

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to the Annual Meeting of North Tawton Town Council to be held at the **Council Offices on Wednesday 6th June 2012 starting at 7.15pm**

Dated this **29th May 2012**

Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are reminded to declare any personal or prejudicial interests they may have in any agenda items. Councillors have been supplied with a “flow-chart” to assist in determining whether an interest exists and, if so, any action to be taken.
3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the ordinary meeting of the Council held in the Council Offices on 1st May April 2012. (copy attached)
 - 3.2 To approve and sign the minutes of the Planning and Estates Committee of the Council held in the Council Offices on 22nd May April 2012. (copy attached)
 - 3.4 To approve and sign the minutes of the Finance Committee of the Council held in the Council Offices on 31st May 2012 (copy to follow).
4. **Updates**
 - 4.1 Chairman to update the Council on various issues
 - 4.2 To receive an update on the Den Brook Community Council meetings by Cllr Mrs J Rosser.
 - 4.3 To receive an Update on recent vandalism in the town by The Clerk
5. **Ongoing issues**
'Action Log' attached at Annex A.

6. **Temporary prohibition of through traffic Fore Street Exeter Street, North Tawton – 23rd July 2012 – 26th July 2012**
To note Road Traffic Order received from Devon County Council – Attached Annex B.
7. **Devon Community of the Year**
To consider entering the annual competition run by the Community Council of Devon. – Attached Annex C.
8. **North Tawton Community Games and Culture Week**
Minute 7/3.4.12 refers – To consider which Class in the Craft and Produce Event the Council would like to donate, (it was agreed in April 2012 that the cup should be returned after 12 months and was not to be inscribed) – Attach Annex D.
9. **Golden Leaf Landscaping report** for April – Report to follow.

PLANNING MATTERS

10. To consider the planning applications received from West Devon Borough Council and to make recommendations.
 - 10.1 **02639/2012** Moor Edge, Exeter Street, North Tawton, EX20 2BZ
Householder application for the erection of a single storey sun room extension and alterations.
 - 10.2 **02663/2012** Rambles, Exeter Street, North Tawton, EX20 2BZ
Householder application for single storey rear extension
11. **To note decision of West Devon Borough Council**
 - 11.1 **02463/2012 62** Fore Street, North Tawton, EX20 2DT
Listed Building Consent for removal and replacement of front door
Condition Consent 24/04/12
 - 11.1 **02500/2012 6 The Square, North Tawton**
Change of use of shop to shop and residential and alterations to shop front (west elevation)
Condition Consent 22/04/12
 - 11.2 **02557/2012 The Old Rectory, Essington, North Tawton**
Listed Building application for the removal of existing window and replacement with a door.
Condition Consent 22/04/12
12. **Finance**
 - 12.1 **Invoices.** To approve payments listed at Annex E (to follow) in accordance with bank mandate.
 - 12.2 **Monthly statement** – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current account to allow payments to be made.

13. **Urgent matters at discretion of Chairman** – No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

14. **Date of next meeting**

The next meeting of the Council shall be 3rd July 2012.

15. **EXEMPT REPORT: Property Matter**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.