

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Ordinary Meeting of North Tawton Town Council to be held at the Council Offices on **Tuesday 1<sup>st</sup> December 2015 at 7.15 pm**

Dated this 24<sup>th</sup> November 2015



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

Dilys Lord, Localities Officer, West Devon Borough Council will be in attendance.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
  
2. **Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the Ordinary Meeting of North Tawton Town Council held at the Council Offices on Tuesday 3<sup>rd</sup> November 2015 (attached).
  
4. **Updates - Please keep your update to a maximum of 5 minutes**
  - 4.1 Chairman to update the Council on various issues.
  - 4.2 To receive a brief update from Cllr I MacLeod regarding Denbrook.
  - 4.3 To receive a brief update from WDBC Ward Member.
  - 4.4 To receive a brief update from Cllr I MacLeod regarding the North Tawton Engagement Group.
  - 4.5 To receive a brief update from Cllr Ms J Trehitt regarding the Neighbourhood Plan Project.
  - 4.6 To receive a brief update from Cllr C Burrow regarding the Recycling Project.
  
5. **Ongoing issues**

'Action Log' attached at Annex A

6. **Consultations/Newsletters/Invitations**
  - 6.1 **DCC Tough Choices – Help shape your local services**  
Invitation from DCC - Tavistock Town Hall – Wednesday 9<sup>th</sup> December 2015  
7pm – 9pm – Annex B
  - 6.2 **The Prince of Wales’ Award 2016 – Annex C**
  - 6.3 **Community Resilience Forum**  
Newsletter – Annex D
  - 6.4 **Himalayan Balsam**  
E-mail from DCC – Annex E
  
7. **Grass Maintenance Contract**  
To receive a report from the Estates Committee regarding the Grass Maintenance Contract.
  
8. **Information Board – Town Garden, Taw Bridge**  
To consider replacing the Information Board at the Town Garden, Taw Bridge.
  
9. **Photocopying Charges**  
To consider reducing our photocopying charges as Spar no longer have a photocopier – Deferred at Ordinary Meeting 3<sup>rd</sup> November 2015.
  
10. **Road Closure – A3072 Whiddon Down to De Bathe Cross**  
To note the details of the road closure A3072 Whiddon Down to De Bathe Cross – Monday 30<sup>th</sup> November for a period of upto 3 weeks. – Annex E
  
11. **Denbrook Community Liaison Group/Denbrook Community Committee**  
To consider appointing a Councillor as a representative on the Denbrook Community Liaison Group/Denbrook Community Committee.
  
12. **Stone Walling**  
To consider appointing Mr G Cawse to prioritize and oversee the various repairs to the stone walling in the town.
  
13. **FINANCE**
  - 13.1 **Invoices.** To approve payments listed at Annex G (to follow) in accordance with bank mandate.
  
  - 13.2 **Monthly statement** – to receive the monthly statement and to consider adoption. To make the appropriate transfer from reserve accounts to current account to allow payments to be made.
  
  - 13.3 **Torrige, North, Mid and West Devon Citizens Advice Bureau**  
To consider the grant request received from the Citizens Advice Bureau – Annex F
  
12. **Questions/Comments from members of the public**  
The meeting shall be suspended prior to Parish Matters to allow members of the public to comment/ask a question on any AGENDA ITEM ONLY. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.
  
13. **Parish Matters**  
No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.
  
14. **Date of next meeting**  
The next Ordinary Meeting of the Town Council shall be Tuesday 12<sup>th</sup> January 2016.

**PART II**

**EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.