

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

Ordinary Meeting of North Tawton Town to be held at the **Council Offices on Tuesday 7th February 2011 starting at 7.30pm**

Dated this 1st February 2011

Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

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1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are reminded to declare any personal or prejudicial interests they may have in any agenda items. Councillors have been supplied with a “flow-chart” to assist in determining whether an interest exists and, if so, any action to be taken.
3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the ordinary meeting of the Council held in the council office on 10th January 2012. (Copy attached).
 - 3.2 To approve and sign the minutes of the Planning Meeting of the Council held in the Council Offices on 24th January 2012 (Copy attached)
4. **Proposed Website for North Tawton Town Council**
Presentation by Dave Large IT Services.
5. **Updates**
Chairman to update the Council on various issues
6. **Ongoing issues**
'Action Log' attached at Annex A.

7. **Annual West Devon Mayoral Awards**
To consider nominations for Annual West Devon Mayoral Awards – Attached Annex B.
8. **Best Kept Village Competition 2012 & Pam Parker Village Map Awards**
To consider entering these competitions. - Attached Annex C
9. **Localism Act – Members’ Conduct**
To update Members on the Localism Act rules regarding Members’ Conduct – Attached Annex D.
10. **Community Safety Forum Event 22nd February 2012**
To consider sending a representation from the Council to the Community Safety Forum Event on 22nd February 2012 at Rattery Village Hall. – Attached Annex E.
11. **DALC & CPRE – Planning System Explained (including Neighbourhood Planning)**
To consider sending a representation from the Council to half day workshop. – Attached at Annex E1
12. **Police Reform and Social Responsibility Bill**
To consider letter from Home Office regarding Police and Crime Panel – Attached at Annex E2
11. **Temporary prohibition of through traffic and parking Exeter Street, North Tawton – 10th April 2012 – 12th April 2012**
To note Road Traffic Order received from Devon County Council – Attached Annex F.
12. **De Bathe Cross**
Chairman to update Members regarding De Bathe Cross road safety.
13. **Planning matters**
To note decisions of West Devon Borough Council and DCC.
02202/2011 Application for tree works
Diamond Lodge, North Street, North Tawton, EX20 1DE
Application to carry out works to trees under Tree Preservation Order for T1 - Remove lower branches and minor crown lift of branch tips towards the house
T2 - Remove trunk nearest North Street. Members resolved that they supported the application. Conditional Consent 26/01/12

3309/2011 North Tawton Community Primary School, Exeter Street, North Tawton, EX20 2HB
Proposed single storey, timber clad, prefabricated and portable structure for use as a sheltered outdoor learning/activity facility. Members resolved that they supported the application. Conditional Consent 25/01/12 (note: conditional states building shall be removed before 27/01/13)
14. **Consultation documents**
Golden Leaf Landscaping report for January – Report to follow

15. **Property Matters.**
- 15.1 **Access to Play Park.** Update received from Mr Geoff Cawse Annex G - Minute 4.4/10 refers.
- 15.2 **Fencing – 9 Barton Street, North Tawton**
To consider request from owner of 9 Barton Street regarding fencing – Annex H.
16. **Finance**
- 16.1 **Invoices.** To approve payments listed at Annex I (to follow) in accordance with bank mandate.
- 16.2 **Monthly statement** – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current to allow payments to be made.
- 16.3 **Working with neighbouring parishes**
To consider letter received from County Councillor James McInnes – Attached Annex J
- 16.4 **Fireproof Safe**
To consider the purchase of a fireproof safe for storage of documents.
- 16.5 **Flower Baskets/Troughs**
To consider requesting quotes for the flower baskets/Troughs.
17. **Urgent matters at discretion of Chairman** – no decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.
18. **Date of next meeting:**
To consider that the next ordinary meeting of the Town Council shall be held in the Council Offices on Tuesday 6th March 2012 at 7.30pm.