

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

You are hereby summoned to the Meeting of North Tawton Town Council to be held at the **Council Offices on TUESDAY 3<sup>RD</sup> JULY 2012 at 7.30 pm.**

Dated this 27<sup>th</sup> June 2012



Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are reminded to declare any personal or prejudicial interests they may have in any agenda items. Councillors have been supplied with a “flow-chart” to assist in determining whether an interest exists and, if so, any action to be taken.
3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the Ordinary Meeting of the Council held in the Council Offices on 6<sup>th</sup> June 2012. (Copy attached). (Reminder – Part 2 – these matters remain confidential until the minutes have been agreed and signed).
  - 3.2 To approve and sign the minutes of the Planning and Licensing Committee meeting held on 20<sup>th</sup> June 2012 (copy attached).
  - 3.3 To approve and sign the minutes of the Planning and Licensing Committee meeting held on 28<sup>th</sup> June 2012 (copy to follow)
4. **Updates**
  - 4.1 Chairman to update the Council on various issues
  - 4.2 To receive an update on the Den Brook Community Council meetings by Cllr Mrs J Rosser and Cllr Dr P Brickley.
  - 4.3 To receive an update from Cllr Dr P Brickley on Neighbourhood Planning following the workshop organised by DALC on 19<sup>th</sup> June 2012.

4.4 To receive an update on the Patients Participation Group for Wallingbrook Health Group from Cllr I MacLeod.

**5. Ongoing issues**

'Action Log' attached at Annex A.

**6. Co-Option of Councillors**

To consider Co-Option of Councillor – application letters attached. To invite prospective councillors to attend and talk informally for a few minutes. – Annex B.

**7. Town and Parish Fund (TAP fund)**

To consider options for application for grant from TAP fund – Annex C

**8. Road Closure Bow Village – 30<sup>th</sup> July – 10<sup>th</sup> August**

To note information received from Devon County Highways regarding the road closure between Monday 30<sup>th</sup> July and Friday 10<sup>th</sup> August – Annex D

**9. Road Closure – Hollycombe Cross to Whiddon Down – 7<sup>th</sup> August 2012**

To note information received from Devon County Highways regarding the road closure Tuesday 7<sup>th</sup> August – Annex E

**10. Golden Leaf Landscaping report for June – Report to follow.**

**PLANNING MATTERS**

**11. To consider the planning applications received from West Devon Borough Council and to make recommendations.**

**11.1 02727/2012**

11 Taylors Field, North Tawton, EX20 2JD

Householder application for single storey rear conservatory

**11.2 02745/2012**

Durant House, 2 Exeter Street, North Tawton, EX20 2HB

Householder application for erection of conservatory

**12. To note decisions of West Devon Borough Council**

**12.1 02541/2012** North Tawton Rugby Club, Taw Meadow Playing Fields, Fore Street, North Tawton

Erection of single storey extension to existing kitchen and addition of canopy.

Conditional consent 15/6/12

**13. Finance**

**13.1 Invoices.** To approve payments listed at Annex F (to follow) in accordance with bank mandate.

**13.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current account to allow payments to be made.

14. **Urgent matters at discretion of Chairman** – No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.
  
15. **Date of next meeting**  
The next meeting of the Council shall be 7<sup>th</sup> August 2012.