

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town to be held at the **Council Offices on Tuesday 3rd APRIL 2012 starting at 7.30pm**

Dated this **28th MARCH 2012**

Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are reminded to declare any personal or prejudicial interests they may have in any agenda items. Councillors have been supplied with a “flow-chart” to assist in determining whether an interest exists and, if so, any action to be taken.
3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the ordinary meeting of the Council held in the Council Offices on 6th March 2012. (Copy attached).
(Reminder – Part 2 – these matters remain confidential until the minutes have been agreed and signed).
 - 3.2 To approve and sign the minutes of the Planning and Estates Meeting of the Council held in the Council Offices on 20th March 2012 (Copy attached).
(Reminder – Part 2 – these matters remain confidential until the minutes have been agreed and signed).
4. **Updates**
 - 4.1 Chairman to update the Council on various issues
 - 4.2 **North Tawton Community Games and Culture Week 2012**
Mrs C Hughes to update the Council.
5. **Ongoing issues**
'Action Log' attached at Annex A.

6. **Standing Orders**
To consider amending Standing Orders to include procedure regarding invitations received to events and receptions.
7. **North Tawton Community Games and Culture Week**
To consider sponsoring a Class in the Craft and Produce Event.
8. **Queen's Diamond Jubilee Plaque**
To consider whether the Town Council should erect a Plaque to commemorate the Queen's Diamond Jubilee, and if so, to consider whether the Plaque should be sited.
9. **Insurance – Public Conveniences**
To consider whether the Town Council should have the Public Conveniences valued by an RICS Valuer (as recommended by Insurance Company).
10. **Ground Inspection Training 21st April 2012 Exminster**
To consider sending a delegate to the Ground Inspection Training course organised by Community Council of Devon.
11. **Pharmacy Shop, Exeter Street, North Tawton**
To consider the effects the possible closure of the Pharmacy in Exeter Street might have on the town.
12. **Trees in the Churchyard**
To consider request received from the Church Warden, St Peter's Church regarding 3 trees adjacent to Church Cottage. Clerk to report.
13. **North Tawton Burial Ground – Interment of Ashes**
To seek clarification regarding the cost for the burial of ashes.
13. **Bandstand Marathon – Communities in Tune**
To consider letter received from Rt Hon Eric Pickles MP regarding participation in Bandstand Marathon – Communities in Tune on 9th September 2012 – Attached at Annex B.
14. **Devon Oil Collective**
To consider participation in the Community Council of Devon's initiative – Bulk-buying scheme for domestic heating oil. – Attached at Annex C
15. **St John Ambulance – Defibrillator**
To consider letter received from St John Ambulance – Attached at Annex D
16. **Wallingbrook Patient's Participation Group**
To consider request from Wallingbrook Patient's Participation Group using the Council Offices for a monthly meeting.
17. **Consultation documents**
Golden Leaf Landscaping report for March – Report to follow.

PLANNING MATTERS

18. **02463/2012**

62 Fore Street, North Tawton, EX20 2DT
Listed Building Consent application for removal and replacement of front door.

19. Finance

19.1 Invoices. To approve payments listed at Annex E (to follow) in accordance with bank mandate.

19.2 Monthly statement – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current account to allow payments to be made.

20. Urgent matters at discretion of Chairman – No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

21. Date of next meeting

The Annual Town Meeting will be held on 17th April and the Annual Meeting of the Town Council will be held on 1st May.