall**

To consider the matter of a Community Market being held in the Town Hall.

**10. TAP funding**

To consider ideas for TAP funding. (deadline for submission of application 11<sup>th</sup> June 2015.

**11. Recycling Project**

To consider how the Recycling Project should be progressed.

**12. PLANNING MATTERS**

To consider the planning application received from West Devon Borough Council and to make recommendations.

**12.1 00487/2015**

2 Stoats Mews, Butts Way, North Tawton, EX20 2HP  
Alterations to garage to provide visibility splay and extension to rear

**12.2 00500/2015**

De Bathe Moor Farm, North Tawton, EX20 2BE  
Householder application for erection of porch and conservatory

**12.3 00505/2015**

The Barton, North Tawton, EX20 2BB  
Erection of agricultural building

**To note decisions of West Devon Borough Council**

**12.4 00381/2015**

12 Taylors Fields, North Tawton, EX20 2JD  
Householder application for demolition of existing garage and rear conservatory extension, erection of two storey side extension, including attached garage and single storey rear extension.

**13. FINANCE**

13.1 Invoices. To approve payments listed at Annex D (to follow) in accordance with bank mandate.

13.2 Monthly statement – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.

### **13.3 Workplace Pensions**

To note letter received from the Pensions Regulator regarding the law on workplace pensions – Annex E

#### **14. Questions/Comments from members of the public**

The meeting shall be suspended prior to Any Other Business to allow members of the public to comment/ask a question. Time shall be limited up to a maximum of 15 minutes.

#### **15. Parish Matters**

No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

#### **16. Date of next meeting**

The next meeting of the Council shall be the Annual Town Council meeting to be held on the 7th June 2015.

## **PART II**

### **EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.