

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Annual Meeting of North Tawton Town to be held at the **Council Offices on Tuesday 1st May 2012 starting at 7.15pm**

Dated this 25th April 2012

Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are reminded to declare any personal or prejudicial interests they may have in any agenda items. Councillors have been supplied with a “flow-chart” to assist in determining whether an interest exists and, if so, any action to be taken.
3. To elect a Chairman and Vice-Chairman of the Council and to elect a Chairman and Vice-Chairman for the Planning and Estates Committee and the Finance Committee.
4. **Minutes of the Previous Meetings**
 - 4.1 To approve and sign the minutes of the ordinary meeting of the Council held in the Council Offices on 3rd April 2012. (copy attached)
5. **Updates**
 - 5.1 Chairman to update the Council on various issues
 - 5.2 To receive an update on the Den Brook Community Council meetings
 - 5.2 Mrs C Hughes to update regarding the North Tawton Community Games and Culture Week 2012
6. **Ongoing issues**

‘Action Log’ attached at Annex A.
7. **Steps in the Park – rear of 40 High Street – previous Minute No. 9.2 (10/11)**

To reconsider the previous resolution (Minute 9.2 10/11) regarding the Town Council's request for the removal of the wooden steps from the bank in the Memorial Park rear of 40 High Street.

8. Infrastructure Planning

To consider document received from West Devon Borough Council and to formulate a response. – Appendix B

9. State of our Streets

To consider supporting Living Street "State of our Streets" campaign to lobby the Government. – Appendix C

10. Queen's Diamond Jubilee event – Exeter Cathedral 27th May 2012

To nominate a Councillor to attend the above event with Cllrs Mrs Rosser.

11. Regeneration in North Tawton

To consider letter received from Devon Heartlands Community Development Trust regarding regeneration in North Tawton – Appendix D

12. Rural Futures : Working Together

To consider sending a delegate to a conference on 28th September 2012 at Exeter Racecourse. – Appendix E

13. Armed Force Day – Fly a Flag

To consider letter received regarding flying an Armed Forces Day on 30th June 2012. Appendix D.

14. Update on recent vandalism in the town

Clerk to update Members on recent vandalism in the town.

15. Consultation documents

Golden Leaf Landscaping report for April – Report to follow.

PLANNING MATTERS

16. To consider the planning applications received from West Devon Borough Council and to make recommendations.

16.1 02500/2012 6 The Square, North Tawton

Change of use of shop to shop and residential and alterations to shop front (west elevation)

16.2 02557/2012 The Old Rectory, Essington, North Tawton

Listed Building application for the removal of existing window and replacement with a door.

16.3 North Tawton Rugby Club, Taw Meadow Playing Fields, Fore Street, North Tawton

Erection of single storey extension to existing kitchen and addition of canopy.

17. To note decision of West Devon Borough Council

17.1 01992/2011 Old Woollen Mill, Mill Lane, North Tawton

List Building application – works to listed building associated with conversion to residential use

Condition Consent 28/2/12

17.2 02304/2012 Ashridge Court, Ashridge Lane, North Tawton

Establishment on whether planning application 6889/204/OKe for change of use of barn to residential use has been implemented and is thus extant.

Consent 29/3/12

17.3 02299/2012 Fountain Inn, Exeter Street, North Tawton, EX20 2HB

Conversion of loft space to create two flats.

Refused 2/4/12

18. Finance

18.1 Invoices. To approve payments listed at Annex E (to follow) in accordance with bank mandate.

18.2 Monthly statement – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current account to allow payments to be made.

19. Urgent matters at discretion of Chairman – No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

20. Date of next meeting

The next meeting of the Council shall be 6th June 2012.